

INVITATION TO BIDDERS
Montgomery County Government
Purchasing Department

P.O. Box 368
Clarksville, TN 37041-0368

Phone: (931) 648-5720
Fax: (931) 553-5151

DATED _____ **BID OPENING DATE** _____ **REQ. NO** _____ **DELIVERY DATE** _____ **ALLOT. NO.**
FY: _____

SEALED BIDS AT THE MONTGOMERY COUNTY PURCHASING DEPARTMENT ARE SUBJECT TO THE CONDITIONS INCLUDED WITHIN HEREOF AND WILL BE RECEIVED BY THE MONTGOMERY COUNTY PURCHASING DIRECTOR.

UNTIL _____ O'CLOCK _____ C.S. TIME ON _____ AND THEN PUBLICLY OPENED, FOR FURNISHING THE FOLLOWING SUPPLIES AND/OR SERVICES TO BE DELIVERED IN ACCORDANCE WITH THE FOLLOWING INSTRUCTIONS.

DELIVER TO : _____
 CONSIGNEE **ADDRESS OF CONSIGNEE**

F.O.B: _____
 EXACT LOCATION OF DELIVERY DESTINATION

ITEM NO.	QUANTITY	UNIT	BIDDER MUST INDICATE BRAND AND/OR GRADE (IN SPACE PROVIDED ON BID FORM) OF ITEM THEY PROPOSE TO FURNISH IN CONNECTION WITH THIS BID	BRAND OR GRADE	UNIT PRICE	AMOUNT
						DOLLARS / CENTS

MONTGOMERY COUNTY GOVERNMENT IS EXEMPT FROM ALL FEDERAL AND STATE TAX;
BIDDERS MUST QUOTE PRICES WHICH DO NOT INCLUDE SUCH TAX.
DELIVERY CHARGES ARE TO BE PREPAID AND INCLUDED IN THE BID PRICING.

TOTAL _____
DATE _____

IN COMPLIANCE WITH THE ABOVE INVITATION FOR BIDS, AND SUBJECT TO ALL THE CONDITIONS THEREOF, THE UNDERSIGNED OFFERS, AND AGREES, IF THIS BID BE ACCEPTED, TO FURNISH ANY OR ALL OF THE ITEMS UPON WHICH PRICES ARE QUOTED, AT THE PRICE SET OPPOSITE EACH ITEM AND, UNLESS OTHERWISE SPECIFIED WITHIN.

_____ _____ _____
BIDDERS FIRM NAME **STREET ADDRESS** **PHONE NUMBER**

BY _____ TITLE _____
SIGNATURE OF PERSON AUTHORIZED TO SIGN BID CITY STATE

ACCEPTANCE DATE _____
ACCEPTED AS TO ITEMS NUMBERED _____

Invitation to Bidders: Rev. 04/24

PURCHASING DIRECTOR

**INVITATION TO BID INSTRUCTIONS
(READ CAREFULLY)**

(1) ALTERATIONS- Any alterations, additions or omissions of required information, changes of the specifications or bidding schedule, are at the risk of the vendor and may result in the rejection of the bid, unless the approver authorizes such changes.

(2) BIDS- All bids must be typed or written legibly in ink. **Vendors, verify bids before submission. No bid may be withdrawn or changed after official bid opening.**

(3) DELIVERIES- Montgomery County Government assumes no liability for merchandise or other materials delivered without written order of the purchasing director.

(4) RESPONSIBLE VENDORS- Failure of a vendor to execute a purchase order awarded to him or to comply with any of the terms and conditions therein may disqualify him from receiving future orders.

(5) USE OF TRADE NAME- The use of a manufacturer name, any special brand, model, or make, in describing an item, or the use of detailed descriptive specifications pertinent thereto, does not restrict vendors to that manufacturer of specific article or such detailed descriptive specifications. This means or method, used simply to indicate the character, or quality of the article desired. Articles which bids are submitted on must be such character, quality and design as will serve the purpose for which it is to be used equally as well as that specified; must be the equal of the article described and equally suitable to the needs of the Government of Montgomery County. If bidding on other than the make, model, or brand specified or such detailed descriptive specifications, the manufacturer's name and catalogue reference, together with specifications therefore must be given or other information given and **clearly stated on the bid sheet in every instance.** This enables the Purchasing Director to determine the suitability, or otherwise. The government of Montgomery County reserves the right, through the Purchasing Director to be the sole judge in such determinations. **References not listed or submitted by the vendor, the understanding between vendor and Montgomery County Government stands that the specific article named in the bid specifications sheet be furnished.**

(6) BIDDING FIRM- The agent of the bidding firm hereby certifies to the best of his knowledge and belief that this bid/proposal submitted to Montgomery County has not been prepared in collusion with any other seller of similar products. The prices, terms and conditions of said bid/proposal have not been communicated by the undersigned nor by any employee or agent of the bidding firm to any other seller of similar products and will not be communicated to any such seller prior to the official opening of said bid. The affiant further states that no official or employee of Montgomery County Government has promised any personal financial or other beneficial interest, either directly or indirectly in order to influence award of this bid.

(7) IMPORTANT- To be acceptable, all bid/proposals must be on the correct form, and each such bid/proposal must be addressed and delivered to the Purchasing Director, Montgomery County, Tennessee, **350 Pageant Lane, Suite101-E, Clarksville, TN 37040**, prior to the Bid opening. Bid/Proposal envelopes must be **sealed** and **clearly** indicate the words, "BID – (name of item or service)". Such bids/proposals delivered to other persons, locations, or on another form will not be acceptable. ***Electronic is an acceptable submission method via mocobids@mcqtn.net***

All vendors, awarded contracts agree to the terms and conditions herein set forth.

The Purchasing Director reserves the right to reject any or all bids.

Elizabeth L. Black
Purchasing Director
Telephone: (931) 648-5720
elblack@mcqtn.net

Specifications & Requests – Highway Department Coarse Salt

Please quote the items as per list below.

If there is NO QUOTE, please designate as needed.

Please contact Elizabeth Black, Purchasing Director at 931-648-5720 or mocobids@mcgtn.net with any questions or inquiries pertaining to this bid.

Item	Quantity	Unit Price	Total Amount
Coarse Salt	3,000+ TONS (EST.)		
Treated Salt	3,000+ TONS (EST.)		

Receiving unit prices on each type does not bind the Montgomery County Highway Department to the purchase of both types of salt.

THIS BID PERIOD WILL RUN FROM DATE OF ACCEPTANCE 2024-MAY 31, 2025.



Montgomery County Government

Purchasing

350 Pageant Lane
Suite 101-E
Clarksville, Tennessee 37041

Elizabeth L. Black
Purchasing Director

Phone: (931) 648-5720
elblack@mcgtn.net

IRAN DIVESTMENT ACT
Certification of Non-inclusion

NOTICE: Pursuant to Divestment Act, Tenn. Code Ann. 12-12-106 requires the State of Tennessee Chief Procurement Officer to publish, using creditable information freely available to the public, a list of persons it determines engage in investment activities in Iran, as described in 12-12-105. Inclusion on this list makes a person ineligible to contract with the State of Tennessee; if a person ceases its engagement in investment activities in Iran, it may be removed from the list. A list of entities ineligible to contract in the State of Tennessee Department of General Services or any political subdivision of the State may be found here:

[https://www.tn.gov/assets/entities/generalservices/cpo/attachments/List of persons pursuant to Tenn. Code Ann. 12-12-106, Iran Divestment Act-July.pdf](https://www.tn.gov/assets/entities/generalservices/cpo/attachments/List%20of%20persons%20pursuant%20to%20Tenn.%20Code%20Ann.%2012-12-106,%20Iran%20Divestment%20Act-July.pdf)

By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to T.C.A. 12-12-106.

Vendor Name (Printed)	Address
By (Authorized Signature)	Date Executed
<i>Printed Name and Title of Person Signing</i>	



Montgomery County Government

Purchasing

350 Pageant Lane
Suite 101-E
Clarksville, Tennessee 37041

Elizabeth L. Black
Purchasing Director

Phone: (931) 648-5720
elblack@mcgtn.net

**Non-Boycott of Israel Act
TCA 12-4-1**

Concerning the Non-Boycott of Israel Act (TCA 12-4-1 et seq.), by submission of this bid/quote/proposal, it is certified by each supplier and each person signing on behalf of any supplier. In the case of a joint bid/quote/proposal, each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each supplier is not boycotting Israel pursuant to § 12-4-1 and will not during the term of any award. **Note: Applicable only to contracts of \$250,000 or more and to suppliers with 10 or more employees.**

The undersigned hereby acknowledges receipt of these affidavits and certifies that submittal in response to this solicitation is in full compliance with the listed requirements. Failure to give proper acknowledge to issues concerning the above is grounds for bid rejection and may subject the signer to penalties as directed by the appropriate laws.

Organization Representative/Designee

Date

Organization Name

Address

Phone



Montgomery County Government

Purchasing

350 Pageant Lane
Suite 101-E
Clarksville, Tennessee 37041

Elizabeth L. Black
Purchasing Agent

Phone: (931) 648-5720
elblack@mcgtn.net

Contract Number

TITLE VI CONTRACT ASSURANCE

It is the policy of Montgomery County Government not to discriminate on the basis of race, color, national origin, age, sex, or disability in its hiring and employment practices; or in admission to, access to, or operation of its programs, services, and activities. With regard to all aspects of this contract, Contractor certifies and warrants it will comply with this policy.

Please Print:

Contractor's Name

Street Address

City

State

Zip Code

Contractor's Phone Number

I, _____, hereby agree to

abide by the Title VI Regulations.

Signature

Date

For Title VI compliance, we ask for voluntary disclosure of the following information:

Ownership Type (please check all that apply):

- ___ African American Owned Business
- ___ Women Minority Owned Business
- ___ Female Owned Business
- ___ Native American Owned Business
- ___ Hispanic Owned Business
- ___ Asian Owned Business
- ___ Disabled Owned Business
- ___ All Others