

**INVITATION TO BID INSTRUCTIONS
(READ CAREFULLY)**

(1) ALTERATIONS- Any alterations, additions or omissions of required information, changes of the specifications or bidding schedule, are at the risk of the vendor and may result in the rejection of the bid, unless the approver authorizes such changes.

(2) BIDS- All bids must be typed or written legibly in ink. **Vendors, verify bids before submission. No bid may be withdrawn or changed after official bid opening.**

(3) DELIVERIES- Montgomery County Government assumes no liability for merchandise or other materials delivered without written order of the purchasing director.

(4) RESPONSIBLE VENDORS- Failure of a vendor to execute a purchase order awarded to him or to comply with any of the terms and conditions therein may disqualify him from receiving future orders.

(5) USE OF TRADE NAME- The use of a manufacturer name, any special brand, model, or make, in describing an item, or the use of detailed descriptive specifications pertinent thereto, does not restrict vendors to that manufacturer of specific article or such detailed descriptive specifications. This means or method, used simply to indicate the character, or quality of the article desired. Articles which bids are submitted on must be such character, quality and design as will serve the purpose for which it is to be used equally as well as that specified; must be the equal of the article described and equally suitable to the needs of the Government of Montgomery County. If bidding on other than the make, model, or brand specified or such detailed descriptive specifications, the manufacturer's name and catalogue reference, together with specifications therefore must be given or other information given and **clearly stated on the bid sheet in every instance.** This enables the Purchasing Director to determine the suitability, or otherwise. The government of Montgomery County reserves the right, through the Purchasing Director to be the sole judge in such determinations. **References not listed or submitted by the vendor, the understanding between vendor and Montgomery County Government stands that the specific article named in the bid specifications sheet be furnished.**

(6) BIDDING FIRM- The agent of the bidding firm hereby certifies to the best of his knowledge and belief that this bid/proposal submitted to Montgomery County has not been prepared in collusion with any other seller of similar products. The prices, terms and conditions of said bid/proposal have not been communicated by the undersigned nor by any employee or agent of the bidding firm to any other seller of similar products and will not be communicated to any such seller prior to the official opening of said bid. The affiant further states that no official or employee of Montgomery County Government has promised any personal financial or other beneficial interest, either directly or indirectly in order to influence award of this bid.

(7) IMPORTANT- To be acceptable, all bid/proposals must be on the correct form, and each such bid/proposal must be addressed and delivered to the Purchasing Director, Montgomery County, Tennessee, **350 Pageant Lane, Suite101-E, Clarksville, TN 37040**, prior to the Bid opening. Bid/Proposal envelopes must be **sealed** and **clearly** indicate the words, "BID – (name of item or service)". Such bids/proposals delivered to other persons, locations, or on another form will not be acceptable. ***Electronic is an acceptable submission method via mocobids@mcqtn.net***

All vendors, awarded contracts agree to the terms and conditions herein set forth.

The Purchasing Director reserves the right to reject any or all bids.

Elizabeth L. Black
Purchasing Director
Telephone: (931) 648-5720
elblack@mcqtn.net



Montgomery County EMS Lawn & Landscaping Bid Specifications

Montgomery County EMS is requesting bids for 1 year, with an option to extend for an additional 2 years, for a total of 3 years, for lawn and landscaping at all of the department's locations. This will include the mowing of the entire property, weed eating, and blowing off all curbs, sidewalks, and drives along with other landscaping needs that will be identified with each station location. Below you will find our station locations, the expected number of cuts at each location, and any other landscaping needs. These cuts are based on our fiscal year which runs July to June.

If you have any questions please reach out to Chris Proctor @ 931-920-1800 ext. 7 or Shaun Arms @ 931-320-1613

Please remember these prices will be locked in for the entire term of the bid specification, up to (3) years

Station 20 (1610 Haynes St.)

32 Cuts

*Removal of weeds around the station and the adjacent building on the property every two weeks during mowing season.

Price per cut _____

Total _____

Station 21 (1133 Peachers Mill Rd)

32 Cuts

Price per cut _____

Total _____

Station 22 (321 Warfield Blvd)

32 Cuts

Price per cut _____

Total _____

Station 23 (2097 Ussery Rd South)

32 Cuts

*Removal of leaves around rear of the building each week after mowing during the fall.

Price per cut _____

Total _____

Station 26 (2633 Tiny Town Rd)

32 Cuts

Price per cut _____

Total _____

Station 27 (3991 Morgan Circle)

*This location also has a helicopter landing area adjacent to this station that will also need to be cut at the same time. This area is located at the corner of Morgan Circle and Mary's Way.

32 Cuts

Price per cut _____

Total _____

Station 28 (2 Providence Blvd)

32 Cuts

Price per cut _____

Total _____

Station 29 (3846 Guthrie Hwy)

32 Cuts

Price per cut _____

Total _____

Station 30 (3954 International Blvd)

32 Cuts

Price per cut _____

Total _____

Station 31 (2915 Pace Rd)

32 Cuts

Price per cut _____

Total _____

Administration Facility (601 Dunlop Lane)

*Trimming of shrubs on property and removal of trimming twice a year (spring & fall)

*Mulching (Brown mulch) of entire property to include tree rings and bio-retention areas once a fiscal year

*Service of both bio-retention areas TWICE (spring & fall) during the fiscal year to include: weed removal and cleaning.

*Removal of weeds in the landscaping at least every 2 weeks during mowing season to ensure there are no weeds visible.

30 Cuts

Price per cut _____

Total _____

TOTAL FOR ANNUAL LAWN & LANDSCAPING MAINTENANCE _____



Montgomery County Government

Purchasing

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IRAN DIVESTMENT ACT
Certification of Non-inclusion

NOTICE: Pursuant to Divestment Act, Tenn. Code Ann. 12-12-106 requires the State of Tennessee Chief Procurement Officer to publish, using creditable information freely available to the public, a list of persons it determines engage in investment activities in Iran, as described in 12-12-105. Inclusion on this list makes a person ineligible to contract with the State of Tennessee; if a person ceases its engagement in investment activities in Iran, it may be removed from the list. A list of entities ineligible to contract in the State of Tennessee Department of General Services or any political subdivision of the State may be found here:

[https://www.tn.gov/assets/entities/generalservices/cpo/attachments/List of persons pursuant to Tenn. Code Ann. 12-12-106, Iran Divestment Act-July.pdf](https://www.tn.gov/assets/entities/generalservices/cpo/attachments/List_of_persons_pursuant_to_Tenn._Code_Ann._12-12-106_Iran_Divestment_Act-July.pdf)

By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to T.C.A. 12-12-106.

Vendor Name (Printed)	Address
By (Authorized Signature)	Date Executed
<i>Printed Name and Title of Person Signing</i>	



Montgomery County Government

Purchasing

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**Non-Boycott of Israel Act
TCA 12-4-1**

Concerning the Non-Boycott of Israel Act (TCA 12-4-1 et seq.), by submission of this bid/quote/proposal, it is certified by each supplier and each person signing on behalf of any supplier. In the case of a joint bid/quote/proposal, each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each supplier is not boycotting Israel pursuant to § 12-4-1 and will not during the term of any award. **Note: Applicable only to contracts of \$250,000 or more and to suppliers with 10 or more employees.**

The undersigned hereby acknowledges receipt of these affidavits and certifies that submittal in response to this solicitation is in full compliance with the listed requirements. Failure to give proper acknowledge to issues concerning the above is grounds for bid rejection and may subject the signer to penalties as directed by the appropriate laws.

Organization Representative/Designee

Date

Organization Name

Address

Phone

