

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**INVOCATION** – Chaplain Joe Creek

**ROLL CALL**

**PROCLAMATIONS:** Governor's Volunteers Stars Awards Proclamation:

Trinity Beard – Youth Award

Lynn Hunter – Adult Award

**APPROVAL OF JANUARY 9, 2012 MINUTES**

**VOTE ON ZONING RESOLUTIONS**

**AB-1-2012:** Resolution Approving the Vacation of Any and All Portions of Smith Brothers Lane

**VOTE ON OTHER RESOLUTIONS**

- 12-2-1:** Resolution to Adopt a Montgomery County Personal Mobile Device Acceptance Use Policy
- 12-2-2:** Resolution Requesting that the General Assembly Repeal T.C.A. §33-7-304 Public Chapter 531 Section 45 and to Require the State of Tennessee to Continue to be Financially Responsible for Outpatient and Inpatient Mental Health Evaluations and Treatment for Individuals Charged with Misdemeanor Offenses Only
- 12-2-3:** Resolution to Waive the Processing Fee for Credit Card Payments at the Clarksville-Montgomery County Public Library
- 12-2-4:** Resolution to File a 2012 Community Development Block Grant (CDBG) Application for a Community Livability Project
- 12-2-5:** Resolution Approving Membership in the Regional Transportation Authority of Middle Tennessee
- 12-2-6:** Resolution to Amend the Budgets of Various Funds for Fiscal Year 2012 in Certain Areas of Revenues and Expenditures
- 12-2-7:** Resolution to Appropriate Additional Funds for the Completion of Construction of the Clarksville-Montgomery County Airport Business Center at Outlaw Field

## **UNFINISHED BUSINESS**

### **REPORTS**

1. County Clerk's Report – **(requires approval by Commission)**
2. Karen Josephson – Animal Control Update

### **REPORTS FILED**

1. January 2012 Adequate Facilities Tax Reports and Permit Revenue
2. Highway Dept. – Quarterly Road List, Oct. 2011 – Dec., 2011 **(requires approval)**
3. Highway Dept. – 2012 Yearly Road List **(requires approval)**
4. Highway Dept. – 2012 County Road System List **(requires approval)**
5. Highway Dept. – Quarterly Report for Oct. 2011 – Dec., 2011
6. **Projects & Facilities Report**
7. **Accounts & Budgets Monthly Report**
8. **Trustee's Report**

### **NOMINATING COMMITTEE NOMINATIONS** – Ed Baggett, Chairman

### **COUNTY MAYOR NOMINATIONS AND APPOINTMENTS** – Mayor Carolyn Bowers

### **ANNOUNCEMENTS**

### **ADJOURN**

A RESOLUTION APPROVING THE VACATION OF ANY AND ALL PORTIONS  
OF SMITH BROTHERS LANE;

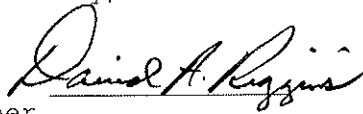
WHEREAS, application was made by Montgomery County(Mike Frost, agent) for vacation of any and all portions of Smith Brothers Lane; being a tract of land located in the Tenth Civil District of Montgomery County; being north of Highway 41-A South, east of Smith Lane, west of Bagwell Road, and south of Sango Road; being approximately 30 +/- feet wide and 2,340 feet long; containing approximately 1.61 +/- acres, shown on Montgomery County tax map 87, between parcels 33.00 and 33.03; also shown on the attachment (Exhibit A); and

WHEREAS, the application was reviewed according to established procedures by the Regional Planning Commission on January 25, 2012, and was recommended for approval to the County Commission for vacation;

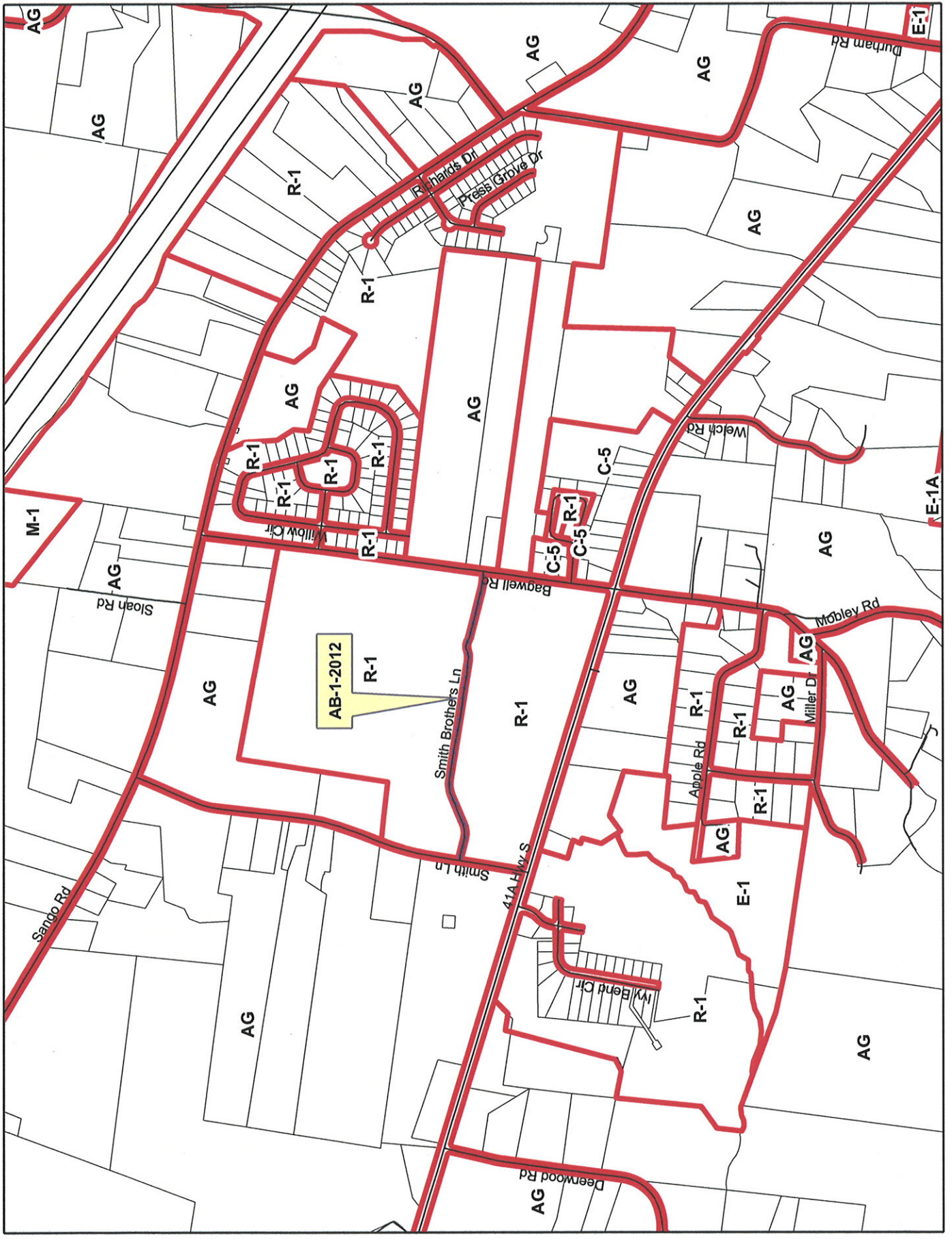
NOW, THEREFORE, BE IT RESOLVED by the Montgomery County Board of County Commissioners assembled in regular session on this 13<sup>th</sup> day of February, 2012, that the above described public right-of-way is hereby vacated.

Duly passed and approved this 13<sup>th</sup> day of February, 2012.

Sponsor  
Commissioner  
Approved

  
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James C. Anderson & Partners  
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**RESOLUTION TO ADOPT A MONTGOMERY COUNTY PERSONAL  
MOBILE DEVICE ACCEPTANCE USE POLICY**

**WHEREAS**, with the advent of current technology, many county departments will benefit from the utilization of various mobile devices in day-to-day operations; and

**WHEREAS**, this Board of County Commissioners finds it to be in the best interest of efficient county government that a uniform policy be adopted for the use of said mobile devices; and

**WHEREAS**, a copy of said policy is attached hereto as Exhibit A; and

**WHEREAS**, the adoption of said mobile device policy will provide cost savings in addition to increased efficiency and productivity.

**NOW, THEREFORE, BE IT RESOLVED** by the Montgomery County Board of Commissioners assembled on this 13<sup>th</sup> day of February, 2012, that the Personal Mobile Device Acceptable Use Policy attached hereto as Exhibit "A" be approved.

**Duly passed and approved this 13<sup>th</sup> day of February, 2012.**

**Sponsor** \_\_\_\_\_

**Commissioner** \_\_\_\_\_

**Approved** \_\_\_\_\_

**County Mayor**

**Attested** \_\_\_\_\_

**County Clerk**



# Personal Mobile Device Acceptable Use Policy

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## Purpose

The purpose of this policy is to define standards, procedures, and restrictions for end users who have legitimate business uses for connecting a personally-owned mobile device to Montgomery County's corporate network. This mobile device policy applies, but is not limited, to all devices and accompanying media that fit the following classifications:

- Smartphones
- Other mobile/cellular phones
- Tablet computers
- E-readers
- Portable media devices
- PDAs
- Portable gaming devices
- Ultra-mobile PCs (UMPCs)
- Laptop/notebook computers
- Any mobile device capable of storing corporate data and connecting to a network

The policy applies to any hardware and related software that is not corporately owned or supplied, but could be used to access corporate resources. That is, devices that employees have purchased for personal use but also wish to use in the business environment.

The overriding goal of this policy is to protect the integrity of the confidential client and business data that resides within Montgomery County's technology infrastructure. This policy intends to prevent this data from being deliberately or inadvertently stored insecurely on a mobile device or carried over an insecure network where it could potentially be accessed by unsanctioned resources. A breach of this type could result in loss of information, damage to critical applications, loss of revenue, and damage to the company's public image. Therefore, all users employing a mobile device connected to Montgomery County's corporate network, and/or capable of backing up, storing, or otherwise accessing corporate data of any type, must adhere to company-defined processes for doing so.

## Applicability

**This policy applies to all Montgomery County employees**, including full and part-time staff, contractors, interns, and other agents who use a personally-owned mobile device to access, store, back up, or relocate any organization or client-specific data. Such access to this confidential data is a privilege, not a right, and forms the basis of the trust Montgomery County has built with its clients, supply chain partners, and other constituents. Consequently, employment at Montgomery County does not automatically guarantee the initial or ongoing ability to use these devices to gain access to corporate networks and information.



The policy addresses a range of threats to, or related to the use of, enterprise data:

Threat	Description
Device Loss	Devices used to transfer or transport work files could be lost or stolen.
Data Theft	Sensitive corporate data is deliberately stolen and sold by an employee or unsanctioned third party.
Malware	Viruses, Trojans, worms, spyware and other threats could be introduced via a mobile device.
Compliance	Loss or theft of financial and/or personal and confidential data could expose the enterprise to the risk of non-compliance with various identity theft and privacy laws.

Addition of new hardware, software, and/or related components to provide additional mobile device connectivity will be managed at the sole discretion of Information Systems. **Non-sanctioned use of mobile devices to back up, store, and otherwise access any enterprise-related data is strictly forbidden.**

This policy is complementary to any previously implemented policies dealing specifically with data access, data storage, data movement, and connectivity of devices to any element of the enterprise network.

## Responsibilities

The Director of Information Systems (Information Systems) of Montgomery County has the overall responsibility for the confidentiality, integrity, and availability of corporate data.

The Mayor of Montgomery County has delegated the execution and maintenance of information technology and information systems to Director of Information Systems.

Other Information Systems staff under the direction of the Director of Information Systems are responsible for following the procedures and policies within Information Systems.

All Montgomery County employees are responsible to act in accordance with company policies and procedures.

## Affected Technology

Connectivity of all mobile devices will be centrally managed by Montgomery County's Information Systems department and will use authentication and strong encryption measures. Although Information Systems will directly manage personal devices, end users are expected to adhere to the same security protocols when connected to non-corporate equipment. Failure to do so will result in immediate suspension of all network access privileges so as to protect the company's infrastructure.





## Policy and Appropriate Use

It is the responsibility of any employee of Montgomery County who uses a mobile device to access corporate resources to ensure that all security protocols normally used in the management of data on conventional storage infrastructure are also applied here. It is imperative that any mobile device that is used to conduct Montgomery County business be utilized appropriately, responsibly, and ethically. Failure to do so will result in immediate suspension of that user's account. Based on this requirement, the following rules must be observed:

### Access Control

1. Information Systems reserves the right to refuse, by physical and non-physical means, the ability to connect personal mobile devices to corporate and corporate-connected infrastructure. Information Systems will engage in such action if such equipment is being used in a way that puts the company's systems, data, and users at risk.
2. Prior to initial use on the corporate network or related infrastructure, **all mobile devices must be approved by Information Systems**. Montgomery County will maintain a list of approved mobile devices and related software applications and utilities, and it will be stored at <http://www.mcqtn.org/information-systems>. Devices that are not on this list may not be connected to corporate infrastructure. If your preferred device does not appear on this list, contact the help desk 931-648-5778. Although Information Systems currently allows only listed devices to be connected to enterprise infrastructure, it reserves the right to update this list in future.
3. End users who wish to connect such devices to non-corporate network infrastructure to gain access to enterprise data **must employ**, for their devices and related infrastructure, security measures deemed necessary by the Information Systems department. Enterprise data is not to be accessed on any hardware that fails to meet Montgomery County's established enterprise Information Systems security standards.
4. All personal mobile devices attempting to connect to the corporate network through the Internet will be inspected using technology centrally managed by Montgomery County's Information Systems department. Devices that have not been previously approved by Information Systems, are not in compliance with Information Systems's security policies, or represent any threat to the corporate network or data will not be allowed to connect. Devices may only access the corporate network and data through the Internet using a Secure Socket Layer (SSL) Virtual Private Network (VPN) connection. The SSL VPN portal web address will be provided to users as required. Smart mobile devices such as smartphones, tablets, and UMPCs will access the corporate network and data using mobile VPN software installed on the device by Information Systems.

### Security

5. Employees using mobile devices and related software for network and data access will, without exception, use secure data management procedures. **All mobile devices must be protected by a strong password**; a PIN is not sufficient. All data stored on the device must be encrypted using **strong encryption**. See Montgomery County's password and encryption policy at <http://www.mcqtn.org/information-systems> for additional background. Employees agree to never disclose their passwords to anyone, even to family members, if business work is conducted from home.



6. All users of mobile devices **must employ reasonable physical security measures**. End users are expected to secure all such devices whether or not they are actually in use and/or being carried. This includes, but is not limited to, passwords, encryption, and physical control of such devices whenever they contain enterprise data.
7. Any non-county computers used to synchronize with these devices will have installed **up-to-date anti-virus and anti-malware software deemed necessary** by Montgomery County's Information Systems department. See <http://www.mcgtn.org/information-systems> for anti-virus requirements and recommendations.
8. Passwords and other confidential data as defined by Montgomery County's Information Systems department are **not to be stored unencrypted** on mobile devices.
9. Any mobile device that is being used to store Montgomery County data must **adhere to the authentication requirements** of Montgomery County's Information Systems department. In addition, all hardware security configurations must be pre-approved by Montgomery County's Information Systems department before any enterprise data-carrying device can be connected to the corporate network.
10. Information Systems will manage security policies, network, application, and data access centrally using whatever technology solutions it deems suitable. **Any attempt to contravene or bypass that security implementation will be deemed an intrusion attempt** and will be dealt with in accordance with Montgomery County's overarching security policy.
11. Employees, contractors, and temporary staff will follow all enterprise-sanctioned data removal procedures to **permanently erase company-specific data from such devices once its use is no longer required**. See <http://www.mcgtn.org/information-systems> for detailed data wipe procedures for mobile devices.
12. In the event of a lost or stolen mobile device, it is incumbent on the user to report the incident to Information Systems immediately. The device will be remotely wiped of all data and locked to prevent access by anyone other than Information Systems. This action will restore the device to its factory default settings. If the device is recovered, it can be submitted to Information Systems for re-provisioning. The remote wipe will destroy all data on the device, whether it is related to county business or personal. This data is not recoverable on the device itself, but can usually be restored from a backup on another device (e.g. a personal computer) if the mobile device remains in or returns to the user's possession, or a new device is able to store the backup. It is recommended that users back up their personal data frequently to minimize loss if a remote wipe is necessary. By signing this document the user understands that their personal data may be erased in the rare event of a security breach, must be agreed with before connecting the device to corporate resources. When a remote wipe is initiated by the Information Systems department, the user's mobile device will be wiped of all data and restored to its factory default settings. The wipe is not limited to corporate data. Data that the employee has added to the device for personal use will also be deleted. This data is not recoverable on the device itself, but can usually be restored from a backup on another device (e.g. a personal computer) if the mobile device remains in or returns to the user's possession, or a new device is able to store the backup. It is recommended that users back up their personal data frequently to minimize loss if a remote wipe is necessary. Examples of situations requiring remote wipe include, but are not limited to:
  13. Theft of the device.



14. Loss of the device.
15. Termination of employment in which the user has not already cleared corporate data by another method.
16. Usage of location-based services and mobile check-in services, which use GPS capabilities to share real-time user location with external parties, is prohibited within the workplace.
17. Non-Business usage of a mobile device to capture images, video, or audio, whether native to the device or through third-party applications, is prohibited within the workplace.

## Help & Support

18. Information Systems reserves the right, through policy enforcement and any other means it deems necessary, to limit the ability of end users to transfer data to and from specific resources on the enterprise network.
19. Employees, contractors, and temporary staff will make no modifications to the hardware or software that change the nature of the device in a significant way (e.g. replacing or overriding the operating system) without the express approval of Montgomery County's Information Systems department.

## Organizational Protocol

20. Information Systems can and will establish audit trails, which will be accessed, published, and used without notice. Such trails will be able to track the attachment of an external device to the corporate network, and the resulting reports may be used for investigation of possible breaches and/or misuse. **The end user agrees to and accepts that his or her access and/or connection to Montgomery County's networks may be monitored to record dates, times, duration of access, etc., in order to identify unusual usage patterns or other suspicious activity.** This monitoring is necessary in order to identify accounts/computers that may have been compromised by external parties.
21. The end user agrees to **immediately report** to his/her manager and Montgomery County's Information Systems department **any incident or suspected incidents of unauthorized data access**, data loss, and/or disclosure of company resources, databases, networks, etc.
22. Montgomery County may reimburse employees for phone/data plans if they choose to purchase their own mobile devices. Users will be given a stipend to cover basic mobile network usage costs and/or phone plan up to \$50 per month. Reimbursement eligibility will be determined by each Department Head/Elected Official's discretion depending on job and mobility requirements. Reimbursement details are available at Human Resources.
23. Every mobile device user will be entitled to, and expected to attend, a training session about this policy. While a mobile device user will not be granted access to corporate resources using a mobile device without accepting the terms and conditions of this policy, employees are entitled to decline signing this policy if they do not understand the policy or are uncomfortable with its contents.



24. Any questions relating to this policy should be directed to Kurt Bryant in Information Systems, at [kmbryant@mcgtn.net](mailto:kmbryant@mcgtn.net). A copy of this policy can be found at [www.mcgtn.org/human-resources/policies](http://www.mcgtn.org/human-resources/policies)

## Policy Non-Compliance

Failure to comply with the *Personal Mobile Device Acceptable Use Policy* may, at the full discretion of the county, result in the **suspension of any or all technology use and connectivity privileges, disciplinary action, and possibly termination of employment.** The Immediate Manager or Director will be advised of breaches of this policy and will be responsible for appropriate remedial action.

## Confidentiality

Any county employee utilizing personal mobility device(s) as defined in this policy to access the Montgomery County network may be subject to the Open Records law of Tennessee pursuant to T.C.A. Title 10 Chapter 7 or other applicable provisions thereof.



## Employee Declaration

I, [employee name], have read and understand the above *Personal Mobile Device Acceptable Use Policy*, and consent to adhere to the rules outlined therein.

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Employee Signature

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Date

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Manager Signature

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Date

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Information Systems Director Signature

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Date

**RESOLUTION REQUESTING THAT THE GENERAL ASSEMBLY REPEAL T.C.A. §33-7-304 PUBLIC CHAPTER 531 SECTION 45 AND TO REQUIRE THE STATE OF TENNESSEE TO CONTINUE TO BE FINANCIALLY RESPONSIBLE FOR OUTPATIENT AND INPATIENT MENTAL HEALTH EVALUATIONS AND TREATMENT FOR INDIVIDUALS CHARGED WITH MISDEMEANOR OFFENSES ONLY**

**WHEREAS**, on June 26, 2009, Governor Phil Bredesen signed into law new legislation making counties responsible for the cost of outpatient and inpatient mental health evaluations and treatment for defendants charged only with misdemeanors and court ordered to undergo said evaluations (see T.C.A. §33-7-304, Public Chapter 531 Section 45); and

**WHEREAS**, before the adoption of T.C.A. §33-7-304, Public Chapter 531 Section 45 the State of Tennessee paid all costs and expenses for outpatient and inpatient mental health evaluations and treatment ordered by the court for defendants charged with both misdemeanors and felonies; and

**WHEREAS**, this unfunded mandate that transferred the cost of outpatient and inpatient mental health evaluations and treatments for criminal defendants charged only with misdemeanors from the State of Tennessee to the individual counties has resulted in serious financial ramifications for Montgomery County, Tennessee already with the potential for untold cost in the future.

**NOW THEREFORE, BE IT RESOLVED**, by the Montgomery County Legislative Body meeting in regular session on the 13<sup>th</sup> day of February, 2012, a quorum being present, that this resolution be approved requesting that our State Senator and State Representatives representing Montgomery County in the General Assembly sponsor legislation to repeal “T.C.A. 33-7-304, Public Chapter 531 Section 45”, which requires counties to pay for court ordered mental health evaluations and treatment for defendants charged with misdemeanors and that the State of Tennessee through its mental health facilities and agencies provide at no cost to the counties of the State of Tennessee court ordered mental health evaluations and treatment of all defendants including those charged with misdemeanors.

**Duly passed and approved this 13<sup>th</sup> day of February, 2012.**

**Sponsor** \_\_\_\_\_

**Commissioner** \_\_\_\_\_

**Approved** \_\_\_\_\_

**County Mayor**

**Attested** \_\_\_\_\_

**County Clerk**

**RESOLUTION TO WAIVE THE PROCESSING FEE FOR CREDIT CARD PAYMENTS  
AT THE CLARKSVILLE-MONTGOMERY COUNTY PUBLIC LIBRARY**

**WHEREAS**, the Clarksville-Montgomery County Public Library installed nine self-checkout stations that accept credit card payments to provide convenience to library customers and reduce waiting times for checkout in December 2009 and currently does not charge a processing fee for those credit card payments; and

**WHEREAS**, Tennessee Code Annotated 9-1-108 section 3 states that “*Any municipal or county entity or officer collecting payment by credit card or debit card pursuant to the provisions of this subsection shall set and collect a processing fee in an amount that is equal to the amount paid the third party processor for processing payment;*” and

**WHEREAS**, Tennessee Code Annotated 9-1-108 section 3 also states, “*Such processing fee may be waived by approval of the governing body;*” and the governing body in this instance is the Montgomery County Board of Commissioners; and

**WHEREAS**, the Clarksville-Montgomery County Public Library Board of Trustees believes that 1) it would be virtually impossible at this time to change the proprietary system to charge the processing fee automatically because of software limitations; 2) the additional income generated by the convenience of credit card payments more than pays for the cost of the service and is currently used for over 45% of total receipts; 3) the credit card self-payments are an essential part of the intent of the self-checkout system concept; and 4) doing away with this service at the nine self-checkout stations would cause wait times and essentially invalidate the large expense of the purchase of the system.

**NOW, THEREFORE, BE IT RESOLVED**, by the Montgomery County Board of Commissioners meeting in regular session this the 13<sup>th</sup> day of February, 2012, that the Clarksville-Montgomery County Library be allowed to waive the credit card processing fees for the nine self-checkout stations at the Public Library for the above stated reasons.

Duly passed and approved this the 13<sup>th</sup> day of February, 2012.

Sponsor \_\_\_\_\_

Commissioner \_\_\_\_\_

Approved \_\_\_\_\_

County Mayor

Attested \_\_\_\_\_  
County Clerk



**RESOLUTION TO FILE A 2012 COMMUNITY DEVELOPMENT  
BLOCK GRANT (CDBG) APPLICATION FOR A  
COMMUNITY LIVABILITY PROJECT**

**WHEREAS**, the U.S. Department of Housing and Urban Development (HUD) has established the Community Development Block Grant (CDBG) program for eligible local governmental entities for the use of capital projects for industrial development projects, water and sewer improvements, and community livability projects; and

**WHEREAS**, the Tennessee Department of Economic and Community Development administers the CDBG program to local governments statewide; and

**WHEREAS**, Montgomery County wishes to apply for a community livability project in order to better serve the residents of this County; and

**WHEREAS**, Montgomery County may apply for CDBG funds not to exceed an amount of \$300,000; and Montgomery County is a Benchmark III three-star community, which qualifies the County's Ability to Pay for a deduction of six percentage points, with no matching funds required; and

**WHEREAS**, the overall budget and allocation for each activity is subject to change, depending on the final allocation(s) by HUD, as mandated in the 2012 final federal budget.

**NOW, THEREFORE, BE IT RESOLVED** by the Montgomery County Board of Commissioners assembled in regular session on this the 13<sup>th</sup> day of February, 2012, that application be made for CDBG funds for community livability improvements, and that Carolyn Bowers, County Mayor, be authorized to sign the application and all assurances necessary to filing said application.

**Duly passed and approved this 13<sup>th</sup> day of February, 2012.**

Sponsor \_\_\_\_\_

Commissioner \_\_\_\_\_

Approved \_\_\_\_\_

County Mayor

Attested: \_\_\_\_\_

County Clerk

**RESOLUTION APPROVING MEMBERSHIP IN THE REGIONAL  
TRANSPORTATION AUTHORITY OF MIDDLE TENNESSEE**

**WHEREAS**, public transportation provides access to life-essential goods and services for all citizens across Middle Tennessee including citizens with disabilities, low-income individuals, and older residents; and

**WHEREAS**, public transportation provides transportation to and from work, increases access to businesses, and spurs economic development, and job creation; and

**WHEREAS**, public transportation offers local agencies across the region an invaluable tool for addressing growth pressures by expanding options to increase capacity on the transportation system to meet growing travel demands associated with new development; and

**WHEREAS**, public transportation has a proven role in promoting environmental sustainability by reducing air and water pollution, offering substantial energy savings, and supporting quality growth principles aimed at conserving land and other natural resources; and

**WHEREAS**, the Tennessee General Assembly created the Regional Transportation Authority of Middle Tennessee (RTAMT) in 1988 to provide public transportation ridesharing opportunities and to increase economic growth in Middle Tennessee; and

**WHEREAS**, the Tennessee General Assembly passed legislation in 2009 creating Title 64, Chapter 8, Part 2, of the Tennessee Code, which allows the RTAMT to assume and have authority to exercise additional powers, duties, and functions; and

**WHEREAS**, *Tennessee Code Annotated §64-8-204* authorizes the RTAMT to add new members by a simple majority vote of its Board of Directors; and

**WHEREAS**, the Montgomery County Board of Commissioners has concluded that it would greatly benefit the County to join the RTAMT; and

**WHEREAS**, the Montgomery County Board of Commissioners desires to join the RTAMT upon acceptance by a simple majority vote of the RTAMT Board of Directors.

**NOW, THEREFORE, BE IT RESOLVED** by the Montgomery County Board of Commissioners assembled on this 13<sup>th</sup> day of February, 2012, that this body hereby agrees to join the Regional Transportation Authority of Middle Tennessee and further agrees to abide by all duties, obligations, and requirements expressed in the Regional Transportation Authority of Middle Tennessee By-Laws, Tennessee Code Annotated Title 64, Chapter 8, Parts 1 and 2, as may from time to time be amended, and any other applicable state or federal law or regulation.

**Duly passed and approved this 13<sup>th</sup> day of February, 2012.**

**Sponsor** \_\_\_\_\_

**Commissioner** \_\_\_\_\_

**Approved** \_\_\_\_\_

**County Mayor**

**Attested** \_\_\_\_\_

**County Clerk**

**RESOLUTION TO AMEND THE BUDGETS  
OF VARIOUS FUNDS FOR FISCAL YEAR 2012  
IN CERTAIN AREAS OF REVENUES AND EXPENDITURES**

**WHEREAS**, the Director of Accounts and Budgets has performed continuing reviews of the status of funding needs and the receipts of revenues anticipated in support of the various budgets; and

**WHEREAS**, current year expenditures in certain accounts will permit decreases in budgetary appropriation for such accounts and these may be applied to the funding needs of other accounts; and

**WHEREAS**, contracts for various State grants were not received in time to be included in the annual budget appropriation process and are therefore included for appropriation in this resolution and detailed in the attached schedule.

**NOW THEREFORE BE IT RESOLVED**, by the Montgomery County Board of Commissioners, assembled in regular business session this 13<sup>th</sup> day of February 2012, that the budgets for various funds for FY12 be amended as to revenues and expenditures, according to the attached Account Schedule 1.

**Duly passed and approved this 13<sup>th</sup> day of February, 2012.**

**Sponsor** \_\_\_\_\_

**Commissioner** \_\_\_\_\_

**Approved** \_\_\_\_\_  
**County Mayor**

**Attested** \_\_\_\_\_  
**County Clerk**

# Montgomery County Government

## General Fund Budget

<i>2011-2012 Budget as of 1/1/12</i>	<i>Proposed Increase (Decrease)</i>	<i>2011-2012 Amended Budget</i>
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### **ESTIMATED REVENUES**

#### **Local Taxes**

40110 CURRENT PROPERTY TAX	27,528,000	-	27,528,000
40120 TRUSTEE'S COLLECTIONS - PYR	865,000	-	865,000
40140 INTEREST & PENALTY	200,000	-	200,000
40161 PMTS IN LIEU OF TAXES - T.V.A.	2,500	-	2,500
40162 PMTS IN LIEU OF TAXES -UTILITY	915,850	-	915,850
40163 PMTS IN LIEU OF TAXES - OTHER	363,603	-	363,603
40220 HOTEL/MOTEL TAX	1,497,849		1,497,849
40250 LITIGATION TAX - GENERAL	462,500	-	462,500
40260 LITIGATION TAX-SPECIAL PURPOSE	95,000	-	95,000
40270 BUSINESS TAX	900,000	-	900,000
40320 BANK EXCISE TAX	115,000	-	115,000
40330 WHOLESALE BEER TAX	385,000	-	385,000
40350 INTERSTATE TELECOMMUNICATIONS	2,900	-	2,900
<b>Total Local Taxes</b>	<b>33,333,202</b>	-	<b>33,333,202</b>

#### **Licenses and Permits**

41120 ANIMAL REGISTRATION	22,800	-	22,800
41130 ANIMAL VACCINATION	4,000	-	4,000
41140 CABLE TV FRANCHISE	190,500	-	190,500
41520 BUILDING PERMITS	500,000	-	500,000
41540 PLUMBING PERMITS	6,000	-	6,000
41590 OTHER PERMITS	169,340	-	169,340
<b>Total Licenses and Permits</b>	<b>892,640</b>	-	<b>892,640</b>

#### **Fines, Forfeitures and Penalties**

42110 FINES	11,000	-	11,000
42120 OFFICERS COSTS	26,000	-	26,000
42141 DRUG COURT FEES	4,000	-	4,000
42150 JAIL FEES CIRCUIT COURT	34,345	-	34,345
42190 DATA ENTRY FEES -CIRCUIT COURT	12,100	-	12,100
42191 COURTROOM SECURITY - CIRCUIT	6,500	-	6,500
42192 CIRCUIT COURT VICTIMS ASSESS	30,500	-	30,500
42310 FINES	416,343	-	416,343
42311 FINES - LITTERING	1,332	-	1,332
42320 OFFICERS COSTS	183,846	-	183,846
42330 GAME & FISH FINES	1,000	-	1,000
42341 DRUG COURT FEES	15,000	-	15,000
42350 JAIL FEES GENERAL SESSIONS	219,234	-	219,234
42380 DUI TREATMENT FINES	30,000	-	30,000
42390 DATA ENTRY FEE-GENERAL SESS	59,000	-	59,000
42392 GEN SESSIONS VICTIM ASSESSMNT	63,000	-	63,000
42410 FINES	1,528	-	1,528
42450 JAIL FEES	117,323	-	117,323
42490 DATA ENTRY FEE-JUVENILE COURT	6,780	-	6,780
42520 OFFICERS COSTS	24,000	-	24,000
42530 DATA ENTRY FEE -CHANCERY COURT	2,000	-	2,000
42610 FINES	2,500	-	2,500
42641 DRUG COURT FEES	20,000	-	20,000
42660 DISTRICT ATTORNEY GENERAL FEES	23,500	-	23,500
42900 OTHER FINES/FORFEITURE/PENALTY	600	-	600
42990 OTHER FINES/FORFEITS/PENALTIES	18,230	-	18,230
<b>Total Fines, Forfeitures and Penalties</b>	<b>1,329,661</b>	-	<b>1,329,661</b>

#### **Charges for Current Services**

# Montgomery County Government

## General Fund Budget

	<b>2011-2012 Budget as of 1/1/12</b>	<b>Proposed Increase (Decrease)</b>	<b>2011-2012 Amended Budget</b>
43120 PATIENT CHARGES	4,800,000	-	4,800,000
43140 ZONING STUDIES	2,000	-	2,000
43190 OTHER GENERAL SERVICE CHARGES	45,000	-	45,000
43340 RECREATION FEES	12,000	-	12,000
43350 COPY FEES	6,136	-	6,136
43365 ARCHIVE AND RECORD MANAGEMENT	121,939	-	121,939
43370 TELEPHONE COMMISSIONS	120,000	-	120,000
43380 VENDING MACHINE COLLECTIONS	42,000	-	42,000
43392 DATA PROCESSING FEES -REGISTER	75,000	-	75,000
43393 PROBATION FEES	23,625	-	23,625
43394 DATA PROCESSING FEES - SHERIFF	29,488	-	29,488
43395 SEXUAL OFFENDER FEE - SHERIFF	14,000	-	14,000
43396 DATA PROCESSING FEE-COUNTY CLK	10,000	-	10,000
43990 OTHER CHARGES FOR SERVICES	86	-	86
<b>Total Charges for Current Services</b>	<b>5,301,274</b>	<b>-</b>	<b>5,301,274</b>
<b>Other Local Revenues</b>			
44110 INTEREST EARNED	1,750,000	-	1,750,000
44120 LEASE/RENTALS	603,964	-	603,964
44140 SALE OF MAPS	1,000	-	1,000
44170 MISCELLANEOUS REFUNDS	173,398	-	173,398
44560 DAMAGES RECOVERED -INDIVIDUALS	-	-	-
44570 CONTRIBUTIONS & GIFTS	9,688	-	9,688
44990 OTHER LOCAL REVENUES	686,405	-	686,405
<b>Total Other Local Revenues</b>	<b>3,224,455</b>	<b>-</b>	<b>3,224,455</b>
<b>Fees Received from County Officials</b>			
45510 COUNTY CLERK	1,258,000	-	1,258,000
45520 CIRCUIT COURT CLERK	775,000	-	775,000
45540 GENERAL SESSIONS COURT CLERK	1,410,000	-	1,410,000
45550 CLERK & MASTER	320,000	-	320,000
45580 REGISTER	1,000,000	-	1,000,000
45590 SHERIFF	24,655	-	24,655
45610 TRUSTEE	2,850,000	-	2,850,000
<b>Fees Received from County Officials</b>	<b>7,637,655</b>	<b>-</b>	<b>7,637,655</b>
<b>State of Tennessee</b>			
46110 JUVENILE SERVICES PROGRAM	578,011	-	578,011
46210 LAW ENFORCEMENT TRAINING PROG	48,000	-	48,000
46430 LITTER PROGRAM	59,309	-	59,309
46810 FLOOD CONTROL	330	-	330
46830 BEER TAX	19,500	-	19,500
46840 ALCOHOLIC BEVERAGE TAX	166,000	-	166,000
46851 STATE REVENUE SHARING - T.V.A.	1,250,000	-	1,250,000
46880 BOARD OF JURORS	10,000	-	10,000
46890 PRISONER TRANSPORTATION	13,729	-	13,729
46915 CONTRACTED PRISONER BOARDING	706,000	-	706,000
46960 REGISTRAR'S SALARY SUPPLEMENTS	16,380	-	16,380
<b>101-55190-00000-55-46980-05225</b>	<b>2,804,583</b>	<b>104,300</b>	<b>2,908,883</b>
46990 OTHER STATE REVENUES	16,500	-	16,500
<b>Total State of Tennessee</b>	<b>5,688,342</b>	<b>104,300</b>	<b>5,792,642</b>
<b>Federal Revenue</b>			
47220 CIVIL DEFENSE REIMBURSEMENT	68,000	-	68,000
47235 HOMELAND SECURITY GRANTS	1,257,732	-	1,257,732
47250 LAW ENFORCEMENT GRANTS	3,374	-	3,374

WIC Grant Amendment to add employees

# Montgomery County Government

## General Fund Budget

	<i>2011-2012 Budget as of 1/1/12</i>	<i>Proposed Increase (Decrease)</i>	<i>2011-2012 Amended Budget</i>	
47303 UDDOJ -MDT-ARRA	6,713	-	6,713	
47590 OTHER FEDERAL THROUGH STATE	11,050	-	11,050	
<b>101-53600-00000-53-47990-12040</b>	<b>153,909</b>	<b>78,406</b>	<b>232,315</b>	MIDDLE DISTRICT OF TN FY 11 PROJECT SAFE NEIGHBORHOOD GRANT
<b>Total Federal Revenue</b>	<b>1,500,778</b>	<b>78,406</b>	<b>1,579,184</b>	
<b>Federal Revenue</b>				
48110 PRISONER BOARD	-	-	-	
48130 CONTRIBUTIONS	223,337	-	223,337	
<b>101-53910-00000-53-48610 DONATIONS</b>	<b>36,170</b>	<b>5,000</b>	<b>41,170</b>	Donation from Bi- County to Adult Probation
<b>Total Federal Revenue</b>	<b>259,507</b>	<b>5,000</b>	<b>264,507</b>	
<b>Non-Revenue Sources</b>				
49700 INSURANCE RECOVERY	4,111	-	4,111	
49800 OPERATING TRANSFERS	587,113	-	587,113	
<b>Total Non-Revenue Sources</b>	<b>591,224</b>		<b>591,224</b>	
<b>TOTAL GENERAL FUND REVENUES</b>	<b>59,758,738</b>	<b>187,706</b>	<b>59,946,444</b>	

# Montgomery County Government

## General Fund Budget

<i>2011-2012 Budget as of 1/1/12</i>	<i>Proposed Increase (Decrease)</i>	<i>2011-2012 Amended Budget</i>
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51100 COUNTY COMMISSION	220,593	-	220,593	
51210 BOARD OF EQUALIZATION	2,688	-	2,688	
51220 BEER BOARD	3,076	-	3,076	
51240 OTHER BOARDS & COMMITTEES	3,121	-	3,121	
51300 COUNTY MAYOR	426,953	-	426,953	
51310 HUMAN RESOURCES	336,024	-	336,024	
51400 COUNTY ATTORNEY	24,000	-	24,000	
51500 ELECTION COMMISSION	585,798	-	585,798	
51600 REGISTER OF DEEDS	433,448	-	433,448	
51720 PLANNING	332,227	-	332,227	
51730 BUILDING	196,766	-	196,766	
51750 CODES COMPLIANCE	618,395	-	618,395	
51760 GEOGRAPHICAL INFO SYSTEMS	190,410	-	190,410	
51800 COUNTY BUILDINGS	1,552,835	-	1,552,835	
51810 COURTS COMPLEX	1,235,311	-	1,235,311	
51900 OTHER GENERAL ADMINISTRATION	684,044	-	684,044	
51910 ARCHIVES	180,495	-	180,495	
52100 ACCOUNTS & BUDGETS	538,989	-	538,989	
52200 PURCHASING	284,195	-	284,195	
52300 PROPERTY ASSESSOR'S OFFICE	1,094,638	-	1,094,638	
52400 COUNTY TRUSTEES OFFICE	523,089	-	523,089	
52500 COUNTY CLERK'S OFFICE	1,770,546	-	1,770,546	
52600 INFORMATION SYSTEMS	1,379,876	-	1,379,876	
52900 OTHER FINANCE	50,550	-	50,550	
53100 CIRCUIT COURT	2,007,090	-	2,007,090	
53300 GENERAL SESSIONS COURT	1,952,300	-	1,952,300	
53330 DRUG COURT	50,000	-	50,000	
53400 CHANCERY COURT	490,654	-	490,654	
53600 DISTRICT ATTORNEY GENERAL	133,276	-	133,276	
<b>101-53600-00000-53-51890-12040</b>	-	<b>72,750</b>	<b>72,750</b>	MIDDLE DISTRICT OF TN FY 11 PROJECT SAFE NEIGHBORHOOD GRANT - SALARIES
<b>101-53600-00000-53-52990-12040</b>	-	<b>5,565</b>	<b>5,565</b>	MIDDLE DISTRICT OF TN FY 11 PROJECT SAFE NEIGHBORHOOD GRANT - FRINGE BENEFITS SS/FICA
<b>101-53600-00000-53-53550-12040</b>	-	<b>91</b>	<b>91</b>	MIDDLE DISTRICT OF TN FY 11 PROJECT SAFE NEIGHBORHOOD GRANT - TRAVEL
53610 OFFICE OF PUBLIC DEFENDER	8,588	-	8,588	
53700 JUDICIAL COMMISSIONERS	265,253	-	265,253	
53900 OTHER ADMINISTRATION/ JUSTICE	518,355	-	518,355	
53910 ADULT PROBATION SERVICES	857,868	-	857,868	
<b>101-53910-00000-53-53550</b>	<b>5,000</b>	<b>5,000</b>	<b>10,000</b>	Donation from Bi-County to Adult Probation
54110 SHERIFF'S DEPARTMENT	6,937,441	-	6,937,441	
<b>101-54110-00000-54-51870</b>	<b>308,000</b>	<b>(50,000)</b>	<b>258,000</b>	Decrease Over-Time Pay for Gasoline, Mait & Repairs - Vehicles, & Transport Other than Student
<b>101-54110-00000-54-53380</b>	<b>48,210</b>	<b>10,000</b>	<b>58,210</b>	Transfer from Over-time to Maintenance and Repairs - Vehicles
<b>101-54110-00000-54-53540</b>	<b>15,000</b>	<b>10,000</b>	<b>25,000</b>	Transfer from Over-time to Transport Other Than Student for 24,000 billed and 15,000 budgeted
<b>101-54110-00000-54-54250</b>	<b>200,000</b>	<b>60,000</b>	<b>260,000</b>	Transfer from Gasoline Contingency and Sheriff's Office OT into Sheriff's Office Gasoline
54120 SPECIAL PATROLS	1,636,491	-	1,636,491	
54160 SEXUAL OFFENDER REGISTRY	14,000	-	14,000	
54210 JAIL	11,705,109	-	11,705,109	
<b>101-54210-00000-54-53360</b>	<b>82,000</b>	<b>16,900</b>	<b>98,900</b>	Elevator repairs for Jail
54220 WORKHOUSE	1,674,784	-	1,674,784	
54230 COMMUNITY CORRECTIONS	468,789	-	468,789	
54240 JUVENILE SERVICES	207,241	-	207,241	
54310 FIRE PREVENTION & CONTROL	229,877	-	229,877	
54410 EMERGENCY MANAGEMENT	404,599	-	404,599	
54490 OTHER EMERGENCY MANAGEMENT	1,245,731	-	1,245,731	
54610 COUNTY CORONER / MED EXAMINER	213,300	-	213,300	
55110 HEALTH DEPARTMENT	319,759	-	319,759	



# Montgomery County Government

## General Fund Budget

	<b>2011-2012 Budget as of 1/1/12</b>	<b>Proposed Increase (Decrease)</b>	<b>2011-2012 Amended Budget</b>	
55120 RABIES & ANIMAL CONTROL	565,743	-	565,743	
55130 AMBULANCE SERVICE	8,114,682	-	8,114,682	
<b>101-55130-00000-55-57090-11010</b>	<b>176,000</b>	<b>540</b>	<b>176,540</b>	EMS GRANT FOR COMMUNITY HEALTH FOUNDATION
55190 OTHER LOCAL HLTH SRVCS (WIC)	810,703	-	810,703	
<b>101-55190-00000-55-51300-05225</b>	<b>191,048</b>	<b>17,979</b>	<b>209,027</b>	WIC GRANT AMENDMENT TO ADD NEW EMPLOYEES - SOCIAL WORKER
<b>101-55190-00000-55-51620-05225</b>	<b>399,849</b>	<b>52,222</b>	<b>452,071</b>	WIC GRANT AMENDMENT TO ADD NEW EMPLOYEES - CLERICAL PERSONNEL
<b>101-55190-00000-55-52010-05225</b>	<b>80,542</b>	<b>4,352</b>	<b>84,894</b>	WIC GRANT AMENDMENT TO ADD NEW EMPLOYEES - SOCIAL SECURITY
<b>101-55190-00000-55-52040-05225</b>	<b>190,562</b>	<b>10,270</b>	<b>200,832</b>	WIC GRANT AMENDMENT TO ADD NEW EMPLOYEES - TCRS
<b>101-55190-00000-55-52060-05225</b>	<b>1,441</b>	<b>117</b>	<b>1,558</b>	WIC GRANT AMENDMENT TO ADD NEW EMPLOYEES - LIFE INS
<b>101-55190-00000-55-52070-05225</b>	<b>441,131</b>	<b>18,342</b>	<b>459,473</b>	WIC GRANT AMENDMENT TO ADD NEW EMPLOYEES - MEDICAL INS
<b>101-55190-00000-55-52120-05225</b>	<b>19,024</b>	<b>1,018</b>	<b>20,042</b>	WIC GRANT AMENDMENT TO ADD NEW EMPLOYEES - MEDICARE
55310 REGIONAL MENTAL HEALTH CENTER	10,000	-	10,000	
55390 APPROPRIATION TO STATE	164,922	-	164,922	
55590 OTHER LOCAL WELFARE SERVICES	28,000	-	28,000	
55900 OTHER PUBLIC HEALTH & WELFARE	85,275	-	85,275	
56500 LIBRARIES	1,630,891	-	1,630,891	
56700 PARKS & FAIR BOARDS	390,673	-	390,673	
56900 OTHER SOCIAL, CULTURAL & REC	9,688	-	9,688	
57100 AGRICULTURAL EXTENSION SERVICE	338,044	-	338,044	
57300 FOREST SERVICE	2,000	-	2,000	
57500 SOIL CONSERVATION	70,796	-	70,796	
58110 TOURISM	1,198,279	-	1,198,279	
58120 INDUSTRIAL DEVELOPMENT	624,616	-	624,616	
58220 AIRPORT	200,919	-	200,919	
58300 VETERAN'S SERVICES	357,929	-	357,929	
58400 OTHER CHARGES	1,246,178	-	1,246,178	
58500 CONTRIBUTION TO OTHER AGENCIES	145,000	-	145,000	
58600 EMPLOYEE BENEFITS	385,300	-	385,300	
58803 ARRA- MDT	6,713	-	6,713	
58805 ARRA -EECBG	40,494	-	40,494	
58900 MISC-CONT RESERVE	20,525	-	20,525	
<b>101-58900-00000-58-54250</b>	<b>50,000</b>	<b>(30,000)</b>	<b>20,000</b>	Transfer from Gasoline Contingency into Sheriff's Office Gasoline
64000 LITTER & TRASH COLLECTION	130,622	-	130,622	
<b>Total General Fund Expenditures</b>	<b>62,794,371</b>	<b>205,146</b>	<b>62,999,517</b>	
<b>Increase (Decrease) in Budgeted Fund Balance</b>		<b>(17,440)</b>		

<b>Montgomery County Government</b> <b>Capital Projects Budget</b>
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2011-2012 Budget as of 1/1/12	Proposed Increase (Decrease)	2011-2012 Amended Budget
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00000 NON-DEDICATED ACCOUNT	62,648	-	62,648	
91110 GENERAL ADMINISTRATION PROJECTS	6,812,216	-	6,812,216	
<b>171-91110-00000-91-57070-P0275</b>	<b>1,495,605</b>	<b>(835,925)</b>	<b>659,680</b>	DCS RENOVATION - REDUCING PROJECT FUNDING TO COINCIDE WITH ACTUAL BID
91120 ADMIN OF JUSTICE PROJECTS	23,844	-	23,844	
91130 PUBLIC SAFETY PROJECTS	756,570	-	756,570	
91140 PUBLIC HEALTH/WELFARE PROJECTS	3,968,410	-	3,968,410	
91150 SOCIAL/CULTURAL/REC PROJECTS	1,629,711	-	1,629,711	
91190 OTHER GENERAL GOVT PROJECTS	1,905,927		1,905,927	
91300 EDUCATION CAPITAL PROJECTS	-	-	-	
99130 DISCOUNTS ON DEBT ISSUED	-	-	-	
<b>Total Capital Projects Fund</b>	<b>16,654,931</b>	<b>(835,925)</b>	<b>15,819,006</b>	
<b>Increase (Decrease) in Budgeted Fund Balance</b>		<b>835,925</b>		171-00000-00000-00-39001 BUD FUND BALANCE

**RESOLUTION TO APPROPRIATE ADDITIONAL FUNDS FOR THE COMPLETION OF  
CONSTRUCTION OF THE CLARKSVILLE-MONTGOMERY COUNTY AIRPORT  
BUSINESS CENTER AT OUTLAW FIELD**

**WHEREAS**, the Montgomery County Legislative Body previously appropriated \$1,625,000 to be utilized for the construction of a new airport terminal and business center in the Montgomery County General Capital Projects Fund; and

**WHEREAS**, the City and the County local governments jointly and equally fund the Clarksville-Montgomery County Regional Airport Authority; and

**WHEREAS**, the City and County terminal and business center construction budgets did not include the \$175,000 each TDOT terminal grant matching funds which in turn has created a budget deficit in the Airport Authority's construction budget; and

**WHEREAS**, due to the grant match not being budgeted, certain expenditures of the project are anticipated to exceed the original funding for construction by \$201,000; and

**WHEREAS**, the bid for the Department of Children's Services renovation allowed a return of budgeted fund balance of \$835,925 to the Montgomery County Capital Projects Fund which will provide sufficient funding for project completion with no adverse affect to County Capital Projects fund balance.

**NOW THEREFORE BE IT RESOLVED**, by the Montgomery County Board of Commissioners, assembled in regular business session this 13<sup>th</sup> day of February 2012, that the appropriation budget for the Montgomery County General Capital Projects Fund be increased by \$100,500 to meet the funding requirements to complete construction of the Clarksville-Montgomery County Regional Airport Terminal and Business Center at Outlaw Field.

**Duly passed and approved this 13<sup>th</sup> day of February, 2012.**

**Sponsor** \_\_\_\_\_

**Commissioner** \_\_\_\_\_

**Approved** \_\_\_\_\_

**County Mayor**

**Attested** \_\_\_\_\_

**County Clerk**