

P.O. Box 368
Clarksville, TN 37041-0368

INVITATION TO BIDDERS
Montgomery County Government
Purchasing Department

Phone: (931) 648 – 5720
Fax: (931) 553 – 5151

DATED OCTOBER 19, 2016	BID OPENING DATE NOVEMBER 2, 2016	REQ. NO 2700	DELIVERY DATE ASAP	ALLOT. NO. FY: 2016/2017
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SEALED BIDS AT THE MONTGOMERY COUNTY PURCHASING DEPARTMENT ARE SUBJECT TO THE CONDITIONS ON THE REVERSE SIDE HEREOF AND WILL BE RECEIVED BY THE MONTGOMERY COUNTY PURCHASING AGENT.

UNTIL 10:00 O'CLOCK A.M. C.S. TIME ON NOVEMBER 2, 2016 AND THEN PUBLICLY OPENED, FOR FURNISHING THE FOLLOWING SUPPLIES AND/OR SERVICES TO BE DELIVERED IN ACCORDANCE WITH THE FOLLOWING INSTRUCTIONS.

DELIVER TO MONTGOMERY COUNTY, TN., 350 PAGEANT LANE, SUITE 101- E. CLARKSVILLE, TN 37040
CONSIGNEE ADDRESS OF CONSIGNEE

F.O.B MONTGOMERY COUNTY E.M.A., 130 SOUTH FIRST STREET, CLARKSVILLE, TN 37040

SHOW EXACT LOCATION OF DELIVERY DISTINATION

DELIVERY CHARGES ARE TO BE PREPAID AND INCLUDED IN THE PRICE BID.

ITEM NO.	QUAN.	UNIT	BIDDER MUST INDICATE BRAND AND/OR GRADE (IN SPACE PROVIDED ON BID FORM) OF ITEM HE PROPOSES TO FURNISH IN CONNECTION WITH HIS BID	BRAND OR GRADE	UNIT PRICE	AMOUNT	
						DOLLARS	CENTS
			WE ARE REQUESTING YOUR BID FOR THE FOLLOWING: 2017 NEW AND UNUSED EXTENDED CAB 4X4 TRUCK 2015 OR NEWER USED EXTENDED CAB 4X4 TRUCK WITH 25,000 MILES OR LESS <u>PLEASE STATE THE FOLLOWING:</u> YEAR: _____ MILEAGE: _____ <u>MUST MEET OR EXCEED THE ATTACHED SPECIFICATIONS.</u> <u>TRADE IN OF THE FOLLOWING:</u> 1993 CHEVY 4X4 PICKUP VIN #1GCEK14Z2PZ223421 ODOMETER - 87,890 HAS TRANSMISSION/STARTER/ALTERNATOR PROBLEMS <u>PLEASE CALL JERRY BUCHANAN OR ED BAGGETT TO VIEW TRADE-IN AT (931)648-5702</u> <div style="border: 1px solid black; padding: 5px; width: fit-content; margin: 10px auto;">MONTGOMERY COUNTY WILL ONLY PURCHASE ONE (1) VEHICLE AS THE PRICE WILL BE THE DETERMINING FACTOR WHETHER WE PURCHASE A NEW OR USED VEHICLE.</div>				
						\$	
						\$	
						-\$	

MONTGOMERY COUNTY GOV'T IS EXEMPT FROM ALL FEDERAL AND STATE TAX;
BIDDERS MUST QUOTE PRICES WHICH DO NOT INCLUDE SUCH TAX.

TOTAL

DATE _____

IN COMPLIANCE WITH THE ABOVE INVITATION FOR BIDS, AND SUBJECT TO ALL THE CONDITIONS THEREOF, THE UNDERSIGNED OFFERS, AND AGREES, IF THIS BID BE ACCEPTED WITHIN _____ DAYS FROM THE DATE OF THE OPENING, TO FURNISH ANY OR ALL OF THE ITEMS UPON WHICH PRICES ARE QUOTED, AT THE PRICE SET OPPOSITE EACH ITEM AND, UNLESS OTHERWISE SPECIFIED WITHIN _____ DAYS AFTER OF ORDER.

BIDDERS FIRM NAME STREET ADDRESS PHONE NUMBER

BY _____ TITLE _____
SIGNATURE OF PERSON AUTHORIZED TO SIGN BID CITY STATE

ACCEPTANCE DATE _____
ACCEPTED AS TO ITEMS NUMBERED _____

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						DOLLARS	CENTS
			<p>IMPORTANT. To be acceptable, all proposals must be presented on this form, and each such proposal must be carefully addressed and delivered to the Purchasing Agent, Montgomery County Tennessee, 350 Pageant Lane, Suite 101-E, Clarksville, Tennessee 37040, prior to the bid opening. Proposal envelopes must <u>sealed and clearly</u> indicate the words, "BID-(EXTENDED CAB 4X4 TRUCK)" in the lower left corner of the envelope. Such proposals delivered to other persons or locations or on another form will not be acceptable.</p>				

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TOTAL

DATE _____

IN COMPLIANCE WITH THE ABOVE INVITATION FOR BIDS, AND SUBJECT TO ALL THE CONDITIONS THEREOF, THE UNDERSIGNED OFFERS, AND AGREES, IF THIS BID BE ACCEPTED WITHIN _____ DAYS FROM THE DATE OF THE OPENING, TO FURNISH ANY OR ALL OF THE ITEMS UPON WHICH PRICES ARE QUOTED, AT THE PRICE SET OPPOSITE EACH ITEM AND, UNLESS OTHERWISE SPECIFIED WITHIN _____ DAYS AFTER OF ORDER.

_____ BIDDERS FIRM NAME _____ STREET ADDRESS _____ PHONE NUMBER _____

BY _____ TITLE _____
SIGNATURE OF PERSON AUTHORIZED TO SIGN BID _____ CITY _____ STATE _____

ACCEPTANCE DATE _____
ACCEPTED AS TO ITEMS NUMBERED _____

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**GOVERNMENT OF MONTGOMERY COUNTY
PURCHASING DEPARTMENT**

**INSTRUCTIONS AND CONDITIONS
(Read Carefully)**

(1) **ALTERATIONS – CORRECTIONS.** Any alteration, erasure, addition to or omission of required information, change of the specifications or bidding schedule, is made at the risk of the bidder and may result in the rejection of the bid, unless such changes are authorized by the specifications.

(2) **BIDS.** All bids must be typed or written legibly in ink. **BIDDERS ARE CAUTIONED TO VERIFY THEIR BIDS BEFORE SUBMISSION. NO BID MAY BE WITHDRAWN OR CHANGED AFTER IT HAS BEEN OPENED.**

Bids must be filed on or before date and time specified for the receipt of bids. No bids will be received thereafter.

(3) **DELIVERIES.** ALL DELIVERIES MUST BE MADE ON WRITTEN ORDER OF THE PURCHASING AGENT. **THE GOVERNMENT OF MONTGOMERY COUNTY ASSUMES NO LIABILITY FOR MERCHANDISE OR OTHER MATERIALS DELIVERED WITHOUT A WRITTEN ORDER OF THE PURCHASING AGENT.**

(4) **RESPONSIBLE BIDDER.** Failure of a bidder to execute a purchase order awarded to him or to comply with any of the terms and conditions therein may disqualify him from receiving future orders.

(5) **USE OF TRADE NAME.** The use of the name of a manufacture, or of any special brand, model or make in describing an item or the use of detailed descriptive specifications pertinent thereto, does not restrict bidders to that manufacturer of specific article or such detailed descriptive specifications; this means or method being used simply to indicate the character, or quality of the article desired; but the article on which bids are submitted must be such character, quality and design as will serve the purpose for which it is to be used equally as well as that specified; must be the equal of the article described and equally suitable to the needs of the Government of Montgomery County. If bidding on other than the make, model, or brand specified or such detailed Descriptive specifications, the manufacturer's name and catalogue reference, together with specifications therefore must be given or other information given (CLEARLY STATED ON THE BID SHEET IN EVERY INSTANCE) to

enable the Purchasing Agent to determine its suitability, or otherwise. The government of Montgomery County reserves the right, though the Purchasing Agent to be the sole judge in such determinations. **WHEN NO REFERENCE IS MADE BY THE BIDDER TO THE MAKE OR GRADE PROPOSED TO BE FURNISHED IT IS UNDERSTOOD THAT THE SPECIFIC ARTICLE NAMED IN THE BID SHEET WILL BE FURNISHED.**

(6) The agent of the bidding firm hereby certified to the best of his knowledge and belief that this bid proposal to Montgomery County has not been prepared in collusion with any other seller of similar products, and the prices, terms and conditions of said bid proposal have not been communicated by the undersigned nor by any employee or agent of the bidding firm to any other seller of similar products and will not be communicated to any such seller prior to the official opening of said bid. The affiant further states that no official or employee of Montgomery County Government has promised any personal financial or other beneficial interest, either directly or indirectly in order to influence award of this bid.

(7) **IMPORTANT.** To be acceptable, all proposals must be presented on this form, and each such proposal must be carefully addressed and delivered to the Purchasing Agent, Montgomery County, Tennessee, 350 Pageant Lane, Suite 101-E, Clarksville, TN 37040, prior to the bid opening. Proposal envelopes must be sealed and clearly indicate the words, "BID – (name of item)" in the lower left corner of the envelope. Such proposals delivered to other persons or locations or on another form will not be acceptable.

ALL BIDDERS WHO ARE AWARDED CONTRACTS AGREE TO BE BOUND BY THE TERMS AND CONDITIONS HEREIN SET FORTH. Have you complied with all the conditions and specifications? Have you specified time for delivery, and discount for payment of invoices? Is the bid sheet properly signed in ink by party having authority to sign such papers?

The Purchasing Agent reserves the right to reject any or all bids.

**Jane E. (Missy) Davis
Purchasing Agent
Telephone: (931) 648-5720**

SPECIFICATIONS

ACCEPTABLE TRUCKS:

1. CHEVY 2500 - EXTENDE CAB 4X4
2. DODGE 2500 - EXTENDED CAB 4X4
3. FORD F-250 - EXTENDED CAB 4X4
4. GMC 2500 - EXTENDED 4 X 4

ENGINE SIZE - MINIMUM V8 6.0

BED LENGTH - 6.5'

COLOR - WHITE

POWER STEERING

POWER BRAKES

POWER SEATS

POWER DOOR LOCKS

POWER WINDOWS

CRUISE CONTROL

KEYLESS ENTRY

CLOTH SEATS

AM/FM RADIO

4X4 ELECTRONIC SHIFT ON THE FLY

ELECTRONIC LOCKING REAR END

TRAILER BRAKE CONTROLLER

RUNNING BOARDS

STOCK ALL SEASON TIRES

TOW PACKAGE

BRUSH GUARD - HEAVY DUTY

CAMPER SHELL - CAB HIGH WITH CARPET HEADLINER AND LED DOME LIGHT

BED SLIDE OUT - 1,000 LB

Contract Number

TITLE VI CONTRACT ASSURANCE

It is the policy of Montgomery County Government not to discriminate on the basis of race, color, national origin, age sex, or disability in its hiring and employment practices; or in admission to, access to, or operation of its programs, services, and activities. With regard to all aspects of this contract, Contractor certifies and warrants it will comply with this policy.

Please Print:

Contractor's Name

Street Address

City State Zip

Contractor's Phone Number

I, _____, hereby agree to abide by the Title VI Regulations.

Signature

Date

For Title VI compliance, we ask for voluntary disclosure of the following information:

- Ownership Type (please check all that apply):
- African American Owned Business
 - Women Minority Owned Business
 - Female Owned Business
 - Native American Owned Business
 - Hispanic Owned Business
 - Asian Owned Business
 - Disabled Owned Business
 - All Others