

INFORMAL COMMISSION MEETING AGENDA

JULY 2, 2018

CITIZENS TO ADDRESS THE COMMISSION

1. Steven Currie – regarding hotel/motel tax
2. Barry Schmittou – regarding help needed from elected officials

CALL TO ORDER - Mayor Durrett

ZONING RESOLUTIONS

CZ-14-2018: Application of Carol Weems from AG to E-1

CZ-15-2018: Application of Nick Dattilo from AG to E-1

OTHER RESOLUTIONS

- 18-7-1:** Resolution to Ratify Chapter No. 167 of the Private Acts of 1979, House Bill No. 2710, of the 110th General Assembly of the State of Tennessee Relative to Tourism and the Privilege Tax on the Occupancy of Hotels and Motels in Montgomery County, Tennessee
- 18-7-2:** Resolution Updating the Provisions for the Rules of Procedure and Changing the Title to Internal Operating Rules of the Montgomery County Board of Commissioners
- 18-7-3:** Resolution Amending Resolution 16-6-8 from Montgomery County Fair Board to Montgomery County Fair Committee
- 18-7-4:** Resolution to Establish Written Procedures Governing Purchases at Publicly Advertised Auctions
- 18-7-5:** Resolution to Amend Animal Care and Control Regulations Regarding Owner Release of Pets
- 18-7-6:** Resolution to Amend Animal Care and Control Regulations Regarding Microchipping of Reclaimed and Adopted Pets

REPORTS

1. Brenda Radford – Trustee Report on Hotel/Motel Tax
2. Airport Report – Commissioner Jason Hodges
3. School Liaison Report – Commissioner John Genis
4. Nominating Committee Nominations – Commissioner Robert Nichols
5. County Mayor Nominations and Appointment – Mayor Durrett

REPORTS FILED

1. Minutes from June 11, 2018
2. County Clerk's Report and Notary List
3. Building & Codes Monthly Report
4. Airport's Quarterly Report

OLD BUSINESS

ANNOUNCEMENTS

1. Reminder - if you have any suggested items for the 2019 Legislative Agenda, please email them to Michell Newell at manewell@mcgtn.net and Shelly Baggett at smbaggett@mcgtn.net.
2. Tomorrow morning there will be a "Raising of the Flag" at the flag pole on Riverside Drive. You are invited to join us!
3. Please join us on Wednesday, July 4, at 10:00 a.m. to hear the Declaration of Independence which will be read on the Courthouse steps at 10:00 a.m. followed by the firing of the cannon.
4. You should have received an invitation to a Welcome Reception for the new IDB Director, Frank Tate, on July 10 from 5:00 to 6:30 p.m. at F&M Bank. If you would to attend and have not already RSVP'd, please do so to Robin Burton at rburton@clarksville.tn.us no later than Friday, July 6.
5. For those of you leaving the commission, please bring your committee book in next Monday night, (if you didn't bring it tonight), and your iPad needs to be turned in no later than the August formal commission meeting. Please remove any personal information or photos from your iPad before bringing it in; anything left on the device will be deleted. We need this time to get both items prepared for the incoming commissioners.

ADJOURN

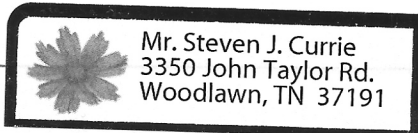
Public Participation at County Commission Meetings
(Request to Appear before the Board of Commissioners)

This form must be completed and returned to the County Mayor at least 72 hours before the date of the informal monthly meeting at which you wish to speak. The informal monthly meeting is on the first Monday of each month at 6:00 p.m. unless that Monday is a holiday. If that occurs, the informal meeting will take place the following Tuesday.

Unless you are notified to the contrary, you will be placed on the agenda subject to the following rules:

1. Time limit of presentation will not exceed three (3) minutes.
2. Subject matter should be limited to issues, without reference to personalities.
3. Presentation will be in consonance with good taste and decorum befitting the occasion and dignity of the county commission meeting.
4. The chairman may interrupt or terminate a presentation when it is too lengthy, personally directed, abusive, obscene or irrelevant.
5. The chairman may limit the number of individuals who will be recognized to speak on one side of any given issue. The number of presentations to be made at any given county commission meeting may also be limited in the discretion of the chairman.
6. A brief outline of the presentation and its relationship to the business of the county commission must be included with this request form.

Name



Address

Telephone

931-542-2277

Subject Matter

Hotel Motel TAX

Individual or organization (if any) you represent

Me

Address

Signature

Steven J. Currie

Date

6/22/2018

Please email to dlgentry@mcgtn.net
or Fax to 553-5177, attention Debbie Gentry

Public Participation at County Commission Meetings
(Request to Appear before the Board of Commissioners)

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6. A brief outline of the presentation and its relationship to the business of the county commission must be included with this request form.

Name Barry Schmittou

Address 2402 Old Ashland City Rd. Clarksville TN. 37043

Telephone 931-249-7449

Subject Matter - Our Mayors, Commissioners and Councilmen are some of the most important persons in citizen's lives because you can get local, state and national action on things that citizens cannot achieve by ourselves. During the three minutes allowed for speaking I'll briefly list topics we need help on.

Individual or organization (if any) you represent _____

Address _____

Signature _____ Date _____

Please email to dlgentry@mcgtn.net
or Fax to 553-5177, attention Debbie Gentry

COUNTY ZONING ACTIONS

The following case(s) will be considered for final action at the formal session of the Board of County Commissioners meeting on: **Monday, July 9, 2018**. The public hearing will be held on: **Monday, July 2, 2018**.

CASE NUMBER: CZ-14-2018

Applicant: Carol Weems Clark

Agent: Chris Blackwell

Location: Property fronting on the north frontage of Old Highway 48, 2,685+/- feet east of the Marthas Chapel Road & Old Highway 48 intersection.

Request: AG Agricultural District to
E-1 Single-Family Estate District

County Commission District: 4

STAFF RECOMMENDATION: APPROVAL

PLANNING COMMISSION RECOMMENDATION: APPROVAL

CASE NUMBER: CZ-15-2018

Applicant: Nick Dattilo

Location: Property fronting on the northwest frontage of Guthrie Highway 824+/- feet southwest of the Guthrie Highway & Arkadelphia Road intersection.

Request: AG Agricultural District to
E-1 Single-Family Estate District

County Commission District: 19

STAFF RECOMMENDATION: APPROVAL

PLANNING COMMISSION RECOMMENDATION: APPROVAL

CLARKSVILLE-MONTGOMERY COUNTY REGIONAL PLANNING

STAFF REVIEW - ZONING

RPC MEETING DATE 6/27/2018

CASE NUMBER: CZ - 14 - 2018

NAME OF APPLICANT Carol Weems

Clark

AGENT: Chris

Blackwell

GENERAL INFORMATION

TAX PLAT: 112

PARCEL(S): 060.01

ACREAGE TO BE REZONED: 2.69

PRESENT ZONING: AG

PROPOSED ZONING: E-1

EXTENSION OF ZONING

CLASSIFICATION: NO

PROPERTY LOCATION: Property fronting on the north frontage of Old Highway 48, 2,685+/- feet east of the Marthas Chapel Road & Old Highway 48 intersection.

CITY COUNCIL WARD:

COUNTY COMMISSION DISTRICT: 4

CIVIL DISTRICT: 17

DESCRIPTION OF PROPERTY Semi wooded, moderately sloped tract

AND SURROUNDING USES:

APPLICANT'S STATEMENT Single Family

FOR PROPOSED USE:

GROWTH PLAN AREA:

RA

PLANNING AREA: Cumberland

PREVIOUS ZONING HISTORY:

CLARKSVILLE-MONTGOMERY COUNTY REGIONAL PLANNING

STAFF REVIEW - ZONING

DEPARTMENT COMMENTS

- ☐ GAS AND WATER ENG. SUPPORT MGR.
- ☐ GAS AND WATER ENG. SUPPORT COOR.
- ☒ UTILITY DISTRICT
- ☐ JACK FRAZIER
- ☐ CITY STREET DEPT.
- ☐ TRAFFIC ENG. - ST. DEPT.
- ☒ COUNTY HIGHWAY DEPT.
- ☒ CEMC
- ☐ DEPT. OF ELECTRICITY (CDE)

- ☐ ATT
- ☐ FIRE DEPARTMENT
- ☒ EMERGENCY MANAGEMENT
- ☐ POLICE DEPARTMENT
- ☒ SHERIFF'S DEPARTMENT
- ☐ CITY BUILDING DEPT.
- ☒ COUNTY BUILDING DEPT.
- ☒ SCHOOL SYSTEM OPERATIONS
- ☐ FT. CAMPBELL

- ☒ DIV. OF GROUND WATER
- ☐ HOUSING AUTHORITY
- ☐ INDUSTRIAL DEV BOARD
- ☐ CHARTER COMM.
- ☐ Other...

1. CITY ENGINEER/UTILITY DISTRICT:

Comments received from department and they had no concerns.

2. STREET DEPARTMENT/ COUNTY HIGHWAY DEPARTMENT:

No Comment(s) Received

3. DRAINAGE COMMENTS:

Comments received from department and they had no concerns.

4. CDE/CEMC:

5. FIRE DEPT/EMERGENCY MGT.:

Comments received from department and they had no concerns.

6. POLICE DEPT/SHERIFF'S OFFICE:

No Comment(s) Received

7. CITY BUILDING DEPARTMENT/ COUNTY BUILDING DEPARTMENT:

Comments received from department and they had no concerns.

8. SCHOOL SYSTEM:

ELEMENTARY:

MIDDLE SCHOOL:

HIGH SCHOOL:

9. FT. CAMPBELL:

10. OTHER COMMENTS:

CLARKSVILLE-MONTGOMERY COUNTY REGIONAL PLANNING
STAFF REVIEW - ZONING

PLANNING STAFF'S STUDY AND RECOMMENDATION

IMPACT OF PROPOSED USE ON Minimal
SURROUNDING DEVELOPMENT:

INFRASTRUCTURE:

WATER SOURCE: UTILITY DISTRICT

SEWER SOURCE: SEPTIC

STREET/ROAD ACCESSIBILITY: Old Highway 48

DRAINAGE COMMENTS: East

RESIDENTIAL DEVELOPMENT

APPLICANT'S ESTIMATES HISTORICAL ESTIMATES

LOTS/UNITS:

2

2

POPULATION:

ELEMENTARY SCHOOL STUDENTS:

MIDDLE SCHOOL STUDENTS:

HIGH SCHOOL STUDENTS:

APPLICABLE LAND USE PLAN

Cumberland Planning Area: The least densely populated planning area in Montgomery County

STAFF RECOMMENDATION: **APPROVAL**

1. The proposed zoning request is consistent with the adopted Land Use Plan.
2. The zone change will allow the neighboring property and owner's property to subdivide while meeting lot minimums.
3. No adverse environmental issues were identified relative to this request.
- 4.
- 5.

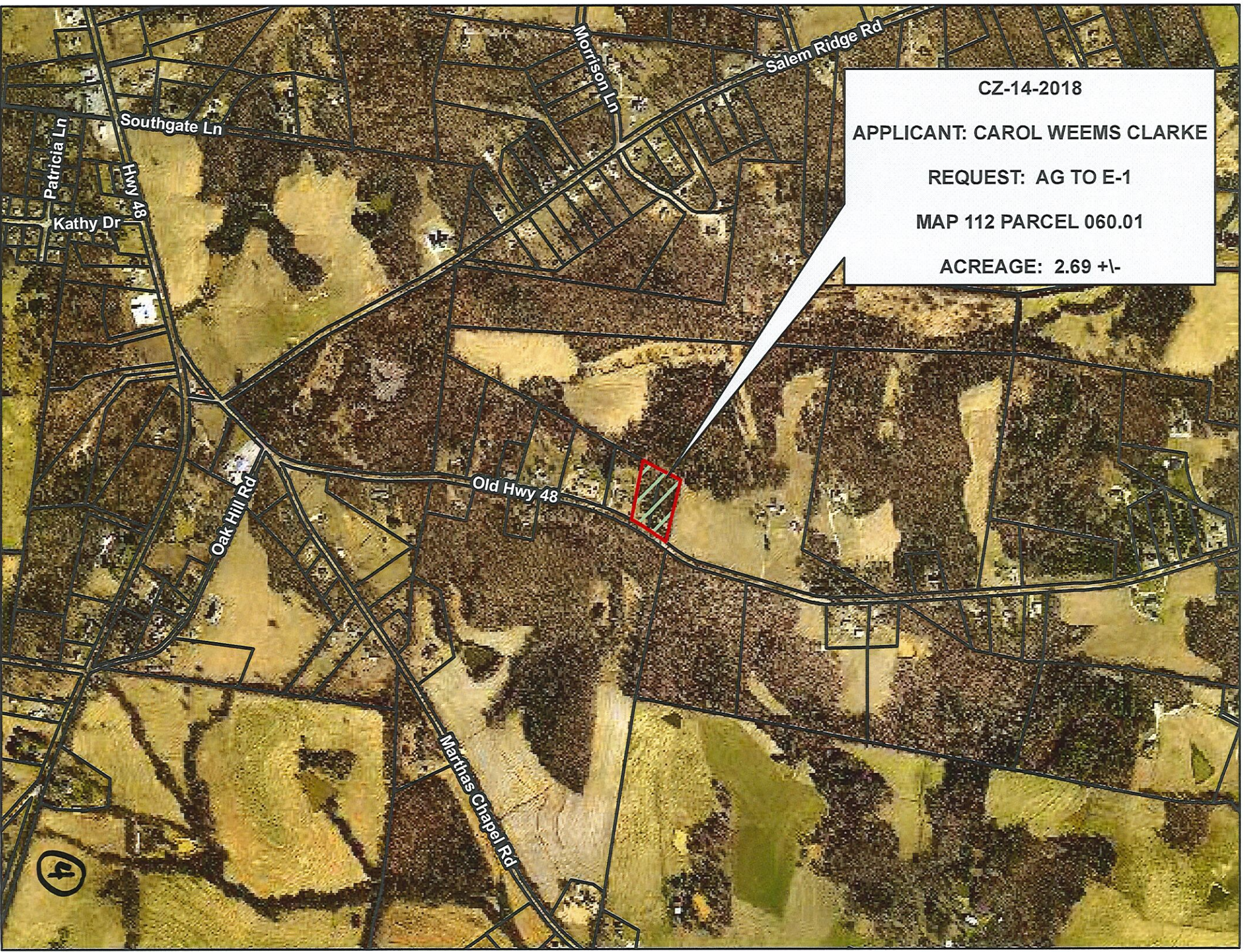
CZ-14-2018

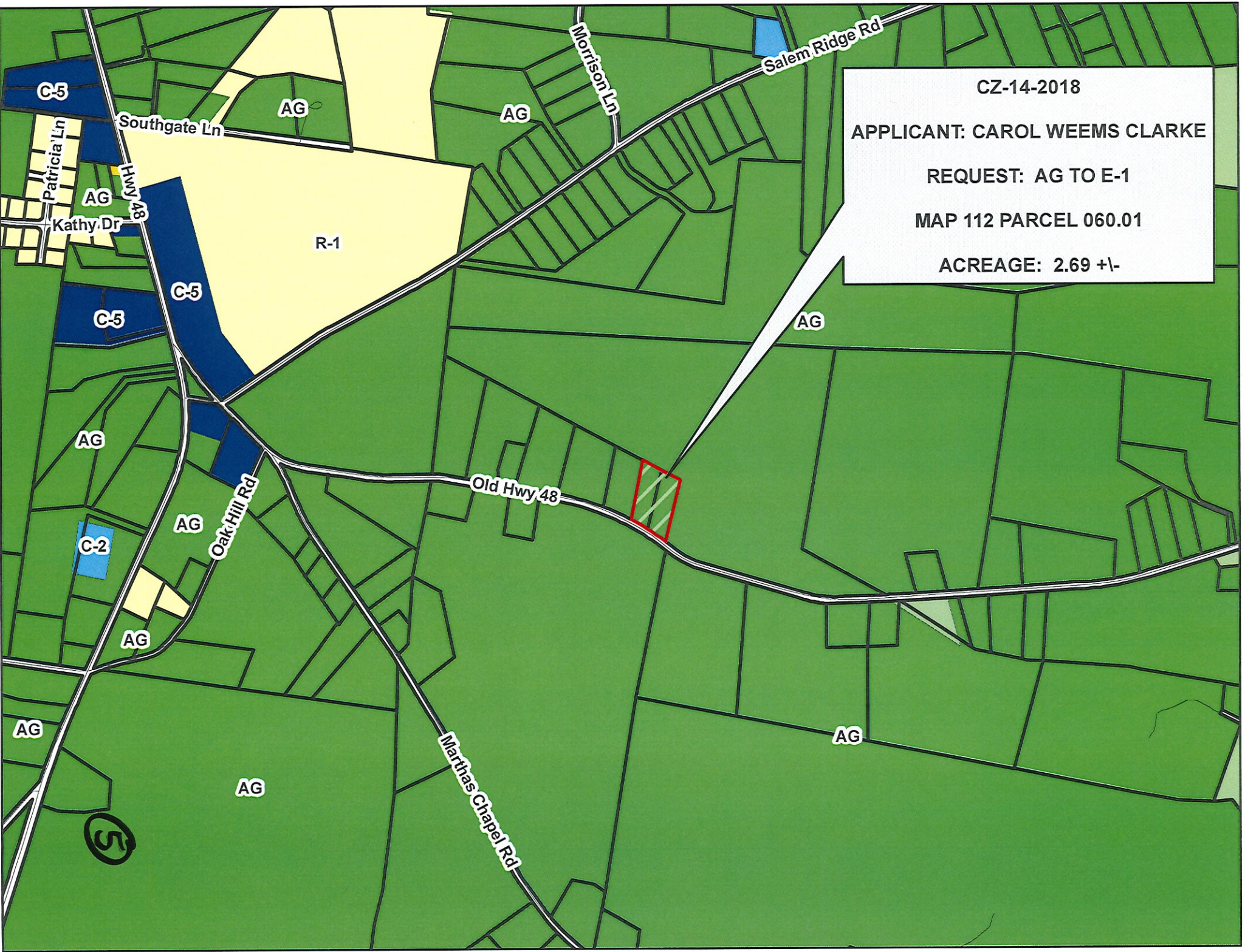
APPLICANT: CAROL WEEMS CLARKE

REQUEST: AG TO E-1

MAP 112 PARCEL 060.01

ACREAGE: 2.69 +/-





CZ-14-2018

APPLICANT: CAROL WEEMS CLARKE

REQUEST: AG TO E-1

MAP 112 PARCEL 060.01

ACREAGE: 2.69 +/-

CASE NUMBER: CZ 14 2018 **MEETING DATE** 6/27/2018

APPLICANT: Carol Weems Clark

PRESENT ZONING AG

PROPOSED ZONING E-1

TAX PLAT # 112

PARCEL 060.01

GEN. LOCATION Property fronting on the north frontage of Old Highway 48, 2,685+/- feet east of the
Marthas Chapel Road & Old Highway 48 intersection.

PUBLIC COMMENTS

None received as of 10:30 A.M. on 6/27/2018 (A.L.)

CLARKSVILLE-MONTGOMERY COUNTY REGIONAL PLANNING

STAFF REVIEW - ZONING

RPC MEETING DATE: 6/27/2018

CASE NUMBER: CZ - 15 - 2018

NAME OF APPLICANT: Nick

Dattilo

AGENT:

GENERAL INFORMATION

TAX PLAT: 010

PARCEL(S): 039.01

ACREAGE TO BE REZONED: 1.45

PRESENT ZONING: AG

PROPOSED ZONING: E-1

EXTENSION OF ZONING

CLASSIFICATION: YES

PROPERTY LOCATION: Property fronting on the northwest frontage of Guthrie Highway 824+/- feet southwest of the Guthrie Highway & Arkadelphia Road intersection.

CITY COUNCIL WARD:

COUNTY COMMISSION DISTRICT: 19

CIVIL DISTRICT: 1

DESCRIPTION OF PROPERTY AND SURROUNDING USES: Existing level tract with an existing residential structure.

APPLICANT'S STATEMENT FOR PROPOSED USE: In order to bring the lot into compliance. It is currently just 1.45ac in an ag zoning.

GROWTH PLAN AREA:

RA

PLANNING AREA: Trenton

PREVIOUS ZONING HISTORY:

CLARKSVILLE-MONTGOMERY COUNTY REGIONAL PLANNING

STAFF REVIEW - ZONING

DEPARTMENT COMMENTS

- ☐ GAS AND WATER ENG. SUPPORT MGR.
☐ GAS AND WATER ENG. SUPPORT COOR.
☒ UTILITY DISTRICT
☐ JACK FRAZIER
☐ CITY STREET DEPT.
☐ TRAFFIC ENG. - ST. DEPT.
☒ COUNTY HIGHWAY DEPT.
☒ CEMC
☐ DEPT. OF ELECTRICITY (CDE)

- ☐ ATT
☐ FIRE DEPARTMENT
☒ EMERGENCY MANAGEMENT
☐ POLICE DEPARTMENT
☒ SHERIFF'S DEPARTMENT
☐ CITY BUILDING DEPT.
☒ COUNTY BUILDING DEPT.
☒ SCHOOL SYSTEM OPERATIONS
☐ FT. CAMPBELL

- ☒ DIV. OF GROUND WATER
☐ HOUSING AUTHORITY
☐ INDUSTRIAL DEV BOARD
☐ CHARTER COMM.
☐ Other...

1. CITY ENGINEER/UTILITY DISTRICT:

No sewer available.

**2. STREET DEPARTMENT/
COUNTY HIGHWAY DEPARTMENT:**

No Comment(s) Received

3. DRAINAGE COMMENTS:

Comments received from department and they had no concerns.

4. CDE/CEMC:

5. FIRE DEPT/EMERGENCY MGT.:

Comments received from department and they had no concerns.

6. POLICE DEPT/SHERIFF'S OFFICE:

No Comment(s) Received

**7. CITY BUILDING DEPARTMENT/
COUNTY BUILDING DEPARTMENT:**

Comments received from department and they had no concerns.

8. SCHOOL SYSTEM:

ELEMENTARY:

MIDDLE SCHOOL:

HIGH SCHOOL:

9. FT. CAMPBELL:

10. OTHER COMMENTS:

CLARKSVILLE-MONTGOMERY COUNTY REGIONAL PLANNING
STAFF REVIEW - ZONING

PLANNING STAFF'S STUDY AND RECOMMENDATION

IMPACT OF PROPOSED USE ON Minimal
SURROUNDING DEVELOPMENT:

INFRASTRUCTURE:

WATER SOURCE: CITY

SEWER SOURCE: SEPTIC

STREET/ROAD ACCESSIBILITY: Guthrie Highway

DRAINAGE COMMENTS: northwest

RESIDENTIAL DEVELOPMENT

APPLICANT'S ESTIMATES HISTORICAL ESTIMATES

LOTS/UNITS:

1

1

POPULATION:

ELEMENTARY SCHOOL STUDENTS:

MIDDLE SCHOOL STUDENTS:

HIGH SCHOOL STUDENTS:

APPLICABLE LAND USE PLAN

Trenton Road Planning Area: The dominant transportation corridor in the area is I-24, strongly supported by Wilma Rudolph Blvd. & 101st Airborne Parkway. Exit 1 I-24 interchange with Trenton Road has seen tremendous growth since 2000.

STAFF RECOMMENDATION: APPROVAL

- 1.** The proposed zoning request is consistent with the adopted Land Use Plan.
- 2.** Proposed zone change will bring the property into compliance with the zoning resolution so that a building permit for a single family home may be issued.
- 3.** No adverse environmental issues were identified relative to this request.

4.

5.

Tylertown Rd

Guthrie Hwy

Sh

Port Royal Rd
Baylor Ct

CZ-15-2018

APPLICANT: NICK DATTILO

REQUEST: AG TO E-1

MAP 010 PARCEL 039.01

ACREAGE: 1.45 +/-

Madelp

Webb Rd

10



CZ-15-2018

APPLICANT: NICK DATTILO

REQUEST: AG TO E-1

MAP 010 PARCEL 039.01

ACREAGE: 1.45 +/-

CASE NUMBER: CZ 15 2018 **MEETING DATE** 6/27/2018

APPLICANT: Nick Dattilo

PRESENT ZONING AG

PROPOSED ZONING E-1

TAX PLAT # 010

PARCEL 039.01

GEN. LOCATION Property fronting on the northwest frontage of Guthrie Highway 824+/- feet southwest of the Guthrie Highway & Arkadelphia Road intersection.

PUBLIC COMMENTS

None received as of 10:30 A.M. on 6/27/2018 (A.L.)

**RESOLUTION OF THE MONTGOMERY COUNTY BOARD OF
COMMISSIONERS
AMENDING THE ZONE CLASSIFICATION OF THE PROPERTY OF
CAROL WEEMS CLARK**

WHEREAS, an application for a zone change from AG Agricultural District to E-1 Single-Family Estate District has been submitted by Carol Weems Clark and

WHEREAS, said property is identified as County Tax Map 112, parcel 060.01, containing 2.69 acres, situated in Civil District 13, located Property fronting on the north frontage of Old Highway 48, 2,685+/- feet east of the Marthas Chapel Road & Old Highway 48 intersection; and

WHEREAS, said property is described as follows:

Beginning at a point, said point being 2,610 +/- feet east of the Martha's Chapel Road & Old Highway 48 intersection, said point being in the northern right of way of Old Highway 48 and the southeast corner of the Gary G. Wheeler II property, thence in a northerly direction 431 +/- feet with the eastern boundary of the Wheeler property to a point, said point being in the southern boundary of the Lela Violet Atkins, thence in a easterly direction 303+/- feet to a point, thence in a southerly direction 456+/- feet with the southern & western boundary of the Atkins property respectively, to a point, said point being in the northern right of way margin of Old Highway 48, thence in a westerly direction 302+/- feet with the northern right of way margin of Old Highway 48 to the point of beginning, said herein described tract containing 2.69 +/- acres, further described as Tax Map 112, Parcel 60.01 & 60.02

WHEREAS, the Planning Commission staff recommends APPROVAL and the Regional Planning Commission recommends APPROVAL of said application.

NOW, THEREFORE, BE IT RESOLVED by the Montgomery County Board of County Commissioners assembled in regular session on this 9th day of July, 2018, that the zone classification of the property of Carol Weems Clark from AG to E-1 is hereby approved.

Duly passed and approved this 9th day of July, 2018.

Sponsor _____
Commissioner _____
Approved _____
County Mayor

Attested: _____
County Clerk

**RESOLUTION OF THE MONTGOMERY COUNTY BOARD OF
COMMISSIONERS
AMENDING THE ZONE CLASSIFICATION OF THE PROPERTY OF
NICK DATTILO**

WHEREAS, an application for a zone change from AG Agricultural District to E-1 Single-Family Estate District has been submitted by Nick Dattilo and

WHEREAS, said property is identified as County Tax Map 010, parcel 039.01, containing 1.45 acres, situated in Civil District 13, located Property fronting on the northwest frontage of Guthrie Highway 824+/- feet southwest of the Guthrie Highway & Arkadelphia Road intersection; and

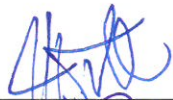
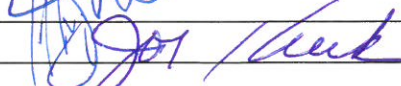
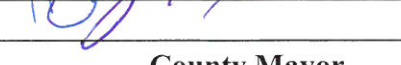
WHEREAS, said property is described as follows:

Beginning at an iron pin 1.6 miles east of Hampton Road and being on the south right of way line of Highway 79; thence with the right of way line of Highway 79 North 42 degrees West 184.33 feet to an iron pin; thence leaving Highway 79 South 49 degrees 31 minutes 44 seconds West 355.17 feet to an iron pin; Thence South 48 degrees 57 minutes East 186.20 feet to an iron pin; Thence North 49 degrees 32 minutes 46 seconds East 332.63 feet to the point of beginning and containing 1.45 acres +/- further identified as Tax Map 10, parcel 39.01

WHEREAS, the Planning Commission staff recommends APPROVAL and the Regional Planning Commission recommends APPROVAL of said application.

NOW, THEREFORE, BE IT RESOLVED by the Montgomery County Board of County Commissioners assembled in regular session on this 9th day of July, 2018, that the zone classification of the property of Nick Dattilo from AG to E-1 is hereby approved.

Duly passed and approved this 9th day of July, 2018.

Sponsor	
Commissioner	
Approved	
	County Mayor

Attested: _____
County Clerk

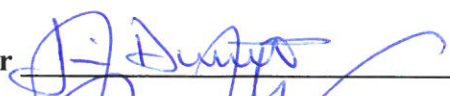
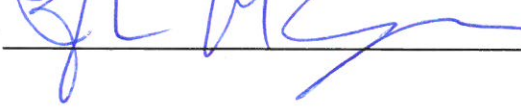
**RESOLUTION TO RATIFY CHAPTER NO. 167 OF THE PRIVATE ACTS OF 1979,
HOUSE BILL NO. 2710, OF THE 110th GENERAL ASSEMBLY OF THE STATE
OF TENNESSEE RELATIVE TO TOURISM AND THE PRIVILEGE TAX
ON THE OCCUPANCY OF HOTELS AND MOTELS IN
MONTGOMERY COUNTY, TENNESSEE**

WHEREAS, Private Chapter No. 57, House Bill No. 2710, was passed by the 110th General Assembly on April 26, 2018 and certified by the Secretary of State of the State of Tennessee on May 7, 2018, to amend Section 2 and Section 11 of Chapter 167 of the Private Acts of 1979, a copy of which is attached hereto; and

WHEREAS, said act shall have no effect unless it is approved by a two-thirds (2/3) vote of the county legislative body of Montgomery County and certified by the presiding officer of the county legislative body to the secretary of state.

NOW, THEREFORE, BE IT RESOLVED by the Montgomery County Board of Commissioners meeting in regular session on the 9th day of July, 2018, that Private Chapter No. 57, House Bill 2710, of the 110th General Assembly of the State of Tennessee is hereby ratified.

Duly passed and approved this 9th day of July, 2018.

Sponsor 
Commissioner 
Approved _____
County Mayor

Attested _____
County Clerk



State of Tennessee

PRIVATE CHAPTER NO. 57

SENATE BILL NO. 2746

By Green

Substituted for: House Bill No. 2710

By Pitts, Johnson

AN ACT to amend Chapter 167 of the Private Acts of 1979; as amended by Chapter 140 of the Private Acts of 2000; and any other acts amendatory thereto, relative to the privilege tax on the occupancy of hotels and motels in Montgomery County.

BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF TENNESSEE:

SECTION 1. Section 2 of Chapter 167 of the Private Acts of 1979, as amended by Chapter 140 of the Private Acts of 2000, and any other acts amendatory thereto, is amended by deleting the language "five percent (5%)" and substituting instead the language "eight percent (8%)".

SECTION 2. Section 11 of Chapter 167 of the Private Acts of 1979, as amended by Chapter 140 of the Private Acts of 2000, and any other acts amendatory thereto, is amended by deleting the following language:

(1) One-fourth (1/4) of the proceeds shall be placed in the general fund of the City of Clarksville, (2) One-fourth (1/4) of the proceeds shall be placed in the general fund of Montgomery County, (3) One-half (1/2) of the proceeds shall be placed in a Tourist Promotion Fund to be administered by the Clarksville-Montgomery County Tourist Commission established by this act, and shall be used for the promotion of tourism in Montgomery County.

and substituting instead the following:

(1) Twelve and one-half percent (12.5%) of the proceeds shall be placed in the general fund of the City of Clarksville; (2) Thirty-seven and one-half percent (37.5 %) of the proceeds shall be placed in a Tourist Promotion Fund to be administered by the Clarksville-Montgomery County Tourist Commission established by this act, and this portion shall be used for the promotion of tourism in Montgomery County; and (3) Fifty percent (50%) of the proceeds shall be placed in the general fund of Montgomery County, and shall be accounted for by Montgomery County for the sole and specific and exclusive use to promote tourism in Montgomery County, Tennessee, for and by its exclusive use to pay the cost to build or design, or acquire land for a multi-purpose event center, multi-purpose event center construction debt, infrastructure, or additions. Funds derived from the portion of revenues allocated to Montgomery County shall be placed in the Capital Projects Fund of Montgomery County, Tennessee, and any unused funds shall be placed in a reserve account within the Capital Projects Fund until such time as appropriated to satisfy the aforementioned expenses.

SECTION 3. This act shall have no effect unless it is approved by a two-thirds (2/3) vote of the legislative body of Montgomery County before October 1, 2019. Its approval or nonapproval shall be proclaimed by the presiding officer of the legislative body and certified to the secretary of state.

SECTION 4. For the purpose of approving or rejecting the provisions of this act, it shall be effective upon becoming a law, the public welfare requiring it. For all other purposes, it shall become effective as provided in Section 3.

SENATE BILL NO. 2746

PASSED: April 12, 2018


RANDY McNALLY
SPEAKER OF THE SENATE


BETH HARWELL, SPEAKER
HOUSE OF REPRESENTATIVES

APPROVED this 26th day of April 2018


BILL HASLAM, GOVERNOR

**RESOLUTION UPDATING THE PROVISIONS FOR THE RULES OF PROCEDURE
AND CHANGING THE TITLE TO INTERNAL OPERATING RULES OF THE
MONTGOMERY COUNTY BOARD OF COMMISSIONERS**

WHEREAS, the Rules Committee is charged with the responsibility of analyzing the structure, organization and functions of the various boards, committees and commissions of Montgomery County Government; and

WHEREAS, the Rules Committee met numerous times and spent many hours reviewing the current Rules of Procedures for the Montgomery County Board of Commissioners. It was approved that the title be changed to Internal Operating Rules of the Montgomery County Board of Commissioners, and it was updated in its entirety and approved by the Rules Committee on February 20, 2018, a copy of which is attached hereto.

NOW, THEREFORE, BE IT RESOLVED by the Montgomery County Board of Commissioners meeting in regular business session on this 9th day of July, 2018, that the Internal Operating Rules of the Montgomery County Board of Commissioners be approved.

Duly passed and approved this 9th day of July, 2018.

Sponsor _____
Commissioner _____
Approved _____
County Mayor

Attested _____
County Clerk

**~~PROVISIONS FOR RULES OF PROCEDURE FOR~~ INTERNAL OPERATING RULES
OF THE**

MONTGOMERY COUNTY BOARD OF COMMISSIONERS

RULES OF THE BOARD OF COUNTY COMMISSIONERS

RULE I

MEETINGS

The Montgomery County Board of Commissioners shall convene in an informational meeting on the first Monday of each month at 6:00 p.m., Central Standard Time (or on the first Tuesday if that Monday falls on a holiday). The purpose of the informal meeting is to gather information.

The Montgomery County Board of Commissioners shall convene in a formal meeting on the second Monday of each month at 6:00 p.m., Central Standard Time.

~~If either meeting falls on a holiday, t~~The chairman shall determine when the meeting is to be held.

If a quorum is not present, the chairman or the clerk shall adjourn the board over until a subsequent day, making proper records on the minutes.

No per diem shall be allowed to any member for a meeting adjourned because a quorum is not present.

RULE II

ORDER OF BUSINESS

INFORMAL MEETING

The following shall be order of business for the Informal meeting:

(a) Opportunity for citizens to address the commission

~~(a)~~(b) Call to order

~~— Opportunity for citizens to address the commission~~

~~(b)~~(c) Public hearing on zoning resolutions (report/recommendation from the Regional Planning Commission and public comments)

(d) Resolutions (information from sponsors)

(e) Old Business

~~(e)~~

(f) Reports from Committees ~~Reports from commissions concerning committees~~

(g) Elections - Nominations and appointments

(h) Reports filed

~~(d)-(i) Announcements (without deliberation)~~

(j) Adjourn

~~(e) Opportunity for citizens to address the commission~~

Anyone wishing to address the commission must sign a request form at the County Executive's Mayor's Office at least ~~twenty-four (24)~~ seventy-two (72) hours prior to the Informal meeting. The request shall include a brief outline of the presentation. Speaking time will be limited to three (3) minutes, unless otherwise decided upon by the chairman.

~~Citizens wishing to address the commission on a particular resolution or topic on the agenda shall do so at the time the resolution or topic is presented. All other requests to speak before the commission shall be heard after all other matters on the agenda.~~

ORDER OF BUSINESS

FORMAL MEETING

The following shall be order of business for the Formal meeting:

(a) Call to order. (The chairman shall signal the sheriff, or his duly assigned deputy, to give the call to order. In the absence of the chairman, the signal shall be given by the chairman pro tempore, and in his/her absence, by the county clerk who shall immediately ask for an election of a temporary chairman to act in the absence of the chairman and the chairman prop tempore.)

(b) Pledge of allegiance.

(c) Invocation.

(d) Roll call.

(e) Approval of minutes of the previous meeting.

(f) Vote on zoning resolutions.

(g) Vote on other resolutions.

(h) Unfinished business.

(i) New business.

~~(i)~~ Reports - Clerk's Report

(j) Reports filed carried over from Informal and new reports filed

~~(j)~~ Reports.

(k) Elections.

(l) Announcements (without deliberation)

~~(k)~~(m) Adjourn (by sheriff, or his duly assigned deputy)

RULE III

FLOOR PROCEDURE

(a) Any member wishing to address the Board shall seek recognition by the chair who shall recognize such member by name, and no member shall proceed to speak until so recognized.

(b) No person, not a member of the Board, may address the Board except by a majority consent of all the members present.

(c) No member who has spoken on any subject before the Board shall be allowed to call for the previous question until the members desiring to speak have had an opportunity of doing so.

(d) When any resolution or motion has been presented to the Board, and an amendment or amendments to same have been offered, and after such amendment or amendments, a motion to table shall not take with it the original resolution or motion.

(e) All discussion must cease after a motion to lay on the table is made and properly seconded.

(f) At the conclusion of the vote on any resolution, a member may change his vote, provided he does so prior to the announcement by the chair of the result of the vote.

(g) No vote on any resolution may be rescinded at the meeting on the passage of the resolution;

(1) Except by a two-thirds vote of the members present and voting, and

(2) The maker of the motion to reconsider ~~shall have voted voting~~ with the majority.

(h) Roll call for ayes and nays shall be ordered when called for the three or more members. However, the Clerk shall call the roll on all appropriations.

RULE IV

RESOLUTION PROCEDURE

(a) All resolutions shall be filed in writing with the County Clerk as hereinafter provided before the same can be entertained by the Board of Commissioners for action.

(b) Resolutions for specific capital outlay funding and/or amended budgetary requests shall include the following steps:

Step 1. Prepare a comprehensive plan of the proposed project to be funded, identity of affected areas, essential backup data including realistic estimated costs itemized by categories.

Step 2. Initiate informal conferences with key personnel of the Montgomery County Board of Commissioners pertaining to the availability of funds.

Step 3. Submit to the Montgomery County Board of Commissioners an appropriate resolution requesting funding of architectural fees through the program phase and approval of intent to fund the proposed project.

Step 4. After the program phase is completed, submit to the Montgomery County Board of Commissioners information on architect's cost estimates for the completed project and an appropriate resolution for architectural fees through the schematic design phase.

Step 5. After the schematic design phase is completed, submit to the Montgomery County Board of Commissioners information on architect's cost estimates for the completed project and an appropriate resolution for architectural fees through the design development phase.

Step 6. After the design development phase is completed, submit to the Montgomery County Board of Commissioners information on architect's cost estimates for the completed project and an appropriate resolution for architectural fees through the bidding phase. The agency or department shall secure the required bids with the stipulation of the right to reject any or all bids.

Step 7. If bids are acceptable, submit the appropriate resolution required for funding. ~~The resolution shall include a stipulation that the appropriate department head shall file quarterly reports to the Board of Commissioners to include detailed expenditures by object code and a report indicating the progress of work. The progress report shall include the percent of work completed by major component and the amount paid to the contractor including retainage. Upon project completion or the expiration of the warranty, whichever comes first, a detailed closeout report by object code shall be provided within thirty (30) days to the Board of Commissioners. This portion was taken out as of 2009.~~

(c) ~~Upon filing of a resolution, the Clerk will immediately forward a duplicate thereof to the County Executive for referral to the committee, if any, whose function involves the subject matter of the resolution.~~ It is the intent of the Board of Commissioners that most resolutions shall be reviewed by the appropriate committee. To accomplish this, the County ~~Executive~~ Mayor is to refer resolutions to the appropriate committee as soon after filing as practicable. It is also the intent of the Board that committees reviewing resolutions give a specific recommendation regarding the resolutions at the informal board meeting after the resolution is received by the committee.

(d) ~~All resolutions will be presented in writing to the board of Commissioners no later than the day of the informal meeting. All agendas and resolutions must be presented in paper document~~

form, unless electronic form is requested by commissioner, delivered to the commissioners electronically no later than five (5) business days prior to the information Informal meeting. All resolutions must be signed by the person sponsoring the resolution and by a County Commissioner.

All resolutions must be physically accompanied by the person who sponsored the resolution at the time the resolution is presented to the Board of Commissioners. This person should be capable of answering questions about the purpose and effect of the resolution at the informal and formal meetings.

(e) All resolutions must bear the date of filing, the assigned resolution number and the signature of the Clerk or Deputy Clerk who receives the same.

(e)(f) All resolutions must be presented to the Budget Committee (Tim is working on this!!)

RULE V

COMMITTEES, BOARDS, COMMISSIONS AND AGENCIES

The rules pertaining to the structure, organization, functions, operation and membership of the various standing and ad hoc committees of the Montgomery County Board of Commissioners and of the various boards and commissions of the county government, are set forth in a resolution adopted by this Board of this date, and the provisions of said resolutions are made a part of these rules and incorporated herein by reference.

RULE VI

These rules may be suspended only by a 2/3 majority vote.

RULE VII

The County Attorney shall act as parliamentarian for all formal meetings of the Montgomery County Board of Commissioners.

RULE VIII

**RULES OF PROCEDURE FOR THE FILLING OF VACANCIES BY THE
COUNTY LEGISLATIVE BODY**

1. The County Clerk shall provide notice to every member of the county legislative body of the need to fill the office or vacancy.
2. The presiding officer of the county legislative body shall cause public notice to be given in a newspaper of general circulation in the county at least seven (7) days prior to the meeting of the body at which the office is to be filled, notifying the public of the vacancy or opening and specifying the office or offices to be filled at the meeting.
3. Registered voters of the county shall be allowed an opportunity to submit names to the county legislative body for consideration. Such names may be submitted in writing to the chair prior to the meeting or may be submitted in person at the meeting.
4. In order for a name to be considered, a member of the county legislative body must subsequently nominate the person. Members of the county legislative body may also nominate a candidate or candidates to fill the office or vacancy without such name being submitted by a voter. All such nominations do not require a second. If the person nominated is not present at the meeting, the person making the nomination shall submit a signed statement from the nominee that the nominee is willing to serve in the position if appointed. All nominees shall be required to accept their nomination before being considered for appointment by the county legislative body.
5. Should a member of the county legislative body accept a nomination for a position or vacancy to be filled by the county legislative body, the member shall be prohibited from voting on the appointment or any motions or resolutions relative to making the appointment until the position is filled. If a member of the county legislative body is subsequently appointed to the position such member shall immediately resign from the county legislative body upon accepting the appointment. If the member does not receive the appointment, the member shall not be required to resign and may continue the member's duties on the county legislative body upon the conclusion of the vote on the appointment.
6. After nominations cease, the county legislative body may discuss the nominations and may, at the discretion of the chair, interview nominees or allow nominees the opportunity to address the county legislative body for a maximum of five (5) minutes.
7. Upon motion passed by the majority of the members, the vote to make the appointment may be postponed to a subsequent meeting, provided that adequate public notice of the meeting is given in the accordance with Title 8, Chapter 44 (Sunshine Law).
8. To receive an appointment:

- the nominee must receive the votes of a majority of the members of the county legislative body eligible to vote on the appointment, i.e., one more than half of the voting assembly.
- In the case of multiple nominees where no nominee receives a majority of the vote after the initial vote the county legislative body shall follow *Robert's Rules of Order* for the first five rounds of voting, if necessary.
- If a sixth round of voting shall be required, any candidate receiving zero votes in that round shall be eliminated.
- If after the sixth round of voting no nominee receives a majority of the vote after three additional tallies all remaining candidates shall be eliminated save the top three places.
- If three candidates or places remain eligible and subsequently no nominee receives a majority of the vote after three additional tallies, then, in such case, only the remaining top two vote places shall be considered.
- If no winner is determined after three rounds of voting on the remaining two candidates, the County Mayor shall break the tie after said third round of tie voting.
- If the Mayor is unable to break a tie to decide a majority, the Commission will continue voting until a majority vote is achieved.
- The floor shall be open for discussion among members of the Commission if no winner is determined after three rounds of voting on the final two candidates. Any candidate may withdraw at any time during the voting process.

After the conclusion of every official vote the Chair will ask if anyone wants to change their vote before the official vote is tallied. All votes shall be placed on a pre-printed ballot and read aloud by the County Clerk upon receipt and opening charted for public inspection.

RULE VIII

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1. ~~The County Clerk shall provide notice to every member of the county legislative body of the need to fill the office or vacancy.~~
2. ~~The presiding officer of the county legislative body shall cause public notice to be given in a newspaper of general circulation in the county at least seven (7) days prior the meeting of the body at which the office is to be filled, notifying the public of the vacancy or opening and specifying the office or offices to be filled at the meeting.~~
3. ~~Registered voters of the county shall be allowed an opportunity to submit names to the county legislative body for consideration. Such names may be submitted in writing to the chair prior to the meeting or may be submitted in person at the meeting.~~
4. ~~In order for a name to be considered, a member of the county legislative body must subsequently nominate the person. Members of the county legislative body may also nominate a candidate or candidates to fill the office or vacancy without such name being submitted by a voter. All such nominations do not require a second. If the person nominated is not present at the meeting, the person making the nomination shall submit a signed statement from the nominee that the nominee is willing to serve in the position if appointed. All nominees shall be required to accept their nomination before being considered for appointment by the county legislative body.~~
5. ~~Should a member of the county legislative body accept a nomination for a position or vacancy to be filled by the county legislative body, the member shall be prohibited from voting on the appointment or any motions or resolutions relative to making the appointment until the position is filled. If a member of the county legislative body is subsequently appointed to the position such member shall immediately resign from the county legislative body upon accepting the appointment. If the member does not receive the appointment, the member shall not be required to resign and may continue the member's duties on the county legislative body upon the conclusion of the vote on the appointment.~~
6. ~~After nominations cease, the county legislative body may discuss the nominations and may, at the discretion of the chair, interview nominees or allow nominees the opportunity to address the county legislative body for a maximum of five (5) minutes.~~
7. ~~Upon motion passed by the majority of the members, the vote to make the appointment may be postponed to a subsequent meeting, provided that adequate public notice of the meeting is given in the accordance with Title 8, Chapter 44 (Sunshine Law).~~
8. ~~To receive an appointment, the nominee must receive the votes of a majority of the members of the county legislative body eligible to vote on the appointment, i.e., one more than half of the voting assembly. In the case of multiple nominees where no nominee receives a majority of the vote after the initial vote the county legislative body shall follow *Robert's Rules of Order* for the first five rounds of voting, if necessary. If a sixth round of voting shall be~~

~~required, any candidate receiving zero votes in that round shall be eliminated. If after the sixth round of voting no nominee receives a majority of the vote after three additional tallies all remaining candidates shall be eliminated save the top three places. If three candidates or places remain eligible and subsequently no nominee receives a majority of the vote after three additional tallies, then, in such case, only the remaining top two vote places shall be considered. If no winner is determined after three rounds of voting on the remaining two candidates, the County Mayor shall break the tie after said third round of tie voting. If the Mayor is unable to break a tie to decide a majority, the Commission will continue voting until a majority vote is achieved. The floor shall be open for discussion among members of the Commission if no winner is determined after three rounds of voting on the final two candidates. Any candidate may withdraw at any time during the voting process. After the conclusion of every official vote the chair will ask if anyone wants to change their vote before the official vote is tallied. All votes shall be placed on a pre-printed ballot and read aloud by the County Clerk upon receipt and opening charted for public inspection.~~

RULE IX

GRANTS PROCEDURE

All grants must be approved by Resolution of the County Commission stipulating the following:

(1) The required amount of any local funding and if a multi-year grant, the local funding for each year.

(2) Any requirements agreed to by the acceptance of the grant, including any requirements for continuation after expiration of the grant.

(3) If the grant does not require that the program continue upon expiration, a request for local funding to continue the program must be stated as being "the intent of the commission to continue the program and provide local funding".

The respective committee of the grant recipient must make its recommendation to the Budget Committee for approval of grants before submission to the County Commission.

**GENERAL PROVISIONS APPLICABLE TO ALL
COMMITTEES, BOARDS AND COMMISSIONS**

~~(1)~~ (1) Enabling and Governing Authority. Statutory or other legal provisions emanating from authority higher than that of this board will take precedence and be followed, the provisions of this resolution of other resolutions of this board to the contrary notwithstanding.

~~(2)~~ (2) Applicability of Provisions of this Section. The provisions of this Section I of this resolution shall apply to all county committees, boards and commissions operating jointly with some other governmental body or other entity. The word "committee" shall be taken to include the words "board" and "commission".

(3) Meetings.

~~(3)~~ (a) Members shall be notified ~~of the place, date and time of all regular and special meetings at least five (5) days in advance thereof, except in an emergency, in which case notice shall be given as soon as possible after the decision to call a meeting has been~~ make made.

(b) Special meetings may be called by the chairman or by a majority of the members of a committee, unless otherwise provided.

(c) A majority of the members of a committee, board or commission must be present at the meeting in order to constitute a quorum for the transaction of business. All matters and issues shall be decided by a majority of those members present and voting, unless otherwise provided for by law or other higher authority.

(d) It shall be the ~~specific~~ responsibility of the Chair of the Committee elected secretary, primarily, and of the chairman, to see that adequate minutes of the proceedings of each meeting are kept. Staff may take the minutes as long as the elected secretary checks them for accuracy.

Such minutes shall include at least (1) the names of all persons, members and other in attendance, and the names of all absent members; (2) actions taken or decision made; (3) the tabulations of votes taken, and (4) an account of the discussion and argument that will be sufficient to clarify the issue under consideration and the ultimate position taken by the committee. ~~It shall be the responsibility of the elected secretary to have the minutes prepared and filed in the office of the County Executive within ten (10) days after the date of the meeting. All minutes must be prepared and filed in the office of the County Mayor within a reasonable time after the date of the meeting.~~

(e) All committee meetings and notices thereof shall be in compliance with the "Sunshine Law" (TCA 8-44-101 through 8-44-106). Under these statutes, all meetings of any governing body are declared to be public meetings open to the public at all times. "Governing body" is defined as "the members of any public body which consists of two (2) or more members, with authority to make decisions or recommendations to a public body on policy or administration. "Meeting" is defined as "the convening of a governing body for which a quorum is required in order to make decisions or to deliberate toward decisions on any matter."

~~(f)(g)~~ (g) -Rules of procedure shall be governed by Roberts Rules of Order, Revised. (Tim is checking on this)

~~(4)(1)~~ (4) Committee Organization. The first order of business of the first meeting of the committee after the annual election or appointment of its members shall be to elect a chairman, ~~vice chairman and secretary.~~ The officers of the committees, boards and commissions shall have the powers, privileges. And responsibilities usually appertaining to their respective positions, and as may be assigned by resolution of the board of County Commissioners. The committee may assign other specific authority and responsibilities to its officers not inconsistent with the law and resolutions of the board of County Commissioners.

~~(5)(2)~~ (5) Terms. The Board feels that reasonable turnover of the membership of committees will tend to stimulate interest in committee work. Therefore, a limitation on the number of consecutive full terms to be served by a member is set forth under each committee description in Section II of this resolution. Also, in order to provide continuity of experience, unless otherwise provided for the terms of committee members are to be staggered also as noted under the description of each committee. Members shall serve until their successors are duly elected and qualified. Terms of the elected members of committees, boards and commissions shall be coterminous with their elected terms of office.

____ At least one member of each committee shall be a member of the board of County Commissioners unless prohibited by law.

~~(6)(3)~~ (6) Vacancies. Any member of a committee, board or commission who is absent from three (3) meetings in succession, except in case of illness or other extenuating circumstances in the judgment of the chairman, will be considered as having ~~faected~~ vacated his or her membership. The chairman of the committee will notify the chairman of the nominating committee or the County Executive Mayor after the third "missed" meeting for a replacement.

____ In the event of a vacancy on a committee, board or commission, the chairman of the committee shall report the vacancy to the nominating committee (or to the County Executive Mayor if the committee is one whose members are appointed by the County Executive Mayor), and as soon as practicable thereafter a replacement shall be elected (or appointed) to fill the unexpired term of the vacating member. The unexpired term is not counted against that member for the number of terms that person may serve.

~~(7)(4)~~ (7) Update: It shall be the duty of the chairman of the ~~Committee on Committees Rules Committee~~ to inform the secretary of the County Executive Mayor in order to update and record any changed in any part of the committee of Montgomery County Government.

~~(5)~~ (8) Compensation of Members.

~~(8)(6)~~ (a) Unless prohibited by law, or unless otherwise provided, members of county committees, boards and commissions shall be entitled to compensation in an amount equal to one-half the amount of the per diem compensation paid to county commissioners for their attendance at regular Board of County Commission meetings, for attending and participating in a committee meeting, but not more than twenty-four (24) meetings per committee per fiscal year, except for the School Liaison Committee which will be compensated for up to thirty-six (36) meetings per fiscal year.- (This was pursuant to Resolution 12-8-5)

(b) ~~Such entitlement extends to committee members who are or are not members of the Board of County Commissioners, and to members of ad hoc as well as standing committees.~~

 (c) For a member to be entitled to be paid, the meeting attended must be of such reasonable length and the business conducted of such weight and importance as to satisfy a majority of the members of the committee and the County ~~Exeeutive~~ Mayor that compensation is justified.

 (d) No payment will be authorized to be made to members attending a committee meeting until (1) the chairman has authorized the payment by attesting in writing to the presence of the members at the meeting; and (2) ~~the pay authorization form has been delivered to the Payroll Department. until the minutes of the meeting have been duly filed with the County Executive, and he so notifies the director of Accounts and Budgets.~~

~~(9)(7)~~ (9) Ad hoc Committees. In addition to the standing committee provided for in Section II of this resolution, ad hoc committees may be appointed from time to time by the County ~~Exeeutive~~ Mayor to deal with special matters or problems which do not fall within the purview of a standing committee. The life of an ad hoc committee shall be ~~for no more than one (1) year unless it is specifically extended or reactivated by the County Mayor.~~

~~(10)(8)~~ (10) County Executive Mayor. Pursuant to the provisions of Section 17 of Chapter 934 of the Public Acts of 1978, and of Chapter 112 of the Private Acts of 1973, the County ~~Exeeutive~~ Mayor is an ex officio member of all county boards, commissions and committees. He shall serve in an advisory capacity without vote, except as may be provided for otherwise by statute or other higher authority.

**INTERNAL OPERATING RULES OF THE
MONTGOMERY COUNTY BOARD OF COMMISSIONERS**

RULES OF THE BOARD OF COUNTY COMMISSIONERS

RULE I

MEETINGS

The Montgomery County Board of Commissioners shall convene in an informational meeting on the first Monday of each month at 6:00 p.m., Central Standard Time (or on the first Tuesday if that Monday falls on a holiday). The purpose of the informal meeting is to gather information.

The Montgomery County Board of Commissioners shall convene in a formal meeting on the second Monday of each month at 6:00 p.m., Central Standard Time.

The chairman shall determine when the meeting is to be held.

If a quorum is not present, the chairman or the clerk shall adjourn the board over until a subsequent day, making proper records on the minutes.

No per diem shall be allowed to any member for a meeting adjourned because a quorum is not present.

RULE II

ORDER OF BUSINESS

INFORMAL MEETING

The following shall be order of business for the Informal meeting:

- (a) Opportunity for citizens to address the commission
- (b) Call to order
- (c) Public hearing on zoning resolutions (report/recommendation from the Regional Planning Commission and public comments)
- (d) Resolutions (information from sponsors)
- (e) Old Business
- (f) Reports from Committees
- (g) Elections - Nominations and appointments
- (h) Reports filed

- (i) Announcements (without deliberation)
- (j) Adjourn

Anyone wishing to address the commission must sign a request form and return it to the County Mayor's Office at least seventy-two (72) hours prior to the Informal meeting. The request shall include a brief outline of the presentation. Speaking time will be limited to three (3) minutes, unless otherwise decided upon by the chairman.

ORDER OF BUSINESS

FORMAL MEETING

The following shall be order of business for the Formal meeting:

(a) Call to order. (The chairman shall signal the sheriff, or his duly assigned deputy, to give the call to order. In the absence of the chairman, the signal shall be given by the chairman pro tempore, and in his/her absence, by the county clerk who shall immediately ask for an election of a temporary chairman to act in the absence of the chairman and the chairman prop tempore)

- (b) Pledge of allegiance
- (c) Invocation
- (d) Roll call
- (e) Approval of minutes of the previous meeting
- (f) Vote on zoning resolutions
- (g) Vote on other resolutions
- (h) Unfinished business
- (i) Reports - Clerk's Report
- (j) Reports filed carried over from Informal and new reports filed
- (k) Elections
- (l) Announcements (without deliberation)
- (m) Adjourn (by sheriff, or his duly assigned deputy)

RULE III

FLOOR PROCEDURE

(a) Any member wishing to address the Board shall seek recognition by the chair who shall recognize such member by name, and no member shall proceed to speak until so recognized.

(b) No person, not a member of the Board, may address the Board except by a majority consent of all the members present.

(c) No member who has spoken on any subject before the Board shall be allowed to call for the previous question until the members desiring to speak have had an opportunity of doing so.

(d) When any resolution or motion has been presented to the Board, and an amendment or amendments to same have been offered, and after such amendment or amendments, a motion to table shall not take with it the original resolution or motion.

(e) All discussion must cease after a motion to lay on the table is made and properly seconded.

(f) At the conclusion of the vote on any resolution, a member may change his vote, provided he does so prior to the announcement by the chair of the result of the vote.

(g) No vote on any resolution may be rescinded at the meeting on the passage of the resolution;

(1) Except by a two-thirds vote of the members present and voting, and

(2) The maker of the motion to reconsider shall have voted with the majority.

(h) Roll call for ayes and nays shall be ordered when called for the three or more members. However, the Clerk shall call the roll on all appropriations.

RULE IV

RESOLUTION PROCEDURE

(a) All resolutions shall be filed in writing with the County Clerk as hereinafter provided before the same can be entertained by the Board of Commissioners for action.

(b) Resolutions for specific capital outlay funding and/or amended budgetary requests shall include the following steps:

Step 1. Prepare a comprehensive plan of the proposed project to be funded, identity of affected areas, essential backup data including realistic estimated costs itemized by categories.

Step 2. Initiate informal conferences with key personnel of the Montgomery County Board of Commissioners pertaining to the availability of funds.

Step 3. Submit to the Montgomery County Board of Commissioners an appropriate resolution requesting funding of architectural fees through the program phase and approval of intent to fund the proposed project.

Step 4. After the program phase is completed, submit to the Montgomery County Board of Commissioners information on architect's cost estimates for the completed project and an appropriate resolution for architectural fees through the schematic design phase.

Step 5. After the schematic design phase is completed, submit to the Montgomery County Board of Commissioners information on architect's cost estimates for the completed project and an appropriate resolution for architectural fees through the design development phase.

Step 6. After the design development phase is completed, submit to the Montgomery County Board of Commissioners information on architect's cost estimates for the completed project and an appropriate resolution for architectural fees through the bidding phase. The agency or department shall secure the required bids with the stipulation of the right to reject any or all bids.

Step 7. If bids are acceptable, submit the appropriate resolution required for funding.

(c) It is the intent of the Board of Commissioners that most resolutions shall be reviewed by the appropriate committee. To accomplish this, the County Mayor is to refer resolutions to the appropriate committee as soon after filing as practicable. It is also the intent of the Board that committees reviewing resolutions give a specific recommendation regarding the resolutions at the informal board meeting after the resolution is received by the committee.

(d) All agendas and resolutions must be delivered to the commissioners electronically no later than five (5) business days prior to the Informal meeting. All resolutions must be signed by the person sponsoring the resolution and by a County Commissioner.

All resolutions must be physically accompanied by the person who sponsored the resolution at the time the resolution is presented to the Board of Commissioners. This person should be capable of answering questions about the purpose and effect of the resolution at the informal and formal meetings.

(e) All resolutions must bear the date of filing, the assigned resolution number and the signature of the Clerk or Deputy Clerk who receives the same.

(f) All resolutions must be presented to the Budget Committee

RULE V

COMMITTEES, BOARDS, COMMISSIONS AND AGENCIES

The rules pertaining to the structure, organization, functions, operation and membership of the various standing and ad hoc committees of the Montgomery County Board of Commissioners and of the various boards and commissions of the county government, are set forth in a resolution adopted by this Board of this date, and the provisions of said resolutions are made a part of these rules and incorporated herein by reference.

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These rules may be suspended only by a 2/3 majority vote.

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The County Attorney shall act as parliamentarian for all formal meetings of the Montgomery County Board of Commissioners.

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RULES OF PROCEDURE FOR THE FILLING OF VACANCIES BY THE COUNTY LEGISLATIVE BODY

1. The County Clerk shall provide notice to every member of the county legislative body of the need to fill the office or vacancy.
2. The presiding officer of the county legislative body shall cause public notice to be given in a newspaper of general circulation in the county at least seven (7) days prior to the meeting of the body at which the office is to be filled, notifying the public of the vacancy or opening and specifying the office or offices to be filled at the meeting.
3. Registered voters of the county shall be allowed an opportunity to submit names to the county legislative body for consideration. Such names may be submitted in writing to the chair prior to the meeting or may be submitted in person at the meeting.
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- If a sixth round of voting shall be required, any candidate receiving zero votes in that round shall be eliminated.
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- If the Mayor is unable to break a tie to decide a majority, the Commission will continue voting until a majority vote is achieved.
- The floor shall be open for discussion among members of the Commission if no winner is determined after three rounds of voting on the final two candidates. Any candidate may withdraw at any time during the voting process.

After the conclusion of every official vote, the Chair will ask if anyone wants to change their vote before the official vote is tallied. All votes shall be placed on a pre-printed ballot and read aloud by the County Clerk upon receipt and opening charted for public inspection.

RULE IX

GRANTS PROCEDURE

All grants must be approved by Resolution of the County Commission stipulating the following:

(1) The required amount of any local funding and if a multi-year grant, the local funding for each year.

(2) Any requirements agreed to by the acceptance of the grant, including any requirements for continuation after expiration of the grant.

(3) If the grant does not require that the program continue upon expiration, a request for local funding to continue the program must be stated as being "the intent of the commission to continue the program and provide local funding".

The respective committee of the grant recipient must make its recommendation to the Budget Committee for approval of grants before submission to the County Commission.

**GENERAL PROVISIONS APPLICABLE TO ALL
COMMITTEES, BOARDS AND COMMISSIONS**

(1) Governing Authority. Statutory or other legal provisions emanating from authority higher than that of this board will take precedence and be followed, the provisions of this resolution of other resolutions of this board to the contrary notwithstanding.

(2) Applicability of Provisions of this Section. The provisions of this Section I of this resolution shall apply to all county committees, boards and commissions operating jointly with some other governmental body or other entity. The word "committee" shall be taken to include the words "board" and "commission".

(3) Meetings.

(a) Members shall be notified of the place, date and time of all regular and special meetings at least five (5) days in advance thereof, except in an emergency, in which case notice shall be given as soon as possible after the decision to call a meeting has been made.

(b) Special meetings may be called by the chairman or by a majority of the members of a committee, unless otherwise provided.

(c) A majority of the members of a committee, board or commission must be present at the meeting in order to constitute a quorum for the transaction of business. All matters and issues shall be decided by a majority of those members present and voting, unless otherwise provided for by law or other higher authority.

(d) It shall be the responsibility of the Chair of the Committee to see that adequate minutes of the proceedings of each meeting are kept.

Such minutes shall include at least (1) the names of all persons, members and other in attendance, and the names of all absent members; (2) actions taken or decision made; (3) the tabulations of votes taken, and (4) an account of the discussion and argument that will be sufficient to clarify the issue under consideration and the ultimate position taken by the committee. All minutes must be prepared and filed in the office of the County Mayor within a reasonable time after the date of the meeting.

(e) All committee meetings and notices thereof shall be in compliance with the "Sunshine Law" (TCA 8-44-101 through 8-44-106). Under these statutes, all meetings of any governing body are declared to be public meetings open to the public at all times. "Governing body" is defined as "the members of any public body which consists of two (2) or more members, with authority to make decisions or recommendations to a public body on policy or administration. "Meeting" is defined as "the convening of a governing body for which a quorum is required in order to make decisions or to deliberate toward decisions on any matter."

(f) Rules of procedure shall be governed by Roberts Rules of Order, Revised.

(4) Committee Organization. The first order of business of the first meeting of the committee after the annual election or appointment of its members shall be to elect a chairman. The officers of the committees, boards and commissions shall have the powers, privileges. And responsibilities usually appertaining to their respective positions, and as may be assigned by resolution of the board of County Commissioners. The committee may assign other specific

authority and responsibilities to its officers not inconsistent with the law and resolutions of the board of County Commissioners.

(5) Terms. The Board feels that reasonable turnover of the membership of committees will tend to stimulate interest in committee work. Therefore, a limitation on the number of consecutive full terms to be served by a member is set forth under each committee description in Section II of this resolution. Also, in order to provide continuity of experience, unless otherwise provided for the terms of committee members are to be staggered also as noted under the description of each committee. Members shall serve until their successors are duly elected and qualified. Terms of the elected members of committees, boards and commissions shall be coterminous with their elected terms of office.

At least one member of each committee shall be a member of the board of County Commissioners unless prohibited by law.

(6) Vacancies. Any member of a committee, board or commission who is absent from three (3) meetings in succession, except in case of illness or other extenuating circumstances in the judgment of the chairman, will be considered as having vacated his or her membership. The chairman of the committee will notify the chairman of the nominating committee or the County Mayor after the third "missed" meeting for a replacement.

In the event of a vacancy on a committee, board or commission, the chairman of the committee shall report the vacancy to the nominating committee (or to the County Mayor if the committee is one whose members are appointed by the County Mayor), and as soon as practicable thereafter a replacement shall be elected (or appointed) to fill the unexpired term of the vacating member. The unexpired term is not counted against that member for the number of terms that person may serve.

(7) Update: It shall be the duty of the chairman of the Rules Committee to inform the secretary of the County Mayor in order to update and record any changed in any part of the committee of Montgomery County Government.

(8) Compensation of Members.

(a) Unless prohibited by law, or unless otherwise provided, members of county committees, boards and commissions shall be entitled to compensation in an amount equal to one-half the amount of the per diem compensation paid to county commissioners for their attendance at regular Board of County Commission meetings, for attending and participating in a committee meeting, but not more than twenty-four (24) meetings per committee per fiscal year, except for the School Liaison Committee which will be compensated for up to thirty-six (36) meetings per fiscal year.

(b) Such entitlement extends to committee members who are or are not members of the Board of County Commissioners.

(c) For a member to be entitled to be paid, the meeting attended must be of such reasonable length and the business conducted of such weight and importance as to satisfy a majority of the members of the committee and the County Mayor that compensation is justified.

(d) No payment will be authorized to be made to members attending a committee meeting until (1) the chairman has authorized the payment by attesting in writing to the presence of the members at the meeting; and (2) the pay authorization form has been delivered to the Payroll Department.

(9) Ad hoc Committees. In addition to the standing committee provided for in Section II of this resolution, ad hoc committees may be appointed from time to time by the County Mayor to deal with special matters or problems which do not fall within the purview of a standing committee. The life of an ad hoc committee shall be for no more than one (1) year unless it is specifically extended or reactivated by the County Mayor.

(10) County Mayor. Pursuant to the provisions of Section 17 of Chapter 934 of the Public Acts of 1978, and of Chapter 112 of the Private Acts of 1973, the County Mayor is an ex officio member of all county boards, commissions and committees. He shall serve in an advisory capacity without vote, except as may be provided for otherwise by statute or other higher authority.

**RESOLUTION AMENDING RESOLUTION 16-6-8 FROM MONTGOMERY COUNTY
FAIR BOARD TO MONTGOMERY COUNTY FAIR COMMITTEE AND
ADDING COMPENSATION FOR MEMBERS**

WHEREAS, the Rules Committee is charged with the responsibility of analyzing the structure, organization and functions of the various boards, committees and commissions of Montgomery County Government; and

WHEREAS, the Rules Committee unanimously recommended the creation of a Montgomery County Fair Board which was approved by Resolution 16-6-8 on June 13, 2017, however, the auditors pointed out that the word "Board" implied that money was involved, which is not the case. This committee was established as a means to coordinate with the TN State Fair Board to bring more agricultural and educational opportunities to this community and to hold fair activities. The Rules Committee agreed at their meeting on June 11, 2018, that the name should be amended to reflect Montgomery County Fair Committee and that members would be compensated according to Section 1 of the Internal Operating Rules.

NOW, THEREFORE, BE IT RESOLVED by the Montgomery County Board of Commissioners meeting in regular business session on this 9th day of July, 2018, that the Montgomery County Fair Board be amended to Montgomery County Fair Committee and adding compensation for members according to Section 1 of the Internal Operating Rules.

Duly passed and approved this 9th day of July, 2018.

Sponsor _____
Commissioner _____
Approved _____
County Mayor

Attested _____
County Clerk

**RESOLUTION TO ESTABLISH WRITTEN PROCEDURES GOVERNING
PURCHASES AT PUBLICLY ADVERTISED AUCTIONS**

WHEREAS, Tennessee Code Annotated (T.C.A.) §12-2-421 authorizes counties to purchase new or secondhand articles or equipment or other material, supplies, commodities and equipment at any publicly advertised auction without the necessity of using public advertisement and competitive bidding process; and

WHEREAS, T.C.A. §12-2-421 requires the county legislative body to establish written procedures to govern purchases at public auctions.

NOW, THEREFORE, BE IT RESOLVED by the Montgomery County Board of Commissioners assembled in Regular Session on this 9th day of July, 2018, that the following procedures are established to govern purchases at publicly advertised auctions:



1. When used herein, “purchasing agent” shall mean a person authorized under applicable law to make purchases for a county department.
2. All purchases at public auction must be initiated by the county official having responsibility for the department for which the purchase is to be made. The county official must complete a “Request for Purchase at Public Auction,” the form of which is attached to this resolution as Attachment A and made a part of this resolution. A copy of the public advertisement of the auction must be attached to the form. The completed form must be approved by the purchasing agent (if different from the county official) for the department for which the purchase is to be made.
3. The county official (and the Director of Accounts and Budgets, if different from the county official) must certify the unencumbered balance available in the line item account from which the proposed purchase is to be taken.
4. The “Request for Purchase at Public Auction” must be delivered to the County Mayor and the Director of Accounts and Budgets at least five working days before the auction.
5. No tax shall be paid on any item purchased at public auction, except to the extent that no exemption is available to the county under applicable law.
6. Purchases shall be made only by county warrant, check or purchasing card.

7. The auction must be conducted by an auctioneer who is licensed to conduct auctions in the State of Tennessee. Any item purchased at public auction shall be accompanied by the vendor's certification that the item is free from any liens or encumbrances.
8. The purchasing agent, or another person designated by the purchasing agent, shall act as bidder for the county at the auction. The bidder is prohibited from submitting any bid above the unencumbered balance available in the line item account from which the proposed purchase is to be taken, as certified in the "Request for Purchase at Public Auction," and the total successive bids by the county shall not exceed such unencumbered balance. If the county is the successful bidder, the bidder must complete and sign a "Certification of Purchase at Public Auction," the form of which is attached to this resolution as Attachment B and is to be made a part of this resolution.
9. The "Request for Purchase at Public Auction" and the "Certification of Purchase at Public Auction," properly completed and signed shall be filed with the purchasing agent as soon as reasonably possible after the auction. The purchasing agent shall mail or deliver copies to the County Mayor and the Director of Accounts and Budgets within a reasonable time thereafter.
10. All applicable conflict of interest laws shall apply to purchases at public auction.

BE IT FURTHER RESOLVED, that a copy of this resolution be distributed by the County Clerk to each county official and department head in Montgomery County, Tennessee.

This resolution shall take effect upon adoption, the public welfare requiring it.

Duly passed and approved this 9th day of July, 2018.

Sponsor 
Commissioner 
Approved _____
County Mayor

Attested _____
County Clerk



REQUEST FOR PURCHASE AT PUBLIC AUCTION

DATE AND PLACE OF AUCTION:

AUCTION COMPANY/AUCTIONEER:

After having made proper inquiry, the undersigned hereby certify that the purchase of items at the above described auction will be taken from the line item account number _____ and that the unencumbered balance available in said line item account is \$ _____ as of the date of the auction.

County Official

Purchasing Agent

Accounts and Budgets

TOTAL BIDS FOR ALL ITEMS TO BE PURCHASED AT AUCTION SHALL NOT EXCEED THE AMOUNT CERTIFIED ABOVE



CERTIFICATION OF PURCHASE AT PUBLIC AUCTION

DATE AND PLACE OF AUCTION:

AUCTION COMPANY/AUCTIONEER:

ITEM	ACTUAL BID PRICE	CHECK NUMBER	VENDOR	RECEIPT NUMBER

(Use additional pages if necessary)

TOTAL PRICE OF ALL ITEMS PURCHASED BY THE COUNTY: \$_____

Copies of all sales receipts and the vendor's warranty that all items are free of any liens or encumbrances much be attached to this certification.

CERTIFICATION OF BIDDER AND AUCTIONEER

The undersigned hereby certify that the above information is complete, true and correct. No rebates, gifts, money, or anything else of value were given or received in connection with the purchases described above.

Auctioneer

Bidder for the County

License Number

**RESOLUTION TO AMEND ANIMAL CARE AND CONTROL REGULATIONS
REGARDING OWNER RELEASE OF PETS**

WHEREAS, the County Commission of Montgomery County enacted a resolution for the promulgation of rules and regulations concerning dogs and cats and further amended that resolution on August 14, 2017; and

WHEREAS, the Montgomery County Animal Care and Control division experiences a high volume of dog and cats that are released by their owners annually; and

WHEREAS, the need has arisen to provide a means for residents of Montgomery County to release all ownership and interest in their pet in an ethical, humane, and legal manner as well as to provide a means to encourage pet owners to find other alternatives to owner releasing of their pets.

NOW, THEREFORE, BE IT RESOLVED, pursuant to Tenn. Code Ann. 5-1-120, that the County Commission for Montgomery County shall enact amendment to the rules and regulations so that they shall read in their entirety as follows:

Article 6 Ownership

Sec. 2: Owner Release of Domestic Animal

To provide residents of Montgomery County a means of ethically, humanely, and legally releasing all interest and ownership of their pets to Montgomery County Animal Care and Control

Eligibility

(a) Proof of Montgomery County residency

- i. Tennessee state driver's license or ID with Montgomery County address, no p.o. boxes
- ii. Most recent utility bill or vehicle registration with a Montgomery County address
- iii. Military ID in conjunction with most recent utility bill or vehicle registration (Must reside in Montgomery County or on Ft. Campbell Military Installation)

(b) Proof of pet ownership

- i. Verified Microchip registered to person/owner releasing pet and/or document signed by microchipped owner and registered owner verified by a Notary Republic

- ii. Proof of vaccination/vetting records (in absence of a microchip)

Fee Schedule

Owner Surrender dog.....	\$30.00
Owner Surrender cat.....	\$30.00
Each additional puppy or kitten under 3 months of same	
Litter.....	\$5.00 ea.
Each additional puppy or kitten over 4 months of same	
Litter.....	\$10.00 ea.
Puppies or Kittens under 4 months of age.....	\$10.00
Owner Requested Euthanasia (under 40 lbs.).....	\$35.00
Owner Requested Euthanasia (40lbs. to 100lbs.)...	\$50.00
Owner Requested Euthanasia (Over 100lbs.).....	\$60.00

Requirements for Owner Release

- (a) All owner releases will be by appointment only and will only be scheduled during normal business hours Monday through Friday (No Saturdays or Holidays)
- (b) Owner is required to provide reason for owner releasing their pet
- (c) Owner will provide any documentation they have showing rehoming was attempted if applicable
- (d) Owner must pay applicable Owner Release fee, as outlined in the fee schedule
- (e) Proof of low income status must be provided for all Owner Release Euthanasia requests
 - 1. Low Income Status may be provided in one of the following forms:
 - i. Proof of total monthly household income per TN-KY MSA
 - ii. Proof of supplemental security income or disability benefits
 - iii. Proof of stat assistance for medical, food, or childcare
 - iv. Unemployment benefits
 - v. Disabled adult child classification
- (f) Owner must provide an official form of identification
- (g) Only the microchipped owner or registered owner may owner release a pet and the microchipped or registered owner must be present to complete the transaction

Duly passed and approved this 9th day of July, 2018.

Sponsor

Commissioner

Approved

County Mayor

Attested

County Clerk

**RESOLUTION TO AMEND ANIMAL CARE AND CONTROL REGULATIONS
REGARDING MICROCHIPPING OF RECLAIMED AND ADOPTED PETS**

WHEREAS, the County Commission of Montgomery County enacted a resolution for the promulgation of rules and regulations concerning dogs and cats and further amended that resolution on August 14, 2017; and

WHEREAS, the Montgomery County Animal Care and Control division has experienced low return to owner rates due to pets not having a verifiable means of identification linked to their owner(s); and

WHEREAS, the need has arisen for an amendment to these regulations in order to require all dogs and cats adopted or reclaimed at Montgomery County Animal Care and Control, to be implanted with a microchip device prior to being reclaimed by the owner and/or a new owner taking possession of an adopted dog or cat.

NOW, THEREFORE, BE IT RESOLVED, pursuant to Tenn. Code Ann. 5-1-120, that the County Commission for Montgomery County shall enact amendment to the rules and regulations so that they shall read in their entirety as follows:

Sec. 10: Redemption of Impounded Animals by Owner; Fees/Notice/Disposition

(a) The owner of a dog or cat may claim and redeem it upon payment:

Redemptions

Altered dogs and cats.....	\$30.00 plus board
Unaltered dogs and cats.....	\$50.00 plus board
Quarantined dogs and cats.....	\$50.00 plus board
Dangerous Dog.....	\$100.00 plus board
<i>Microchip (if not already implanted).....</i>	<i>\$18.00</i>
Rabies voucher for dogs and cats (registration fee included).....	\$22.00
Boarding Fee's.....	\$25.00 per day
Repeat impoundments.....	\$25.00 per offense

- (b) All owners of livestock may claim and redeem such animal by paying Montgomery County Animal Care and Control an impound fee of \$50.00 and board for each day at the rate of \$25.00 per day plus the cost of any transportation of the animal to the shelter. Such costs as well as all veterinary costs and other costs incurred as a result of the impound shall be the responsibility of the owner and shall be required to be paid in full regardless of whether the animal is reclaimed or relinquished to Montgomery County Animal Care and Control
- (c) *All dogs and/or cats that are impounded at the Montgomery County Animal Care and Control facility must be implanted with a microchip prior to being reclaimed and/or adopted. The applicable fee is to be paid for each microchip upon redemption.*
In only the following instances shall the required microchipping be exempt:
 - 1) *If the animal is already implanted with a Microchip ID*
 - 2) *If the owner can provide documents signed by a licensed veterinarian that microchipping of their pet would adversely affect the pet's health.*

Sec. 12: Procedure With Respect to Adoption of Animals

- (a) No person shall adopt a dog or cat from an agency, including but not limited to Montgomery County Animal Care and Control, humane shelter, or private organization operating as a shelter from which animals are adopted unless:
 - 1) The dog or cat has first been spayed or neutered
 - 2) The new owner signs a written agreement with the agency stating that he or she will have the animal spayed/neutered within thirty (30) days after adoption. State law reference TCA 44-17-502
 - 3) *The dog or cat that has been adopted through Montgomery County Animal Care and Control is implanted with a Microchip prior to the new owner taking possession*

Fee Schedule

- (a) Effective dates. The fee schedule set forth in this section is the schedule of fees which shall be effective the first day of the month following the month in which this resolution is adopted. The Director of Montgomery County Animal Care and Control, or other unit of government to which Animal Control may be regulated may submit proposed amendments to this schedule to the Animal Care and Control Committee which may amend the fee schedule. Any new or revised fees will become effective on the first day of the month following the month in which the amended fee schedule is adopted
- (b) Exemption. No license or permit shall be required for any veterinary hospital, which does not advertise boarding services, municipal animal control facility, law enforcement certified dogs, and university operated medical research facility or governmental operated zoological garden. *No licensee or fee is*

required of any certified physical assistance dog: documentation of the certification shall be supplied upon request.

(c) Animal Care and Control fee schedule

Adoption Fees

Puppies (less than 1 year)..... \$115.00 (includes spay/neuter/microchip)

Kittens (less than 1 year).....\$115.00 (includes spay/neuter/microchip)

Dogs (1 year or older).....\$105.00 (Includes spay/neuter/microchip)

Cats (1 year or older).....\$105.00 (Includes spay/neuter/microchip)

Dogs (Over 6 years of age).....\$ 75.00 (Includes spay/neuter/microchip)

Cats (Over 6 years of age)..... \$ 75.00 (Includes spay/neuter/microchip)

Dogs (30+ days in shelter).....\$ 85.00 (Includes spay/neuter/microchip)

Cats (30+ days in shelter).....\$ 85.00 (Includes spay/neuter/microchip)

Duly passed and approved this 9th day of July, 2018.

Sponsor



Commissioner



Approved



County Mayor

Attested

County Clerk

JUNE 11, 2018

BE IT REMEMBERED that the Board of Commissioners of Montgomery County, Tennessee, met in regular session on Monday, June 11, 2018, at 6:00 P.M. at the Montgomery County Courthouse. Present and presiding, the Hon. Jim Durrett, County Mayor (Chairman). Also present, Jeff Truitt, Chief of Staff, Kellie A. Jackson, County Clerk, John Smith, Chief Deputy Sheriff, Tim Harvey, County Attorney, Jeff Taylor, Director of Accounts and Budgets, and the following Commissioners:

Jerry Allbert	Robert Gibbs	Robert Nichols
Ed Baggett	Monroe Gildersleeve	Wallace Redd
Martha Brockman	David Harper	Larry Rocconi
Brandon Butts	Arnold Hodges	Ron J. Sokol
Joe L. Creek	Jason A. Hodges	Audrey Tooley
John M. Gannon	Garland Johnson	Tommy Vallejos
John M. Genis	Charles Keene	Joe Weyant

PRESENT: 21

ABSENT: None

When and where the following proceedings were had and entered of record, to-wit:

A Proclamation was presented to coach Parker Holman and the Rossview Hawk's baseball team for bringing home the first baseball state title to Montgomery County.

The minutes of the May 14, 2018, meeting of the Board of Commissioners, were approved.

The following Resolutions were Adopted:

- CZ-10-2018** Resolution of the Montgomery County Board of Commissioners Amending the Zone Classification of the Property of David Parker
- CZ-11-2018** Resolution of the Montgomery County Board of Commissioners Amending the Zone Classification of the Property of Ben Stanley
- 18-6-1** Resolution to Purchase an Excavator for the Montgomery County Highway Department with Funds Received as a Result of the Improve Act Fuel Tax Increase
- 18-6-2** Resolution Authorizing Submission of an Application for a Grant to Continue the Litter and Trash Collection Program Contracted with the Tennessee Department of Transportation
- 18-6-3** Resolution of the Montgomery County Board of Commissioners Authorizing Lease of Computers
- 18-6-4** Resolution of the Montgomery County Board of Commissioners Approving Amendments to the 2017-18 School Budget
- 18-6-5** Amended Resolution to Levy a Tax Rate in Montgomery County, Tennessee, for the Fiscal Year Beginning July 1, 2018
- 18-6-6** Amended Resolution Making Appropriations for the Various Funds, Departments, Institutions, Offices, and Agencies of Montgomery County, Tennessee, for the Fiscal Year Beginning July 1, 2018 and Ending June 30, 2019 (FY19) and Approving the Funding of Non-Profit Charitable Organizations in Accordance with TCA §5-9-109
- 18-6-7** Initial Resolution Authorizing the Issuance of Not to Exceed Thirteen Million Five Hundred Thousand Dollars (\$13,500,000) General Obligation Public Improvement Bonds of Montgomery County, Tennessee
- 18-6-8** A Resolution Authorizing the Issuance of General Obligation Public Improvement Bonds of Montgomery County, Tennessee in the Aggregate Principal Amount of Not to Exceed \$13,500,000, in One or More Series; Making Provision for the Issuance, Sale and Payments of Said Bonds, Establishing the Terms Thereof and the Disposition of Proceeds Therefrom; and Providing for the Levy of Taxes for the Payment of Principal of, Premium, if any, and Interest on the Bonds

18-6-9 Amended Resolution to Amend the Budgets of Various Funds for Fiscal Year 2018 in Certain Areas of Revenues and Expenditures

The following Resolution Failed:

CZ-12-2018 Resolution of the Montgomery County Board of Commissioners Amending the Zone Classification of the Property of Ben Stanley

The following Resolution was Deferred until the August 13th formal meeting:

CZ-13-2018 Resolution of the Montgomery County Board of Commissioners Amending the Zone Classification of the Property of Don Teasley Lisa McClain

The County Clerk's Report for the month of May was Approved.

Reports Filed:

1. Building & Codes Monthly Report
2. CMCSS Financial Quarterly Report
3. CMCSS Quarterly Construction Report
4. State Comptroller letter re Interfund Capital Outlay Notes, \$2,200,000
5. \$2,200,000 Capital Outlay Note Series 2018E Letter; Debt Service Fund
6. Highway Department's Quarterly Report
7. Accounts & Budgets Monthly Report
8. Department Heads Proposed Salary Increases (Approved by Commission)
9. Trustees Monthly Report

Nominating Committee Nominations Approved:

LEGISLATIVE LIAISON COMMITTEE

2-yr terms (max 4 yrs)

Commissioner Charlie Keene nominated to replace Commissioner Tommy Vallejos for a two year term to expire July 2020.

Commissioner Jerry Allbert nominated to replace Commissioner John Genis for a two-year term to expire July 2020.

Commissioner David Harper nominated to fill the unexpired term of Commissioner Wallace Redd; term to expire July 2019.

Commissioner John Gannon nominated to fill the unexpired term of Commissioner Jason Hodges; term to expire July 2019.

Commissioner Larry Rocconi has been filling an unexpired term and is now eligible to serve his first full two-year term to expire July 2020.

Mayor Nominations Approved:

JUDICIAL COMMISSIONER

1-yr term

Michael Williams nominated to serve another one-year term to expire June, 2019.

MONTGOMERY COUNTY PARKS COMMITTEE

2-yr term

Commissioner Joe Creek nominated to serve his second two-year term to expire June, 2020.

The replacement of Commissioner John Genis will be deferred to September, 2018. He will continue to serve until that time.

Mayor Appointments Approved:

SENIOR CITIZENS BOARD OF DIRECTORS

3-yr term

Puton (Toni) Bullock appointed to fill the unexpired term of Bettye Scoggins, who resigned; term to expire April, 2021.

Mike Williamson appointed to fill the unexpired term of Alena Sampson, who resigned; term to expire April, 2020.

Mayor Appointments Announced:

CONVENTION AND VISITORS BUREAU

3-yr term

(Joint appointment with City of Clarksville Mayor)

Kunal Shah appointed to serve another three-year term to expire June, 2021.

Louisa Cooke appointed to serve another three-year term to expire June, 2021.

Kyle Luther appointed to replace Carol Daniels for a three-year term to expire June, 2021.

Matt Cunningham appointed to replace Geoff Livingston for a three-year term to expire June, 2021.

ECONOMIC DEVELOPMENT COUNCIL

2-yr term

The replacement of Commissioner Vallejos will be deferred to September, 2018. He will continue to serve until that time.

The Board was adjourned.

Submitted by:


Kellie A. Jackson

County Clerk



MONTGOMERY COUNTY CLERK
KELLIE A JACKSON COUNTY CLERK
350 PAGEANT LANE SUITE 502
CLARKSVILLE TN 37040
Telephone 931-648-5711
Fax 931-572-1104

Notaries to be elected July 09,2018

NAME	HOME ADDRESS AND PHONE	BUSINESS ADDRESS AND PHONE
1. ELIZABETH ABEE	196 CLEARVIEW DR UNIT 502 CLARKSVILLE TN 37043 931 801 7635	2050 LOWES DR CLARKSVILLE TN 37043 931 431 2136
2. JOSE ISRAEL ALFARO	395 MCGEE CT UNIT 3 CLARKSVILLE TN 37040 931 553 5730	435 MADISON ST CLARKSVILLE TN 37040 931 553 5730
3. MARGARET W CHASE	4542 OLD HWY 13 CUMBERLAND CITY TN 37050 931 326 9372	1780 MADISON ST CLARKSVILLE TN 37040 931 551 8055
4. KAREN G DUKE	512 WINDSOR DR CLARKSVILLE TN 37043 931 624 9713	236 KRAFT ST CLARKSVILLE TN 37040 931 645 4517
5. PAULETTE S FRASCA	428 GARY HILLS DRIVE CLARKSVILLE TN 37043 931 320 0636	631 HORACE CROW DRIVE CLARKSVILLE TN 37043 931 920 2392
6. EDWARD SHANNON GREEN	2102 SINGLE TREE DRIVE CLARKSVILLE TN 37040 931 906 6971	25 JEFFERSON ST SUITE 300 CLARKSVILLE TN 37040 931 647 2331
7. JAN ROSE GREENE	1288 WEST ROAD CLARKSVILLE TN 37040 931 552 4650	325 COMMERCE ST CLARKSVILLE TN 37040 931-648-7131
8. R KENTON HOGAN	3427 SHAGBARK CIRCLE CLARKSVILLE TN 37043 931-237-0475	NA na
9. JENNIFER N HOOD	1030 BRITTON SPRINGS RD CLARKSVILLE TN 37042 931-278-6104	1 MILLENIUM PLAZA SUITE 111 CLARKSVILLE TN 37040 931-648-5715
10. ROBYN M IDDINS	1399 GIP MANNING RD CLARKSVILLE TN 37042 931-572-7379	1 MILLENNIUM PLAZA STE 111 CLARKSVILLE TN 37040 931-648-5715
11. JACKIE L JOHNSON	209 DOWNER DR CLARKSVILLE TN 37042 931 801 5658	2100 TRENTON RD CLARKSVILLE TN 37040 931 648 2893
12. SUSAN D JUNGLES	451 GARY HILLS DRIVE CLARKSVILLE TN 37043 931 494 1700	3401 WEST END AVE STE 500E NASHVILLE TN 37203 615 875 7346

MONTGOMERY COUNTY CLERK
 KELLIE A JACKSON COUNTY CLERK
 350 PAGEANT LANE SUITE 502
 CLARKSVILLE TN 37040
 Telephone 931-648-5711
 Fax 931-572-1104

Notaries to be elected July 09,2018

NAME	HOME ADDRESS AND PHONE	BUSINESS ADDRESS AND PHONE
13. KENDRICK LANCASTER	3791 HARVEST RIDGE CLARKSVILLE TN 37040 901 493 9263	1525 FORT CAMPBELL BLVD SUITE CLARKSVILLE TN 37042 931 896 2136
14. ERICA LAYNE	134 ALLENWOOD DR CLARKSVILLE TN 37043 931 401 6481	1539 A ASHLAND CITY RD CLARKSVILLE TN 37040 931 245 0574
15. JANET L LEWIS	2180 RIVER ROAD CLARKSVILLE TN 37040 931-551-3292	1130 COLLEGE ST CLARKSVILLE TN 37040 931-552-6573
16. CECIL E MORGAN JR	137 DANFORD DRIVE CLARKSVILLE TN 37043 931 368 0267	236 KRAFT STREET CLARKSVILLE TN 37040 931-645-4517
17. S P MORLOCK	3154 ROLLINGS HILLS CT CLARKSVILLE TN 37043 931 220 1974	120 COMMERCE ST CLARKSVILLE TN 37040 931 648 0611
18. MARIA MUNOZ	321 BROADMORE DR CLARKSVILLE TN 37042 253 389 2676	1201 DEMONBREUN ST STE 800 NASHVILLE TN 37203 931 272 1781
19. CINDY J MURILLO	1315 BURCHETT DRIVE CLARKSVILLE TN 37042 931-338 3118	2279 RALEIGH COURT CLARKSVILLE TN 37043 931-647-6516
20. PATRICIA A PATTERSON	159 HIDDEN TRAIL DOVER TN 37058 931-980-8032	2760 TRENTON RD CLARKSVILLE TN 37040 9319808032
21. YVETTE P REIMOLD	1809 THERESA DR CLARKSVILLE TN 37043 931 801 7523	1809 THERESA DR CLARKSVILLE TN 37043 931-801-7523
22. KAREN RITTER	4195 ATKINS RD CUNNINGHAM TN 37052 931 206 4443	1808 HAYNES STREET CLARKSVILLE TN 37043 931 647 5592
23. TINA M RODGER	560 MARTIN RD. CLARKSVILLE TN 37042 931-237-4486	124 CENTERPOINTE RD. CLARKSVILLE TN 37040 931-648-4786
24. JESSICA NICOLE ROGERS	1193 BAGWELL RD CLARKSVILLE TN 37043 931 801 4222	236 KRAFT ST CLARKSVILLE TN 37040 931 645 4517

MONTGOMERY COUNTY CLERK
KELLIE A JACKSON COUNTY CLERK
350 PAGEANT LANE SUITE 502
CLARKSVILLE TN 37040
Telephone 931-648-5711
Fax 931-572-1104

Notaries to be elected July 09,2018

NAME	HOME ADDRESS AND PHONE	BUSINESS ADDRESS AND PHONE
25. BETTY RUST	824 RIVER RUN CLARKSVILLE TN 37043 615 294 6152	PO BOX 290 CLARKSVILLE TN 37043 615 294 6152
26. MARIA L. SCHMITTOU	1544 TOM MOORE RD. CLARKSVILLE TN 37043 931-362-3785	124 CENTER POINTE RD. CLARKSVILLE TN 37042 931-648-4786
27. SHIMERE SIMMONS	2478 RAFIKI DR CLARKSVILLE TN 37042 931 266 9988	2600 WILMA RUDOLPH BLVD CLARKSVILLE TN 37040 931 647 5651
28. BETTY T SMITH	3242 BENTON RIDGE RD. PALMYRA TN 37142 931326-5516	236 KRAFT ST. CLARKSVILLE TN 37040 931-645-4517
29. JAIDA TERRELL	2562 COOPER CREEK RD WOODLAWN TN 37191 931 249 4768	3500 DOVER RD WOODLAWN TN 37191 931 645 6577
30. JERIKA K THOMAS	417 WAYNE DR. HOPKINSVILLE KY 42240 270-498-6567	1121 STONEBROOKE DR. CLARKSVILLE TN 37042 270-881-3265
31. N CLETE WALKER	551 HAY MARKET RD CLARKSVILLE TN 37043 931 320 3506	1510 MADISON STREET CLARKSVILLE TN 37040 931 645 6488
32. GLENDA WARREN	PO BOX 2511 CLARKSVILLE TN 37042 931-216-8224	P.O. BOX 2511 CLARKSVILLE TN 37042 801-428-5134
33. DELECIA WHITEHEAD	519 GINKGO DR CLARKSVILLE TN 37042 931 614 9742	

NOMINATING COMMITTEE

JULY 9, 2018

BEER BOARD

3-yr term (max 6 yrs)

Commissioner Arnold Hodges is eligible to serve another three-year term to expire July, 2021.

Commissioner Brandon Butts is eligible to serve another three-year term to expire July, 2021.

Commissioner Audrey Tooley, At-Large Member, is eligible to serve another three-year term to expire July, 2021.

Commissioner Ron Sokol, At-Large Member, is eligible to serve another three-year term to expire July, 2021.

LIBRARY REGIONAL BOARD

3-yr term (max 6 yrs)

Gerald Beavers nominated to serve another three-year term to expire July, 2021.

Matthew Ellis has been filling an unexpired term and is now eligible to be nominated to serve his first three-year term to expire July, 2021.

ZONING APPEALS BOARD

5-yr term

Andrew Hale nominated to replace Grant Shaw for a five-year term to expire July, 2024.

MONTGOMERY COUNTY BOARD OR COMMITTEE PROSPECTIVE MEMBER PROFILE

PERSONAL

Name Andrew Hale
 Age 37 Male ☒ Female ☐ Date of Birth 2/18/81 Years in Montgomery County 27 yrs.
 Spouse's Name Amelia Hale Children _____
 Employer Farm Bureau Insurance Phone 931-645-2124
 Work Address 2197 Madison St. Suite 101 Clarksville, TN 37043
 E-mail andrew.hale@fbinc.com Fax 931-645-2186
 Home Address 2203 Springlot Rd. Clarksville, TN 37043 Phone 931-624-1302
 Church Affiliation (Optional) Hilldale Church of Christ

COMMITTEE PREFERENCE

Name of Board or Committee You Prefer Zoning Appeals

EDUCATION

High School, College(s), Business or Trade School(s), Specialized Training

Northeast High School From 1996 To 1999 Degree Diploma Major _____
Austin Peay St. University From 1999 To 2004 Degree BBA Major Finance
 _____ From _____ To _____ Degree _____ Major _____

EMPLOYMENT

(Include military active duty)

Present Employer Farm Bureau Insurance Date Began 1/2012
 Present Title or Responsibility Agent / Insurance Sales Date Began 1/2012
 How many days per month does your work require you to be out of the county? 0
 Does your job afford you the opportunity to attend committee meetings during an extended lunch period or during your regular work hours? Yes

Previous Employment:

Employer Legends Bank Title or Responsibility AVP/Loan Office How long? 5 yrs.

Employer F&M Bank Title or Responsibility Mortgage Loan How long? 4 yrs.
Originator

CIVIC ORGANIZATIONS & ACTIVITIES

Organization Downtown Kiwanis How long? 2006 - Present Position Held President, Treasurer, Board of Directors

Organization Hilldale Church of Christ How long? 2016 - Present Position Held Deacon

Organization Clarksville Nat'l Little League How long? 2016 - Present Position Held Coach

GENERAL

Are you a native of Montgomery County? Yes

Are you currently involved in government (city, county, state, federal)? No

If yes, how are you involved? _____

How would you describe your knowledge of community affairs?

_____ Poor _____ Fair X Good _____ Excellent

How would you describe your activity in community affairs?

_____ Poor _____ Fair X Good _____ Excellent

What do you hope to gain from service on a committee of Montgomery County Government?

I hope to gain experience & knowledge for future aspirations in Montgomery County Government.

**THANK YOU FOR YOUR INTEREST
 IN SERVING THE CITIZENS OF MONTGOMERY COUNTY**

COUNTY MAYOR NOMINATIONS

JULY 9, 2018

EMERGENCY MEDICAL SERVICES

3-yr term

Commissioner Martha Brockman nominated to serve another three-year term to expire July, 2021.

Commissioner Charlie Keene nominated to serve another three-year term to expire July, 2021.

Commissioner Wallace Redd's replacement will be deferred to September.

FIRE COMMITTEE

3-yr term

Commissioner Arnold Hodges nominated to serve another three-year term to expire July, 2021.

Commissioner Robert Nichols's replacement will be deferred to September.

JUDICIAL COMMISSIONER

1-yr term

Darlene Sample (Lead Commissioner) nominated to serve another one-year term to expire July, 2019.

Rebecca Becker nominated to serve another one-year term to expire July, 2019.

Carolyn Kay Honholt (part-time employee) nominated to serve a one-year term to expire July, 2019.

LIBRARY BOARD

3-yr term

Ron Smithfield is nominated to serve another three-year term to expire July, 2021.

COUNTY MAYOR APPOINTMENTS

JULY 9, 2018

BUILDING & CODES, INTERNATIONAL BOARD OF APPEALS

5-yr term

Victor Hopkins, Electrical Engineer, is appointed to serve his second five-year term to expire July, 2023.




Montgomery County Government
Building and Codes Department

Phone
931-648-5718

350 Pageant Lane Suite 309
Clarksville, TN 37040

Fax
931-553-5121

Memorandum

TO: Jim Durrett, County Mayor
FROM: Rod Streeter, Building Commissioner 
DATE: July 2, 2018
SUBJ: June 2018 ADEQUATE FACILITIES TAX REPORT

The total number of receipts issued in June 2018 is as follows: City 121 and County 79 for a total of 200.

There were 149 receipts issued on single-family dwellings, 276 receipts issued on multi-family dwellings with a total of 18 units, 26 receipts issued on condominiums with a total of 26 units, 0 receipts issued on townhouses. There was 3 exemption receipt issued.

The total taxes received for June 2018 was \$240,500.00

The total refunds issued for June 2018 was \$0.00.

Total Adequate Facilities Tax Revenue for June 2018 was \$240,500.00

FISCAL YEAR 2017/2018 TOTALS TO DATE:

TOTAL NUMBER OF Adequate Facilities Tax Receipts Issued:	City:	964
	County:	857
	Total:	1821
TOTAL REFUNDS:		\$0.00
TOTAL TAXES RECEIVED:		\$1,165,500.00

<u>NUMBER OF LOTS AND DWELLINGS ISSUED</u>	<u>CITY</u>	<u>COUNTY</u>	<u>TOTAL</u>
LOTS 5 ACRES OR MORE:	0	65	65
SINGLE-FAMILY DWELLINGS:	799	754	1553
MULTI-FAMILY DWELLINGS (49 Receipts):	466	11	477
CONDOMINIUMS: (107 Receipts)	107	8	115
TOWNHOUSES:	0	0	0
EXEMPTIONS: (30 Receipts)	8	22	30
REFUNDS ISSUED: (0 Receipt)	(0)	(0)	(0)

RS/bf

cc: Jim Durrett, County Mayor
Jeff Taylor, Accounts and Budgets
Kellie Jackson, County Clerk




Montgomery County Government
Building and Codes Department

Phone
931-648-5718

350 Pageant Lane Suite 309
Clarksville, TN 37040

Fax
931-553-5121

Memorandum

TO: Jim Durrett, County Mayor
FROM: Rod Streeter, Building Commissioner 
DATE: July 2, 2018
SUBJ: June 2018 PERMIT REVENUE REPORT

The number of permits issued in June 2018 is as follows: Building Permits 142, Grading Permits 3, Mechanical Permits 114, and Plumbing Permits 25 for a total of 284 permits.

The total cost of construction was \$16,430,612.00. The revenue is as follows: Building Permits \$81,695.70, Grading Permits \$2,445.00, Plumbing Permits \$2,500.00, Mechanical Permits: \$10,405.00 Plans Review \$5,240.00, BZA \$500.00, Re-Inspections \$1,300.00, Pre-Inspection \$0.00, Safety Inspection \$0.00, and Miscellaneous Fees \$0.00 the total revenue received in June 2018 was \$104,085.70.

FISCAL YEAR 2017/2018 TOTALS TO DATE:

NUMBER OF SINGLE FAMILY PERMITS:	759
COST OF CONSTRUCTION:	\$652,484,838.00
NUMBER OF BUILDING PERMITS:	1246
NUMBER OF PLUMBING PERMITS:	263
NUMBER OF MECHANICAL PERMITS:	913
NUMBER OF GRADING PERMITS:	27
BUILDING PERMITS REVENUE:	\$1,438,838.20
PLUMBING PERMIT REVENUE:	\$26,090.00
MECHANICAL PERMIT REVENUE:	\$87,879.50
GRADING PERMIT REVENUE:	\$21,158.00
RENEWAL FEES:	\$627.40
PLANS REVIEW FEES:	\$555,318.05
BZA FEES:	\$4,250.00
RE-INSPECTION FEES:	\$8,150.00
PRE-INSPECTION FEES:	\$0.00
SAFETY INSPECTION FEES:	\$0.00
MISCELLANEOUS FEES:	\$0.00
MISC REFUNDS	\$94,158.00
SWBA	\$0.00
TOTAL REVENUE:	\$146,451,416.00

JUNE 2018 GROUND WATER PROTECTION

The number of septic applications received for June 2018 was 20 with total revenue received for the county was \$0.00 (State received \$12,695.00).

The lease agreement beginning on July 1, 2017-June 30, 2018 was agreed upon between the County and State.

The number of Septic Tank Disclosure requests for June 2018. ****Effective December 16, 2008 Ground Water Protection no longer provides this service.****

FISCAL YEAR 2017/2018 TOTALS TO DATE:

NUMBER OF GROUND WATER APPLICATIONS (SEPTIC)	296
NUMBER OF SEPTIC TANK DISCLOSURE REQUEST	0
GROUND WATER PROTECTION (STATE: \$174,050.00)	\$0.00
TOTAL REVENUE:	\$146,451,415.00
RS/bf	

cc: Jim Durrett, County Mayor
Jeff Taylor, Accounts and Budgets
Kellie Jackson, County Clerk





Clarksville Regional Airport

Montgomery County, Tennessee

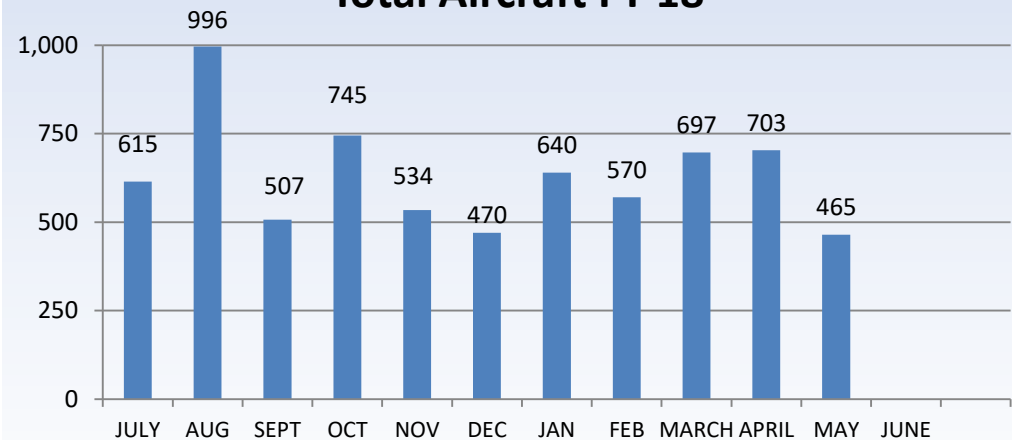
Connecting People

Airport Quarterly Report July 2018

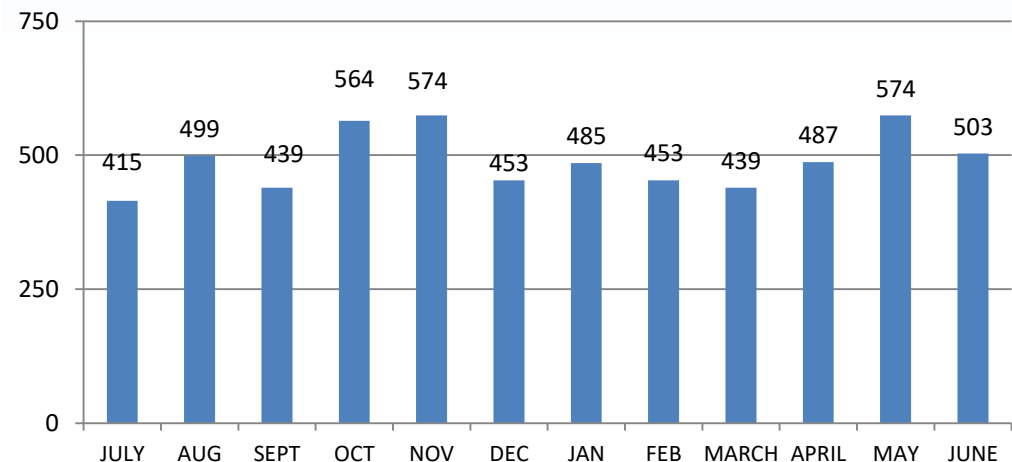
	Turbine	Military	Piston	TOTAL
JULY	102	92	421	615
AUG	158	234	604	996
SEPT	113	97	297	507
OCT	130	226	389	745
NOV	89	94	351	534
DEC	66	60	344	470
JAN	81	40	519	640
FEB	115	123	332	570
MARCH	149	169	379	697
APRIL	139	177	387	703
MAY	83	64	318	465
JUNE				0
Total	1,225	1,376	4,341	6,942

Month: -34% 
YTD: 29 % 



Total Aircraft FY 18

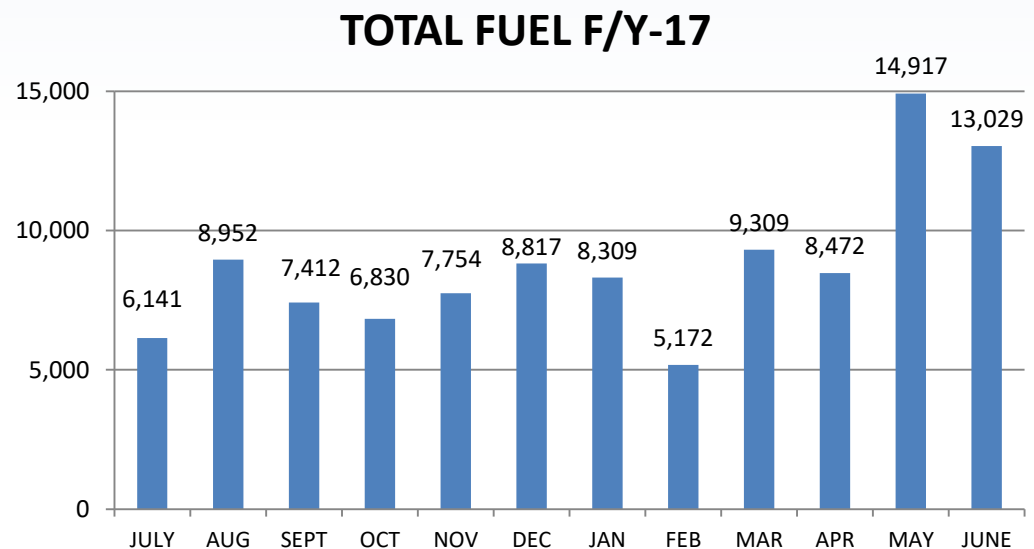
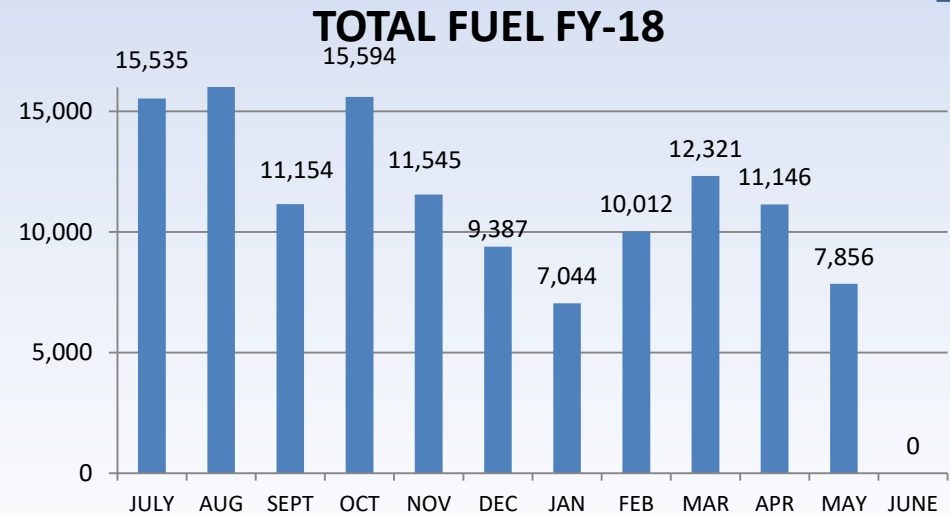


Total Aircraft FY 17



MONTH	JET A	AVGAS	TOTAL
JULY	11,209	4,326	15,535
AUG	12,404	4,605	17,009
SEPT	7,226	3,928	11,154
OCT	11,575	4,019	15,594
NOV	7,489	4,056	11,545
DEC	6,599	2,788	9,387
JAN	4,761	2,283	7,044
FEB	8,622	1,390	10,012
MAR	8,980	3,341	12,321
APR	8,029	3,117	11,146
MAY	5,299	2,557	7,856
JUNE			
Total	92,193	36,410	128,603

Month: -30 % 
YTD: 40% 



Room Rental Information YTD

Month: -51%

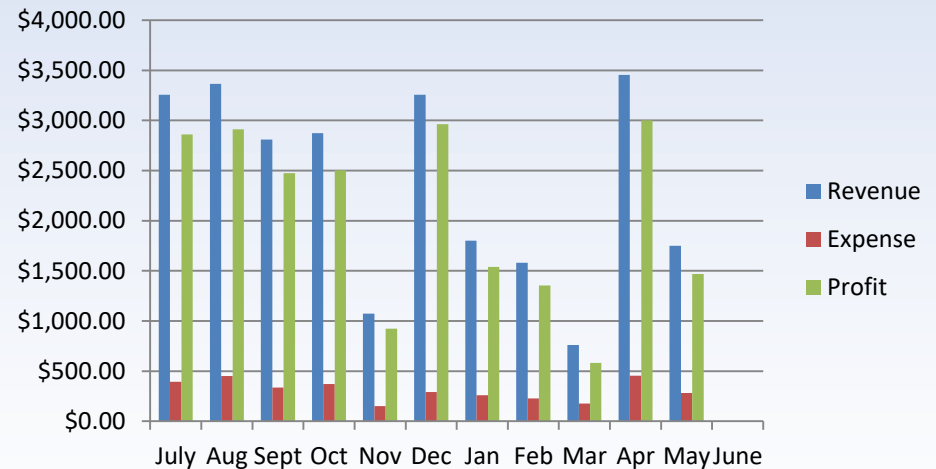


YTD: 45%

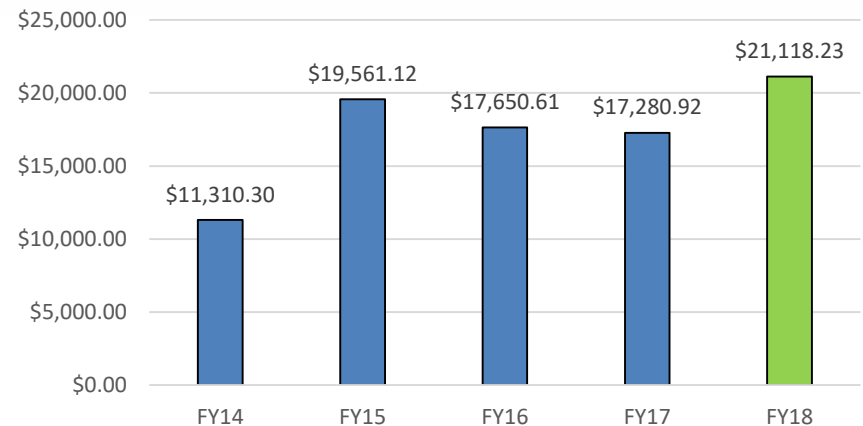


Month	Revenue	Expense	Profit
July	\$3,255.00	\$393.58	\$2,861.42
August	\$3,365.00	\$451.68	\$2,913.32
Sept	\$2,810.00	\$336.16	\$2,473.84
Oct	\$2,875.00	\$370.16	\$2,504.84
Nov	\$1,075.00	\$151.07	\$923.93
Dec	\$3,255.00	\$292.49	\$2,962.51
January	\$1,800.00	\$259.90	\$1,540.10
Feb	\$1,580.00	\$226.50	\$1,353.50
March	\$760.00	\$176.83	\$583.17
April	\$3,455.00	\$453.40	\$3,001.60
May	\$1,750.00	\$282.00	\$1,468.00
June			
Totals	\$25,980.00	\$3,393.77	\$22,586.23

Profit By Month FY 2018



Profit By Fiscal Year



- Runway Reconstruction Project
 - As of progress meeting held June 20, 2018
 - Project Time Used 37/195 days (19%)
 - Overruns / Savings have returned into airports favor.
 - As of this report we are on time and on budget.

North:
Runway



South:
Taxiway



- Hangar 120 X100 (Transit Traffic and FBO)
 - As of July 1, 2018
 - Funding secured.
 - Scoping meeting set for second week of July 2018.
 - Bid package on street projected for late August/early Sept 2018



- Hangar 5 Remodel (Class rooms/Office)
 - APSU Flight Lab Location
 - Demolition started
 - Planning
 - Scoping meeting set for second week of July 2018.
 - » Bid package on street projected for early August
 - » Buildout cost paid by APSU



- APSU have Chief Pilot in place
 - Program certification progressing
 - Aircraft to start arriving in December 2018
 - Classes to begin on campus then move to flight lab
 - » Projected Flight Lab start date Spring Semester 2019



Leading
— *through* —
EXCELLENCE

- May 21, 2018 Tailwind Landing
 - Only minor injuries
 - Emergency Action Plan worked flawlessly
 - Repairs to fence completed in two days
 - USAF covering all costs



Thank you for your continued support!

