

Circuit Court Clerk's Office
Returned Check Policy

May 2, 2023

First Occurrence

If a check is returned to us by our bank for any reason including but not limited to not sufficient funds, account closed, refer to maker, etc., we may assess a \$30.00 service fee.

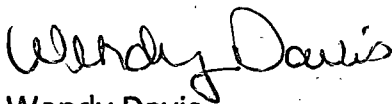
Second Occurrence

If a check is returned to us by our bank for any reason upon the second occurrence, we will assess a \$30.00 service fee and the entity will be notified in writing that the Circuit Court Clerk's Office will no longer accept checks from them if it occurs a third time.

Third Occurrence

If a check is returned to us by our bank for any reason upon the third occurrence, we will assess a \$30.00 service fee and notify the entity in writing that the Circuit Court Clerk's Office will no longer accept payment from them in the form of a check. Any future payment will be required in the form of a debit/credit card, money order, cashier's check or cash.

We appreciate your time and cooperation in this matter.

A handwritten signature in black ink, appearing to read "Wendy Davis". The signature is fluid and cursive, with the first name "Wendy" and last name "Davis" clearly distinguishable.

Wendy Davis

Circuit Court Clerk