

Public Participation at All Montgomery County Public Meetings Except Any Full Montgomery County Commission Public Meetings

This form must be completed and returned to the Chair of the Public Meeting immediately before the Public Meeting at which the speaker asks to speak is called to Order so that the Speaker can be recognized. Unless you are notified to the contrary, you will be placed on the agenda subject to the following rules:

1. Time limit of presentation will not exceed three (3) minutes.
2. Subject matters are limited to items on the agenda of the meeting.
3. Presentation will be consistent with Roberts Rules of Order as to appropriate conduct and decorum befitting the occasion and dignity of the committee meeting.
4. The chairman may interrupt or terminate a presentation that exceeds the time limit or is contrary to Roberts Rules of Order in regard to decorum. For example, personally directed, abusive, obscene, or irrelevant remarks.
5. The number of people allowed to speak on any agenda item (including those on the consent agenda individually) may not exceed three (3). The chairman will recognize the order of persons to speak when the number of three (3) is exceeded.
6. The Speaker and the Committee Chair will follow all mandates of Public Chapters 300 and 213.
7. No person will be allowed to deposit or present documentation, materials, publications, or other articles on the desks or the areas of the meeting room without prior approval by the Chair. If anyone wishes to distribute materials to members of the committee, the individual should submit these to the Chair prior to the meeting for approval.

Public meeting at which you wish to speak _____ Date _____

Name _____

Address _____

Telephone _____

Agenda Item _____

Address _____

Signature _____ Date _____