

**INFORMATION FOR ADULT BIRTH CERTIFICATE CORRECTION IN  
MONTGOMERY COUNTY CHANCERY COURT**

Address of Clerk and Master's Office:  
**Montgomery County Courthouse  
2 Millennium Plaza  
Suite 101  
Clarksville, TN 37040**

Filing fee: **\$204.50**  
Cash, Debit, Cashier's  
Check or Money Order  
only

In accordance with T.C.A. § 29-8-101, you must be a resident of Montgomery County, Tennessee to petition for a birth certificate correction in Montgomery County Chancery Court. The clerks can answer questions about administrative procedures; however, **the clerks cannot give you legal advice nor complete your forms.** Accommodations will be made for persons with disabilities.

Chancery Court requires the petition and order to be filed, along with the following supporting documentation:

- Birth Certificate
- Social Security Card
- Photo Identification

**You do not have to appear in court unless otherwise ordered by the Chancellor.** After the Chancellor has signed the order for birth certificate correction, one certified copy is provided to you. Any additional certified copies will be \$5.50 per order. Once a court order is entered, it is the petitioner's responsibility to submit the order to the Tennessee Office of Vital Records.

The information provided by the Clerk and Master's Office including the forms of a petition and an order is a general guide and not intended to cover every possible birth certificate correction scenario. The granting of a birth certificate correction, including what documents are sufficient, is a decision made by the Chancellor. The Clerk and Master's Office is prohibited from providing legal advice other than the advice to seek the assistance of an attorney.

If you have any other questions, please call (931) 648-5703.

**IN THE CHANCERY COURT FOR MONTGOMERY COUNTY  
AT CLARKSVILLE, TENNESSEE**

**IN THE MATTER OF:**

\_\_\_\_\_ Docket No: MC-CH-CV-NC-\_\_\_\_\_  
Petitioner

**PETITION FOR CORRECTION OF BIRTH CERTIFICATE**

**TO THE HONORABLE CHANCELLOR  
OF THE CHANCERY COURT OF  
MONTGOMERY COUNTY, TENNESSEE**

Comes now the Petitioner, \_\_\_\_\_, pursuant to Tenn. Code Ann. § 29-8-101, et seq., in the above captioned cause, and files this petition requesting correction of his/her birth certificate and for cause of action would show unto the Court the following:

1. I am an adult resident citizen of Montgomery County, Tennessee, residing at:  
\_\_\_\_\_
  
2. My original birth certificate, filed with the Office of Vital Records of the Department of Public Health of the State of \_\_\_\_\_ contains the following:  
Name: \_\_\_\_\_ Sex: \_\_\_\_\_  
Mother: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
Father: \_\_\_\_\_ Date of Birth: \_\_\_\_\_
  
3. Certain facts are omitted or incorrectly stated in said certificate as follows:  
\_\_\_\_\_  
\_\_\_\_\_
  
4. The correct statement of facts is as follows:  
\_\_\_\_\_  
\_\_\_\_\_

5. The purpose or reason for the correction of the birth certificate is as follows:

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6. I swear or affirm that I am not a felon, have not been convicted of First or Second Degree Murder and have never been convicted of any offense, the commission of which requires a sexual offender to register pursuant to the Tennessee Sexual Offender and Violent Sexual Offender Registration, Verification and Tracking Act of 2004, compiled in title 40, chapter 39, part 2.

7. All information provided herein is true to the best of my knowledge and belief.

**WHEREFORE, PREMISES CONSIDERED, PETITIONER PRAYS:**

1. That this Court enter an order authorizing and directing the Office of Vital Records of the Department of Public Health of the State of Tennessee to correct the birth record of said Petitioner and note that the old information is blocked and deleted.
2. For all other relief to which the Petitioner may be entitled.

\_\_\_\_\_  
Petitioner

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Email

**STATE OF TENNESSEE  
COUNTY OF MONTGOMERY**

Sworn to and subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
NOTARY PUBLIC  
My commission expires:

**IN THE CHANCERY COURT FOR MONTGOMERY COUNTY  
AT CLARKSVILLE, TENNESSEE**

**IN THE MATTER OF:**

Docket No: MC-CH-CV-NC-\_\_\_\_\_

\_\_\_\_\_  
Petitioner

**ORDER CORRECTING BIRTH CERTIFICATE**

This cause came to be hearing upon the sworn Petition for Correction of Birth Certificate filed by the Petitioner in the above cause. Wherefore, considering the entire record in this cause, the Court finds that:

1. Petitioner is a resident of Montgomery County, Tennessee.
2. Petitioner has not been convicted of any felony offense that would preclude them from lawfully requesting a birth certificate correction pursuant to Tenn. Code Ann. § 29-8-101.
3. Petitioner's request is not in bad faith nor intended to defraud and/or mislead or cause injury to any individual.
4. Petitioner has established good and sufficient cause to permit the Petitioner's birth certificate to be changed as follows:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**IT IS THEREFORE ORDERED, ADJUDGED, AND DECREED** that the Petitioner's request is hereby granted and that the Office of Vital Records of the Department of Public Health of the State of Tennessee is hereby authorized and directed to correct the birth record of said Petitioner as stated above.

**IT IS FURTHER ORDERED, ADJUDGED, AND DECREED** that the appropriate State and County agencies officially note on the Petitioner's birth certificate the ordered corrections and the old information is blocked and deleted.

ENTERED this the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Chancellor

Petitioner:  
  
\_\_\_\_\_