



MONTGOMERY COUNTY
T E N N E S S E E
ASSESSOR OF PROPERTY

Please do not disregard. Failure to file this schedule will result in a forced assessment to your business as provided by TCA § 67-5-903 (C).

January 1, 2020

Dear Montgomery County Business Owner,

Per Tennessee Guidelines, your business should submit an asset listing, depreciation schedule or complete a small business item listing of the equipment used for business purposes. If the information is on file, then you only need to provide us any additions or deletions (please include a brief description, the year and purchase price of the equipment). If any questions should arise about filling out this form, please contact our office.

- I have submitted a listing of my additions and deletions of my personal property.

Signed: _____ Date: _____

- Our business closed during 2019.

**Please provide the date of closure: _____

Signed: _____ Date: _____

** You will need to close your business license with the Department of Revenue at 1-800-342-1003 or 615-253-0600. **

Contact information-

Business that begins with a number thru J

Grace Briggs: (931) 572-1113 Ext 1- gcbiggs@mcgtn.net

Business that begins with a K thru Z

Carrie Toone: (931) 572-1113 Ext 2- ctoone@mcgtn.net

Please be sure to sign the back of the schedule along with this form and return both to this office.

