

**FRIENDS OF THE CLARKSVILLE-MONTGOMERY COUNTY
PUBLIC LIBRARY
BY-LAWS**

ARTICLE I

Name

The name of this organization shall be “The Friends of the Clarksville-Montgomery County Public Library.”

ARTICLE II

Purpose

The purpose of this organization shall be to actively support the Clarksville-Montgomery County Public Library by the following:

- maintaining an association of persons interested in books and libraries;
- focusing attention on library services and needs;
- fundraising and stimulating gifts, desirable collections, endowments, and bequests;
- strengthening reading interest and library information services for young people.

ARTICLE III

Membership

Any person interested in the Clarksville-Montgomery County Public Library shall be eligible for membership. The following categories shall be recognized as membership in the Friends of the Clarksville-Montgomery County Public Library:

- A. Individual: a single membership;
- B. Family: all family members living in the same household;
- C. Patron and Tyler: categories intended to recognize contributions exceeding those of individual and family memberships;

D. Honorary: For any donations under the Gracey, Smith, and Hughes categories, two books will be presented to the Clarksville-Montgomery County Public Library in honor of the donor or the donor's designee.

Dues for the above categories of membership will be set by the Board of the Friends of the Clarksville-Montgomery County Public Library, are subject to change, and will be posted in the library.

Memberships will be valid for 12 months from January 1 through December 31.

Each adult member in the Individual membership category shall be entitled to one vote at the annual membership meeting, newsletters, and admission to Members Only night for book sales. Family memberships shall be entitled to one vote per adult enrolled in this category.

ARTICLE IV

Officers and Committees

Officers shall be President, Vice-President/Program Chairman, Secretary, and Treasurer. The term of office shall be two years. No officer shall serve more than two consecutive terms in the same office, unless the Board of Directors of the Friends of the Clarksville-Montgomery County Public Library (hereto after referred to as the "Board of Directors" or "Board") perceives a special need and chooses to extend the tenure of an officer.

The Board of Directors shall consist of the above-named officers together with the immediate Past-President and no more than ten Directors to be elected by the Board.

A Board Member-Emeritus may be nominated and elected by the Board of Directors. Board Member-Emeritus shall be an honorary title for exceptional prior service to the Friends of the Clarksville-Montgomery County Public Library (FOL) organization in the capacity of a member of the Board of Directors. To be considered for designation as Board Member-Emeritus, an individual must have previously served as a member of the Board of Directors of the FOL organization and

shall have served in such capacity with distinction and excellence. A Board Member-Emeritus shall be non-voting and entitled to and encouraged to attend all events of the FOL organization.

The Director of the Clarksville-Montgomery County Public Library shall be an advisory member of the Board without voting privileges.

The direction of affairs of this organization shall rest with the Board, with the President serving as chair. The Board shall meet at the call of the President. A majority of the voting members of the Board shall constitute a quorum for the transaction of business.

Nominations for officers shall be presented by a nomination committee of three persons, to be appointed by the President and approved by the Board. Election of officers shall be held at the annual meeting during the 4th quarter of the fiscal year (Fiscal Year running from July 1 – June 30).

Nominations from the floor will be invited, with no one being elected without his/her consent. Vacancies arising on the Board shall be filled by appointment by the remaining Board members. Board members may vote to remove a member of the Board for four absences from scheduled Board meetings or for other reasons that best serve the FOL.

Committees, as needed, shall be appointed by the President with the approval of the Board.

ARTICLE V

Meetings

The Board will establish a regular monthly meeting schedule to conduct business.

The 4th quarter regular meeting will be an annual meeting of all members for the purpose of election of officers, receiving various reports, and enacting any other business. For election years, a slate of officers shall be printed in the Newsletter preceding the vote at the 4th quarter meeting.

Any other special meeting of the membership may be held as directed by the President, provided the membership is notified (with the business to be transacted stated) at least two weeks prior to the proposed date. Notification shall include location, date, time, and purpose of the meeting.

ARTICLE VI

Funds

Adequate books of accounts shall be maintained by the Treasurer. A financial review of accounts shall be completed by a Certified Public Accountant if necessary. No funds shall be dispersed without authority of the President and Treasurer. The President and Treasurer may approve expenditures up to \$200.00 without prior Board Approval, but the Board must be advised of any such expenditures.

ARTICLE VII

Prohibited Activities

This organization shall only participate in activities permitted by the following:

- A. 501 (c) (3) of the *Internal Revenue Code of 1954* or the corresponding provisions of any future United States Internal Revenue Law; or
- B. Section 170 (c) (2) of the *Internal Revenue Code of 1954* or any other corresponding provision of any future United States Internal Revenue Law.

ARTICLE VIII

Dissolution

In the event of dissolution, the residual assets of the organization will be turned over to one or more organizations which themselves only participate as organizations described in sections 501 (c) (3) of the *Internal Revenue Code of 1954*, or corresponding sections of any prior or future law or to the Federal, State, or local government for exclusive public purpose.

ARTICLE IX

Amendments

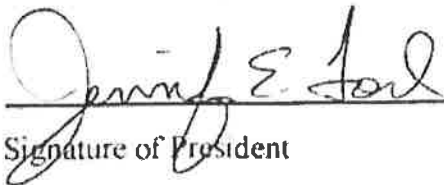
The By-Laws may be amended at any regular or called meeting of the Board at which there is a quorum

ARTICLE X

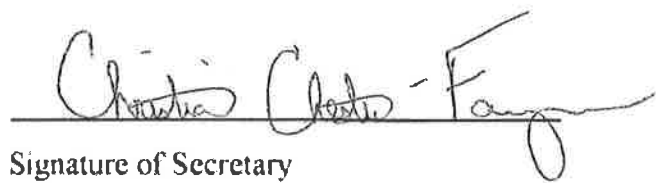
Parliamentary Authority

All meetings shall be conducted according to *Robert's Rules of Order, Revised*, except when in conflict with these By-Laws

Reviewed and Approved March 12, 2024



Signature of President



Signature of Secretary