

FRIENDS OF THE CLARKSVILLE-MONTGOMERY COUNTY PUBLIC LIBRARY

BY-LAWS

ARTICLE I

Name

The name of this organization shall be “The Friends of the Clarksville-Montgomery County Public Library.”

ARTICLE II

Purposes

The purposes of this organization shall be to maintain an association of persons interested in books and libraries; to focus attention on library services and needs; to stimulate gifts of books, periodicals, desirable collections, endowments, and bequests; and to actively support the Clarksville-Montgomery County Public Library.

ARTICLE III

Membership

Any person interested in the Clarksville-Montgomery County Public Library shall be eligible for membership. The following categories shall be recognized as membership in the Friends of the Clarksville-Montgomery County Public Library.

- A. Individual: Defined as a single membership
- B. Family: Defined as all family members living in the same household
- C. Patron, Tyler, Gracey, Smith, Hughes, and Corporate Clubs, defined as categories intended to recognize contributions exceeding those of individual and family memberships.

Dues for the above categories of membership will be set by the Board of the Friends of the Clarksville-Montgomery County Public Library, are subject to change, and will be posted in the library.

Memberships will be valid for 12 months from January 1 through December 31.

Each adult member in the Individual membership category shall be entitled to one vote per adult at the annual membership meeting, newsletters, and admission to the Members Only night for book sales. Family memberships shall be entitled to one vote per adult enrolled in this category.

ARTICLE IV

Officers and Committees

The officers shall be a President, a Vice-President/Program Chairman, a Secretary, and a Treasurer. The term of office shall be for two years. No officer shall serve for more than two consecutive terms in the same office, unless the Board chooses to extend the tenure of an officer as required to meet special needs or a perceived need by the Board.

The Board of Directors shall consist of the above named officers, no more than ten directors to be elected by the Board, and the immediate past president.

The Director of the Clarksville-Montgomery County Public Library shall be an advisory member of the Board without voting privileges.

The direction of affairs of this association shall rest with the Board, the President serving as chair. The Board shall meet at the call of the President. A majority of the voting members of the Board shall constitute a quorum for the transaction of business.

Nominations for officers shall be presented by a nomination committee of three persons, to be appointed by the President and approved by the Board. Election of officers shall be held at the annual meeting during the last quarter of the fiscal year. Nominations from the floor will be invited, with no one being elected without his/her consent. Vacancies arising on the Board shall be filled by appointment by the remaining Board members. Board members may vote to remove a member of the Board for four absences from meeting or for other reasons that best serve the Friends of the Library.

Committees as may be necessary from time to time shall be appointed by the President, with the approval of the Board.

ARTICLE V

Meetings

A. This Association shall hold an annual meeting of all members for the purpose of the election of officers, to receive various reports, and to enact any other business. A slate of officers shall be put in the Newsletter preceding the vote at the 4th quarter general meeting. The 4th quarter meeting shall be held on a date established by the Board.

B. A special meeting of the membership may be held as directed by the President, provided the membership is notified (with the business to be transacted stated) at least two weeks prior to the proposed date. Notification shall include the location, date and time, and purpose of the meeting.

C. The Board will establish a meeting schedule to conduct business.

ARTICLE VI

Funds

Adequate books of accounts shall be maintained by the Treasurer. Books of accounts shall be audited by a Certified Public Accountant after the end of the Fiscal Year. No funds shall be dispersed without the authority of the President and Treasurer. For disbursements other than routine expenditures such disbursements shall be approved by the Board. The president and Treasurer may approve expenditures up to \$200.00 without prior Board Approval, but the Board must be advised of any expenditure made without prior Board approval.

ARTICLE VII

Prohibited Activities

This association shall not participate in activities not permitted by the following:

- A. an association exempt from Federal income tax under 501 (c) (3) of the Internal Revenue Code of 1954 or the corresponding provisions of any future United States Internal Revenue Law; or
- B. an association contributions to which are deductible under section 170 (c) (2) of the Internal Revenue Code of 1954 or any other corresponding provision of any future United States Internal Revenue Law.

ARTICLE VIII

Dissolution

In the event of dissolution, the residual assets of the organization will be turned over to one or more organizations which themselves are exempt as organizations described in sections 501 (c) (3) of the Internal Revenue Code of 1954, or corresponding sections of any prior or future law or to the Federal, State, or local government for exclusive public purpose.

ARTICLE IX

Amendments

The By-Laws may be amended at any regular or called meeting of the Board at which there is a quorum.

ARTICLE X

Parliamentary Authority

All meetings shall be conducted according to Robert's Rules of Order, Revised, except when in conflict with these By-Laws.

Reviewed and Approved February 10, 2015