INVITATION TO BIDDERS

P.O. Box 368 Clarksville, TN 37041-0368

Invitation to Bidders: Rev. 04/24

Montgomery County Government Purchasing Department

Phone: (931) 648-5720 Fax: (931) 553-5151

PURCHASING DIRECTOR

DATED BID OPENING DATE REQ. NO ALLOT. NO. DELIVERY DATE FY: SEALED BIDS AT THE MONTGOMERY COUNTY PURCHASING DEPARTMENT ARE SUBJECT TO THE CONDITIONS INCLUDED WITHIN HEREOF AND WILL BE RECEIVED BY THE MONTGOMERY COUNTY PURCHASING DIRECTOR. O'CLOCK C.S. TIME ON AND THEN PUBLICLY OPENED, FOR FURNISHING THE FOLLOWING SUPPLIES AND/OR SERVICES TO BE DELIVERED IN ACCORDANCE WITH THE FOLLOWING INSTRUCTIONS. DELIVER TO: CONSIGNEE ADDRESS OF CONSIGNEE F.O.B: _ EXACT LOCATION OF DELIVERY DESTINATION **AMOUNT** BIDDER MUST INDICATE BRAND AND/OR GRADE **BRAND** UNIT (IN SPACE PROVIDED ON BID FORM) OF ITEM THEY QUANTITY UNIT OR NO. PRICE PROPOSE TO FURNISH IN CONNECTION WITH THIS BID DOLLARS / CENTS GRADE MONTGOMERY COUNTY GOVERNMENT IS EXEMPT FROM ALL FEDERAL AND STATE TAX; **TOTAL** BIDDERS MUST QUOTE PRICES WHICH DO NOT INCLUDE SUCH TAX. DELIVERY CHARGES ARE TO BE PREPAID AND INCLUDED IN THE BID PRICING. DATE $IN\ COMPLIANCE\ WITH\ THE\ ABOVE\ INVITATION\ FOR\ BIDS,\ AND\ SUBJECT\ TO\ ALL\ THE\ CONDITIONS\ THEREOF,\ THE\ UNDERSIGNED\ OFFERS,$ AND AGREES, IF THIS BID BE ACCEPTED, TO FURNISH ANY OR ALL OF THE ITEMS UPON WHICH PRICES ARE QUOTED, AT THE PRICE SET OPPOSITE EACH ITEM AND, UNLESS OTHERWISE SPECIFIED WITHIN. BIDDERS FIRM NAME STREET ADDRESS PHONE NUMBER SIGNATURE OF PERSON AUTHORIZED TO SIGN BID CITY STATE ACCEPTANCE DATE ACCEPTED AS TO ITEMS NUMBERED

INVITATION TO BID INSTRUCTIONS (READ CAREFULLY)

- (1) ALTERATIONS- Any alterations, additions or omissions of required information, changes of the specifications or bidding schedule, are at the risk of the vendor and may result in the rejection of the bid, unless the approver authorizes such changes.
- (2) BIDS- All bids must be typed or written legibly in ink. Vendors, verify bids before submission. No bid may be withdrawn or changed after official bid opening.
- (3) DELIVERIES- Montgomery County Government assumes no liability for merchandise or other materials delivered without written order of the purchasing director.
- (4) RESPONSIBLE VENDORS- Failure of a vendor to execute a purchase order awarded to him or to comply with any of the terms and conditions therein may disqualify him from receiving future orders.
- (5) USE OF TRADE NAME- The use of a manufacturer name, any special brand, model, or make, in describing an item, or the use of detailed descriptive specifications pertinent thereto, does not restrict vendors to that manufacturer of specific article or such detailed descriptive specifications. This means or method, used simply to indicate the character, or quality of the article desired. Articles which bids are submitted on must be such character, quality and design as will serve the purpose for which it is to be used equally as well as that specified; must be the equal of the article described and equally suitable to the needs of the Government of Montgomery County. If bidding on other than the make, model, or brand specified or such detailed descriptive specifications, the manufacturer's name and catalogue reference, together with specifications therefore must be given or other information given and clearly stated on the bid sheet in every instance. This enables the Purchasing Director to determine the suitability, or otherwise. The government of Montgomery County reserves the right, through the Purchasing Director to be the sole judge in such determinations. References not listed or submitted by the vendor, the understanding between vendor and Montgomery County Government stands that the specific article named in the bid specifications sheet be furnished.
- (6) BIDDING FIRM- The agent of the bidding firm hereby certifies to the best of his knowledge and belief that this bid/proposal submitted to Montgomery County has not been prepared in collusion with any other seller of similar products. The prices, terms and conditions of said bid/proposal have not been communicated by the undersigned nor by any employee or agent of the bidding firm to any other seller of similar products and will not be communicated to any such seller prior to the official opening of said bid. The affiant further states that no official or employee of Montgomery County Government has promised any personal financial or other beneficial interest, either directly or indirectly in order to influence award of this bid.
- (7) IMPORTANT- To be acceptable, all bid/proposals must be on the correct form, and each such bid/proposal must be addressed and delivered to the Purchasing Director, Montgomery County, Tennessee, 350 Pageant Lane, Suite101-E, Clarksville, TN 37040, prior to the Bid opening. Bid/Proposal envelopes must be sealed and clearly indicate the words, "BID - (name of item or service)". Such bids/proposals delivered to other persons, locations, or on another form will not be acceptable. Electronic is an acceptable submission method via mocobids@mcgtn.net

All vendors, awarded contracts agree to the terms and conditions herein set forth.

The Purchasing Director reserves the right to reject any or all bids.

Elizabeth L. Black **Purchasing Director** Telephone: (931) 648-5720

elblack@mcgtn.net



Montgomery County EMS Lawn & Landscaping Bid Specifications

Montgomery County EMS is requesting bids for 1 year, with an option to extend for an additional 2 years, for a total of 3 years, for lawn and landscaping at all of the department's locations. This will include the mowing of the entire property, weed eating, and blowing off all curbs, sidewalks, and drives along with other landscaping needs that will be identified with each station location. Below you will find our station locations, the expected number of cuts at each location, and any other landscaping needs. These cuts are based on our fiscal year which runs July to June.

If you have any questions please reach out to Chris Proctor @ 931-920-1800 ext. 7 or Shaun Arms @ 931-320-1613

Please remember these prices will be locked in for the entire term of the bid specification, up to (3) years

Station 20 (1610 Haynes St.)

32 Cuts

*Removal of weeds around the station and the adjacent building on the property every two weeks during mowing season.

mowing season.
Price per cut
Total
Station 21 (1133 Peachers Mill Rd)
32 Cuts
Price per cut
Total
Station 22 (321 Warfield Blvd)
32 Cuts
Price per cut
Total
Station 23 (2097 Ussery Rd South)
<u>32 Cuts</u>
*Removal of leaves around rear of the building each week after mowing during the fall.
Price per cut

Total
Station 26 (2633 Tiny Town Rd) <u>32 Cuts</u>
Price per cut
Total
Station 27 (3991 Morgan Circle) *This location also has a helicopter landing area adjacent to this station that will also need to be cut at the same time. This area is located at the corner of Morgan Circle and Mary's Way. 32 Cuts
Price per cut
Total
Station 28 (2 Providence Blvd) 32 Cuts
Price per cut
Total
Station 29 (3846 Guthrie Hwy) <u>32 Cuts</u>
Price per cut
Total
Station 30 (3954 International Blvd) <u>32 Cuts</u>
Price per cut
Total
Station 31 (2915 Pace Rd) <u>32 Cuts</u>
Price per cut
Total

Administration Facility (601 Dunlop Lane)

^{*}Trimming of shrubs on property and removal of trimming twice a year (spring & fall)

^{*}Mulching (Brown mulch) of entire property to include tree rings and bio-retention areas once a fiscal year

*Service of both bio-retention areas TWICE (spring & fall) during the fiscal year to include: weed removal and cleaning.
*Removal of weeds in the landscaping at least every 2 weeks during mowing season to ensure there are no weeds visible.
<u>30 Cuts</u>
Price per cut
Total

TOTAL FOR ANNUAL LAWN & LANDSCAPING MAINTENANCE_____



Elizabeth L Black Purchasing Director 350 Pageant Lane Suite 101-E Clarksville, Tennessee 37041

Phone: (931) 648-5720 elblack@mcgtn.net

IRAN DIVESTMENT ACT

Certification of Non-inclusion

NOTICE: Pursuant to Divestment Act, Tenn. Code Ann. 12-12-106 requires the State of Tennessee Chief Procurement Officer to publish, using creditable information freely available to the public, a list of persons it determines engage in investment activities in Iran, as described in 12-12-105. Inclusion on this list makes a person ineligible to contract with the State of Tennessee; if a person ceases its engagement in investment activities in Iran, it may be removed from the list. A list of entities ineligible to contract in the State of Tennessee Department of General Services or any political subdivision of the State may be found here:

https://www.tn.gov/assets/entities/generalservices/cpo/attachments/List of persons pursuant to Tenn. Code Ann. 12-12-106, Iran Divestment Act-July.pdf

By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to T.C.A. 12-12-106.

Vendor Name (Printed)	Address
By (Authorized Signature)	Date Executed
Printed Name and Title of Person Signing	



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Non-Boycott of Israel Act TCA 12-4-1

Concerning the Non-Boycott of Israel Act (TCA 12-4-1 et seq.), by submission of this bid/quote/proposal, it is certified by each supplier and each person signing on behalf of any supplier. In the case of a joint bid/quote/proposal, each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each supplier is not boycotting Israel pursuant to § 12-4-1 and will not during the term of any award. **Note: Applicable only to contracts of \$250,000 or more and to suppliers with 10 or more employees.**

The undersigned hereby acknowledges receipt of these affidavits and certifies that submittal in response to this solicitation is in full compliance with the listed requirements. Failure to give proper acknowledge to issues concerning the above is grounds for bid rejection and may subject the signer to penalties as directed by the appropriate laws.

Organization Representative/Designee	Date
Organization Name	
Address	
Phone	

Elizabeth L. Black Purchasing Agent 350 Pageant Lane Suite 101-E Clarksville, Tennessee 37041

Phone: (931) 648-5720 elblack@mcgtn.net

Contract Number

TITLE VI CONTRACT ASSURANCE

It is the policy of Montgomery County Government not to discriminate on the basis of race, color, national origin, age, sex, or disability in its hiring and employment practices; or in admission to, access to, or operation of its programs, services, and activities. With regard to all aspects of this contract, Contractor certifies and warrants it will comply with this policy.

Please	Print:			
	Contractor's Name			
	Street Address			
	City	State	Zip Code	
	Contractor's Phone Num	nber		
I,			, hereby agree to	
abide	by the Title VI Regulations.			
Signat	ure			
Date				
For T	itle VI compliance, we as	sk for voluntary disclosur	e of the following information:	
Owne	rship Type (please check	all that apply):		
			African American Owned Business Women Minority Owned Business Female Owned Business	
			Native American Owned Business Hispanic Owned Business	
			Asian Owned Business	
			Disabled Owned Business	
			All Others	