



**MONTGOMERY COUNTY**  
T E N N E S S E E  
ASSESSOR OF PROPERTY

*Please do not disregard. Failure to file this schedule will result in a forced assessment to your business as provided by TCA § 67-5-903 (C).*

January 1, 2021

Dear Montgomery County Business Owner,

Per Tennessee Guidelines, your business should submit an asset listing, depreciation schedule or complete a small business item listing of the equipment used for business purposes. If the information is on file, then you only need to provide us any additions or deletions (please include a brief description, the year and purchase price of the equipment). If any questions should arise about filling out this form, please contact our office.

**Please select ONE option below:**

I have submitted a listing of additions and deletions of my personal property.

-OR-

My business closed during 2020\*. Date of business closure: \_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

**\* You will need to close your business license with the Department of Revenue at 1- 800-342-1003 or 615-253-0600.**

**Contact information-**

Business that begins with a number thru J:

Grace Briggs: (931) 572-1113 Ext 1- [gcbiggs@mcgtn.net](mailto:gcbiggs@mcgtn.net)

Business that begins with a K thru Z:

Carrie Toone: (931) 572-1113 Ext 2- [ctoone@mcgtn.net](mailto:ctoone@mcgtn.net)

*Please be sure to sign the back of the schedule along with this form and return both to this office.*

